



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held Remotely at
6.30pm on Monday 1st February 2021

Present

Cllr. Bretan- Vice Chair (chaired the meeting), Cllr Jennings, Cllr Parsons, Cllr. Cottrell and Cllr. Green
In attendance: Clerk: Mrs Emmott and Cllr. Barrett

01/02/2021 Apologies for Absence

Cllr. Hart, Cllr. Morrell and Cllr. Hawkins

02/02/2021 Declarations of Member's Interest in Matters on the Agenda

None

03/02/2021 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 7th December 2020 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed Cllr. Parsons, seconded by Cllr. Cottrell.

04/02/2021 Public Participation

None

05/02/2021 North Yorkshire County Council Report from Councillor Philip Barrett

Budget

Cllr. Barrett reported that the budget for 2021/22 to be considered by the County Council's Executive next week, includes use of one-off emergency government funding and use of just over £8m of the Council's own internal funds next year.

North Yorkshire faces a projected cash shortfall of £59m by 2023/24.

The Executive is recommended to agree that a general council tax increase of 1.99% is supplemented with 1.5% social care precept leading to a total council tax of £3.49%.

It is possible that the council may need to set a further budget later in the year once the figures of the impact of COVID-19 are clearer.

Beck side

Maintenance work has been carried out on the footpath near the cricket ground running along the beck side. The work has been done by E & R Hutchinson contracted by Cllr. Barrett / North Yorkshire County Council.

Flooding

Flooding has been widespread across the region. South Craven has been spared thus far. We remain vigilant as further bad weather is predicted.

06/02/2021 Craven District Council Report from Cllr. Morrell

None

07/02/2021 Planning Applications

None

08/02/2021 Clerks Report and Correspondence

- a) **Beech Grove**
The Parish Council contacted Elysium Healthcare and Craven District Council over the lack of consultation regarding the proposed New Enhanced Care, Community Housing at Beech Grove. The Parish Council and local primary schools have had no consultation regarding this proposal (other than a planning application for the widening of the access).
Planning Law places a family home in a class of building called Class C3A.
A property of up to 6 residents, living independently with support, is classed as a C3B property.
Under Planning Law, a property can change from one type to the other within the C3 classification without planning permission.
Elysium Health care is a private company and is not part of a North Yorkshire County Council Development.

Chairman Signature _____

Date _____

It is regulated by the Care Quality Commission which is an executive non-departmental public body of the Department of Health and Social Care of the United Kingdom. It was established in 2009.

Information regarding Beech Grove from the Regional Director.

Beech Grove will specifically support 6 people with long term mental health needs. The people who will use the service are safely able to live within a community home environment but need some help with their daily living skills to maintain their independence.

Depending on specific needs some people will be able to access the community on their own and others will need the help of support staff. The overwhelming reason people are supported to access the community is because of their own vulnerability and ability to keep themselves safe.

Our community houses are designed for people who no longer require support in a hospital setting but require ongoing support to help them to progress into a more independent setting, i.e. their own flat/house, hence needing further help with daily living skills. By having staff on site, we can support their everyday needs and hopefully help them move back to their own homes. Our skilled team are there to give each person all the help and support they need in a safe supporting setting.

b) **Email from a resident with regards to flood water on Sutton Lane**

The resident informs that pipes into a water tank situated at the top of the fields abutting Sutton Lane are corroded and water is gushing out down the fields on to the main road (Sutton Lane).
The clerk located the owner and they have agreed to investigate the matter.

c) **Email from a resident in relation to the actions of a member Sutton Village Hall Committee.**

The resident was informed that the Sutton Hall Committee or Sutton Village Committee is not under the remit of the Parish Council and would be governed by its own constitution.

d) **Email from a resident reporting tree branches blocking a Street Light to the rear of Gordon Street / King Edward Street.**

The resident was informed that trees/hedges on private unadopted roads and other private rights of way are the responsibility of the landowner/occupier.

When a road is private or unadopted, the "frontagers" are responsible for maintenance and repairs.

Frontagers - A frontager is the owner of a property that faces onto the road. In common law the owner of a property will generally own up to the mid-point of the road that his property faces onto.

A letter has been forwarded to the occupant of the property responsible to prune or remove the tree within 28 days of the notice.

e) **Email from resident informing of a building of a large block built shed.**

The resident informed that a neighbour has erected a massive block built shed in his garden which is blocking light and overshadowing the resident's garden.

The address is in a Conservation Area. The resident was advised to contact Craven District Council planning department.

