



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, which followed the Annual Parish Meeting which commenced at 6.30pm on Monday 1st April 2019

Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Joy, Cllr Hart, Cllr. Hawkins, Cllr. Robertson and Cllr. Parsons in Attendance: The Clerk and three members of the public.

25/04/2019 Apologies for Absence

Cllr. Green, Cllr. Place and Cllr Barrett (NYCC Representative)

26/04/2019 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications 31/04/2019. Cllr. Morrell is a District Councillor and a member of the Craven District Council Planning Committee. Cllr. Morrell adjourned to the public area and took no part in the discussions.

27/04/2019 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 4th March 2019 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr. Parsons.

28/04/2019 Public Participation

- A member of public informed that the new Waste Transfer Contract for bins was unfair especially for charities. The new system involved weight limits with excess charges applying should the limit be over the specified weight limit. No concessions were being made for bins being less than the weight limit (which would be normally the case). Cllr. Morrell agreed to investigate the matter.
- West Lane was recently re-surfaced by a contractor for NYCC Highways. A resident informed this had been a complete waste of time especially at the Junction at the top of the High Street where it meets West Lane.
- Potholes on West Lane and the Ellers were also reported and gravel effecting drainage by the pinfold, West Lane.

29/04/2019 North Yorkshire County Council Report from Councillor Philip Barrett

a) Trans-Pennine Transport Study

A strategic study was announced last week to start in April which will examine potential improved connectivity between Lancashire and Yorkshire. It involves the Colne-Skipton railway line appraisal as well as road links from Colne into Yorkshire and mentions both improvements to the A56 and A6068 corridors. It has been very much driven by Lancashire and I have already spoken with NYCC officers to ensure County is very much involved and will be discussing the matter further with them this coming week.

Whilst it is very much in its infancy it is very important NYCC, CDC work closely together and both Glusburn and Crosshills PC and Sutton PC are kept in the loop.

There is of course is no guarantee that anything will come out of this study and if it did it would probably be in the region of 10 years before anything happened.

30/04/2019 Craven District Council Report from Cllr. Morrell & Cllr. Place

Local Development Plan

Cllr. Morrell reported that Craven District Council submitted their Plan to the Planning Inspectorate on 27th March 2018. Inspector Matthew Birkinshaw BA (Hons) MSc MRTPI has been appointed, by the Secretary of State, to undertake an independent examination into the soundness of the Plan and to subsequently issue a report with his conclusions. In February the Council commenced their Modifications consultation which concluded 1st April 2019. These responses, in full, will be forwarded to the Inspector to assist with his deliberations.

31/04/2019 Planning Applications

Application Number/Applicant	Location	Proposal	Comments
2019/20248/HH	17 Hazel Grove	Proposed detached double garage	No adverse comments
2019/20286/FUL	Roseneath, The Acres	Demolition of detached bungalow and construction of 2 no. detached dwellings.	Over development, Out of keeping, Loss of Privacy
2019/20225/HH	30-32 Main St	Proposed first floor extension above existing rear single storey extension, external steel stair case and amendments to window openings	Extractor Fans to consider Positioning – nuisance noise. Overlooking.

Chairman Signature _____

Date _____

32/04/2019 Clerks Report and Correspondence

- a) Fly tipping (carpet) on West Lane reported to Craven District.

1. Insurance Review

Resolved: Sutton-in-Craven Parish Council Insurance will be with Inspire via Came & Company from 1st April with a premium of £2,113.86. Including insurance premium tax and administration fee.

2. Park / Pavilion Reporta) **Sutton Bowling Club**

Sutton Bowling club would like to ask if they could purchase a sign saying "Sutton Park Bowling Club" similar to the one on the Pavilion which says "Jubilee Tea Room" to place on the front of the green hut to the right of the pavilion. This would help advertise and promote the club and the sport, and hopefully bring in new member's especially the younger generation.

Resolved: Permission Granted

b) **Waste Transfer Notice (Park Bins)**

1of 660 residual s2 (weight allowance 55kg)
1 of 1100 residual s2 (weight allowance 90kg)
£708.60 and increase of £45.12. 6.8%

The contract with Craven District Council has a discount applied, as it is classed as "Schedule 2" type business, which means we are not charged for the disposal element of the waste picked up (just hire and collection).

In addition, CDC will send out a monthly statement by email detailing any excess weight during that period. Excess weight charges will be invoiced on a quarterly basis. If more than one bin is used for the same type of waste (i.e. general waste or recycling), the weight allowance for these bins will be added together to give a total weight allowance per collection.

3. Flood/Footpath/Lighting/Highways/Trees

- a) An Elderflower tree was removed by the Football Field entrance, Sutton Fields for safety reasons by NYCC Public Rights of Way.

4. Events / Noticesa) **Annual Meeting**

The Annual Meeting of the Parish Council will be held on the 13th May 2019 commencing a 6.45pm

b) **Crime Prevention Day**

The Police would like to hold another Crime Prevention Day in the Park in April/May (date to be confirmed).

5. Council –Planning Decisions

Application No	Date Received	Proposal	Location	Decision Date	Decision
2018/19921/HH	03/01/2019	First floor extensions and alterations to existing bungalow	Woodlands, West Lane	28/03/2019	Granted

33/04/2019 Members Reports from Meetings and Community Reports

- a) Cllr. Hawkins informed that the Parish Liaison Meeting was cancelled.

35/04/2019 Finance**To authorise payments in accordance with the budget and note receipts.**

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

36/04/2019 Future Agenda Items

None

37/04/2019 Date and Time of Next Meeting

Monday 13th May 2019 at 6.45pm. The meeting concluded at 7.15pm.

Chairman Signature _____

Date _____

SPC122	Silsden Mower Services	March	240.40	Service Dennis & masport Mower
SPC123	Npower	March	354.79	Gas
SPC124	Npower	March	619.89	Electric
SPC125	Craven District Council	March	144.00	Allotment bins
SPC126	Merritt & Fryers	March	44.83	Rock Salt
SPC127	Viking	March	116.87	stationery
SPC128	Anthony Appleyard	March	51.50	Pat Testing
SPC129	Moneysoft	March	81.60	Payroll
SPC1	Staff (4members)	March	2934.44	Salaries
SPC2	HM Revenue & Customs	March	521.47	Tax & Nat Insurance
SPC3	NYCC Pension Fund	March	927.95	Pension Contributions
SPC4	NFU Mutual	April	171.70	Tractor Insurance
SPC5	YLCA	April	757.00	Subscriptions
SPC6	Came & Company	April	2113.86	Insurance

Chairman Signature _____

Date _____