



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held Remotely at  
6.30pm on Monday 1<sup>st</sup> March 2021

## Present

Cllr. Morrell – Chair, Cllr. Bretan- Vice Chair, Cllr. Hart, Cllr. Jennings, Cllr. Parsons and Cllr. Green  
in attendance: Clerk: Mrs Emmott

## 14/03/2021 Apologies for Absence

Cllr. Hawkins, Cllr. Cottrell and Cllr. Barrett

## 15/03/2021 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee.

## 16/03/2021 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 1<sup>st</sup> February 2021 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed Cllr. Bretan, seconded by Cllr. Green.

## 17/03/2021 Public Participation

None

## 18/03/2021 North Yorkshire County Council Report from Councillor Philip Barrett

None

## 19/03/2021 Craven District Council Report from Cllr. Morrell

A consultation on plans for a single, unitary authority will see the end of the present Craven District Council. Two proposals are put forward – one from North Yorkshire County Council, and a joint proposal from Craven District Council, Harrogate Borough Council, Richmondshire District Council, Ryedale District Council, Scarborough Borough Council and Selby District Council.

The consultation will run for two months, until April 19.

In view of this Craven District Council are identifying resources and preparing a plan of action.

The consultation, district, and county council elections, which were to be held in May in Craven, will now take place in May 2022.

Craven District Council have been very resourceful in administering over 2.7 million in grants for businesses grants.

### Covid-19

Figures in February 2021 have seen a fall in Craven with coronavirus infections of 40 in every 100,000 and then a sharp rise of back up in the 70's per 100,000 in the space of a week. This shows we are not out of the woods yet.

The Office of National Statistics (ONS) shows the number of deaths registered in the period March 2020 to January 2021, where Covid-19 was the underlying (main) cause of death Sutton and Crosshills (includes: Glusburn, Kildwick, Farnhill, Bradley and Snaygill) had the one of highest number of deaths overall with of 50 deaths.

Government information informs numbers of these deaths are linked to Care Homes and Hospices.

## 20/03/2021 Planning Applications

Application Number	Location	Applicants	Proposal	Comments
2020/22377/FUL	Ravenstones Farm, Strikes Lane	Karl Smith	Demolition of agricultural building and construction of agricultural building	

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

- a) **Blocked Drains**  
Blocked drains on Gatering Lane near the primary school and on the High Street near the notice board reported to NYCC Highways.
- b) **Planning Improvements report from Craven District Council – circulated to members.**  
Received: A planning improvement report together with the improvement action plan considered and agreed by members of the Policy Committee, Craven District Council at the meeting held on 2 February 2021.  
A development session to address several issues that have been identified by Town and Parish Councils is set to take place on Wednesday, 24 March 2021 to be held instead of the Parish Liaison Meeting. Further details to follow nearer the time. An independent planning expert is to be appointed to assist with addressing issues and help identify a way forward.
- c) **Bent Lane**  
Cllr. Cottrell investigated the Public Right of Way up Bent Lane. It was confirmed that signage is in place diverting the footpath.  
The Clerk informed that on the Government website and during Covid-19 lockdown Farmers can divert footpaths that run through, or close to, farmyards and gardens. Clear signage must be in place.
- d) **Tree blocking Street Light – Rear of Gordon St / King Edward Street**  
The resident/occupier has informed the issue has been resolved. On request a copy of the Parish Council's Tree Policy has been forwarded to the occupant.
- e) **Spatial Planning (Policy) Consultations**  
Craven District Council is carrying out a second public consultation on its Draft Affordable Housing Supplementary Planning Document SPD, which will run from Monday 15<sup>th</sup> February for a six-week period until Monday 29<sup>th</sup> March 2021. Representations are invited on this draft SPD and should be received not later than Monday 29<sup>th</sup> March 2021. The Council is aware that the Government is currently consulting on a fundamental reform of the planning system and some changes to the NPPF that will affect the delivery of affordable homes as well as many other matters. This does not obviate the need for the Council to seek to approve this draft SPD following public consultation.
- f) **Litter Bin**  
Email from a resident who resides on North Street requesting a litter bin to be sited anywhere around the public footpath, in the sand park. The resident stated that litter is a huge problem and undertook a litter pick filling a bin liner.  
The land known as the Sand Park is privately owned with a Public Right of Way running through.  
Craven District Council are no longer providing public litter bins due to the high number in the district. They are not installing new bins at this time as priority is being given to frontline services.  
Any future installation and emptying of additional litter/dog bins (on public land) would require evidence /and an audit over at least a month's period to show there is a need for a bin within the area.
- g) **Standards Committee**  
The Standards Committee is comprised of five District Councillors each with voting rights, together with up to four Parish Representatives (non-voting). The Committee is also supported by three independent Persons appointed by the Council.  
There are currently two parish vacancies on the Committee and Council is now inviting nominations to fill these vacancies.  
Councillors interested in the position to contact the clerk for further details.