2. Park/Pavilion Report

a) **Review of Park – 4th January 2021**

It was resolved that the park will remain open at this time. The MUGA to be locked and exclusive use be given to the primary schools. Notice to be placed on gates informing that the park will remain open, however if the Governments rules and restrictions are not observed it will close. To be reviewed on 1st February 2021

b) **Review of Park – 1st February 2021**

It was resolved that the park will remain open at this time details as above.

c) **Park Lodge - Fire**

The Park Keeper reported a fault on the Lodge gas fire. This has been looked at and a part has been ordered to repair it.

d) **Noticeboard - Park**

The clerk applied for Ward Member funding from Craven District Council for a new noticeboard for the park. The old one is not fit for purpose. The grant application has been accepted and £1,000 will be donated from the fund. Cost of a new notice board £1223.98 + VAT.

Chairman Signature _____

Date _____

- e) **Noticeboard – Holme Lane**
Permission has now been granted from Craven District Council to re-site the noticeboard removed from the garden on Holme Lane to the grassed area at the end of Manse Way.

3. **Flooding/Footpath/Lighting/Highways/Trees/Land**

- a) **Planned Road closure Notification - 28178 - Main Street, Sutton**
The Closure will be in place for a period of 1 day between 8th February 2021 and 8th February 2021 to allow Yorkshire Water to replace a manhole cover and frame. The closure will be in place between the hours of 19:00 and 21:30.
- b) **Bus Shelter – Croft Hill**
Following a series of complaints from residents regarding the state of the bus shelter on Croft Hill, Manor Way, the clerk applied for funding to replace the bus shelter panels and clean the roof on the shelter. Quotes were obtained and forwarded to Cllr. Philip Barrett, £985.91 has been awarded from NYCC Locality Budget. The cost to replace the panels is £990.00.
- c) **Trees Maintenance**
The branches blocking the Street Lamps no.1 & 2 on North Road have now been removed by the respective owners.
- d) **Fly Tipping**
Bags of rubbish have been left on Green Sykes Road close to the border with Sutton-in-Craven. This has been reported to Bradford Metropolitan Council ref: FLC1004674474.

4 **Annual Parish Meeting and the Annual Meeting of the Council**

It was resolved that the Annual Parish Meeting (not a council meeting) be cancelled this year. The Annual Meeting of the Council will be held on the 10th May 2021.

5. **Allotment Tenancy Agreement.**

It was resolved that the revised Allotment Tenancy Agreement be approved.

09/02/2021 **Craven District Council –Planning Decisions**

Application No	Date Received	Proposal	Location	Decision Date	Decision
2020/22056/HH	05/10/2020	Construction of single storey rear and side extension	19 Hazel Grove	08/12/2020	Granted
2020/22063/HH	28/09/2020	Construction of first floor extension	Chapel House, Holme Lane	10/12/2020	Granted
2020/22007/FUL	06/10/2020	Construction of ramp and steps, extension of driveway and widening of access.	Beech Grove	04/01/2021	Granted
2020/22167/HH	18/11/2020	Construction of single storey rear extension.	23 Manse Way	21/01/2021	Granted
2020/22106/HH	18/11/2020	Construction of rear sunroom, side canopy, gable detail, and first floor garage extension, and conversion of garage to annexe.	Stubbing House, West Lane	29/01/2021	Granted

10/02/2021 **Members Reports from Meetings and Community Reports**

- a) A meeting of the Skipton and Ripon ACC was held on the 7th January 2021. There was nothing to note for the South Craven Area.
- Cllr Jennings reported that some further maintenance work was required at the Eastburn end of the beck side footpath.
Cllr. Barrett informed he would investigate the matter.
- Cllr. Green reported that drains were blocked at the bottom of Gatering Lane and by the Notice Board on the High Street.
The clerk to report the matter to highways.
- Cllr. Green reported that members of the public had informed that the Public Right of Way through Bent Farm had been closed off.
Cllr. Cottrell agreed to investigate the matter.

Chairman Signature _____

Date _____

11/02/2021 Finance

- a) **To authorise payments in accordance with the budget and note receipts.**
 It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

12/02/2021 Future Agenda Items

None – Councillors to inform the clerk seven days in advance of meeting.

13/02/2021 Date & Time of Next Meeting

The meeting closed at 7.00pm. The next meeting to be held on the 1st March 2021.

SPC89	Npower	575.42	Park/Pavilion Electric
SPC90	Business Stream	164.13	Water/sewerage charges
SPC91	Information Commissioners Office	40.00	Data protection renewal
SPC92	Staff	3528.99	Salaries
SPC93	HM Revenue & Customs	451.25	Tax & National Insurance
SPC94	NYCC Pension Fund	965.41	Pension contributions
SPC95	JACS	28.20	Gloves

Chairman Signature _____

Date _____