**2. Park/Pavilion Report****Review of Park –**

The closing time of the park will remain 5pm.

Following the sunny weather on Sunday 28<sup>th</sup> February it was noted that the park was extremely busy, and some members of the public were not following social distancing rules especially regarding use of the shelters.

It was **resolved** that a notice be placed on the website and social media informing that if the rules of social distancing are not followed the park may close.

**3. Review of Documents**

**Resolved** Documents Reviewed: Policies, Procedures and Notices: - Model Standing Orders, Code of Conduct, Dispensation, Casual Vacancy & Co-option Procedure, General Risk Assessment, Publications Scheme, Freedom of Information, Public Participation, Complaints Procedure, Press Media, Recording of Meetings, Social Media, Data Protection, Data Information Audit, Records Management, Privacy, Privacy (Councillors Employees), Information Security and Tree Policy.

#### 4. Flooding/Footpath/Lighting/Highways/Trees/Land

PLANNED ROAD CLOSURE NOTIFICATION - 28889 - Dick Lane, Cowling

The Closure will be in place for a period of 5 days between 22nd March 2021 and 26th March 2021 to allow Yorkshire Water to install a new water supply connection.

#### 5. Local Government Reorganisation Consultation

##### Sutton-in-Craven Parish Council Consultation Response: -

Sutton-in-Craven Parish Council believe that North Yorkshire County Council's proposals for a unitary council to cover the whole of North Yorkshire representing 600,000 people and 3,000 square miles, leaving the City of York as a small unitary authority representing 200,000 people is not in the best interests of our parishes in South Craven and the residents who reside in them.

A county wide unitary council will cause local knowledge and representation to be lost. Local democracy will go, and the voice of little villages will be lost. Councils should be centred on workable geographies.

The proposed six district and borough councils of Craven, Harrogate, Richmondshire and Hambleton to form a unitary council in the West and Selby, City of York, Ryedale and Scarborough to form a unitary council in the East will create two balanced unitary authorities, with a population of 465,000 in the East, and 363,000 in the West will serve the communities of Craven better. It will maintain closer links to communities and ensure residents and businesses still have a local voice.

The East & West Model maintains that parish councils will have a strong voice into new Local Committees and the option should they wish to take on responsibility for local assets and services. Councillors will serve on local committees for their area, working with the parish councils, and connected communities.

Local community knowledge has proven vital time after time. Local connections between residents, councils and elected ward members are so important and needs to be maintained and strengthened. Local people need to have access to proper democratic representation where local elected members can genuinely influence decision-making.

Decision making needs to be kept as close as possible to the communities, and responsive to local needs. The 'East & West Model' model, in our view provides this better for residents, businesses and our communities.

#### 22/03/2021 Craven District Council –Planning Decisions

None

#### 23/03/2021 Members Reports from Meetings and Community Reports

- a) Cllr. Bretan reported on the YLCA Zoom Meeting. Attendance at Branch Meetings and the proposal for North Yorkshire Unitary Councils were amongst the topics discussed.
- b) Cllr. Green reported that a few cars have been seen speeding in the village.

#### 24/03/2021 Finance

- a) **To authorise payments in accordance with the budget and note receipts.**  
It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

#### 25/03/2021 Future Agenda Items

None – Councillors to inform the clerk seven days in advance of meeting.

#### 26/03/2021 Date & Time of Next Meeting

The meeting closed at 7.38pm. The next meeting will be held on 12<sup>th</sup> April 2021.

SPC96	Scribe	561.60	Accounts system
SPC89	Npower	32.18	Npower amendment (607.57)
SPC97	RD Thomas	252.00	Lodge Fire (Repair)
SPC98	Staff	3528.99	Salaries
SPC99	HM Revenue & Customs	451.25	Tax and National Insurance
SPC100	NYCC Pension Fund	965.41	Pension contributions

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_