



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 1<sup>st</sup> July 2019

## Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr Green, Cllr Hawkins and Cllr. Jennings  
in Attendance: Clerk: Mrs Emmott, Cllr. Barrett and five members of the public.

## 76/07/2019 Apologies for Absence

Cllr. Parsons, Cllr. Hart and Cllr. Barrett

## 77/07/2019 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications 83/07/2019. Cllr. Morrell is a District Councillor and member of the Craven District Council Planning Committee. Cllr. Morrell adjourned to the public area and took no part in the discussions or decisions.

## 78/07/2019 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 3<sup>rd</sup> June 2019 (circulated to all members) and the Extraordinary Meeting held on the 10<sup>th</sup> June 2019 were agreed as a correct record and signed by the Chairman. Proposed Cllr. Hawkins, seconded Cllr. Bretan.

## 79/07/2019 To review the procedure for Public Participation at Parish Council Meetings (Rules & Regulations circulated)

Councillors and members of the public received printed copies of the procedure and rules which must be adhered to during Public Participation.

## 80/07/2019 Public Participation

None

## 81/07/2019 North Yorkshire County Council Report from Councillor Philip Barrett

None

## 82/07/2019 Craven District Council Report from Cllr. Morrell & Cllr. Place

Cllr. Morrell informed he had helped a resident resolve a parking issue and provided some guidance on the process relating to a financial matter.

## 83/07/2019 Planning Applications

| Application Number | Location                  | Proposal  | Comments   |
|--------------------|---------------------------|---|--|
| 2019/20583/HH      | 1 Hazel Grove Road        | To construct an additional floor over existing single storey extension to the original dwelling house.                        | None   |
| 2019/20426/OUT     | Land Off Strikes Lane     | Outline application for farm workers dwelling and agricultural building (access applied for with all other matters reserved). | Out of development Limits<br>In open countryside |
| 2019/20604/HH      | 5 Crofters Mill           | Conservatory to rear  | None   |
| 2019/20204/LBC     | Sutton House, Ellers Road | To replace existing rotting windows to first floor and a ground floor window with like for like units.                        | None   |

## 84/07/2019 Clerks Report and Correspondence

- a) Email to Planning, Craven District Council with comments.

## 1. Dog Fouling Hot Spots

Report Circulated.

Evidence of overflowing bins needs to be reported to Craven District Council pictures, dates and times. This will help establish if larger bins are needed.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

## 2. Park Pavilion Report

### Memorial Bench

The bench is to be made from Cedar. Carved with flowers, bees, butterflies and dragonflies. It will be about 6ft-7ft long.

It was resolved that permission be given for the bench to be sited in the park.

### Playground Equipment – Spinner

The yellow bowl of the spinner has been vandalised. To replace the parts £162.00 plus VAT.

It was resolved that the parts be purchased.

### Funday

No problems were reported. It was resolved to thank the Village Committee for their efforts.

## 3. Telephone Box

The Parish Council are currently in consultation with BT over purchasing the Telephone Box opposite the Black Bull. An offer of a £100 donation has been made for maintenance and cleaning from a resident.

A letter has been sent thanking the resident for their offer and that we will be in contact following the end of the consultation period.

## 4. Flooding/Footpath/Lighting/Highways/Trees

None

## 5. Events

Zip Line at Pinnacle 22<sup>nd</sup> and 23<sup>rd</sup> June 2019. Reports received that everything went well.

## 6. Craven District Council –Planning Decisions

| Application No | Date Received | Proposal   | Location                  | Decision Date | Decision           |
|----------------|---------------|--|---------------------------|---------------|--------------------|
| 2019/20465/TPO | 26/04/2019    | T1 – Beech, remove 3 small low branches, T2- Sycamore, crown lift to 6m<br>T3- Sycamore, remove 1 low limb, G1- Holly, lightly trim back to boundary wall.<br>T6 – Sycamore, Remove old fire damaged limbs, T7 – Sycamore, crown lift to 5m. | Bay Horse Inn, Raven View | 20/06/2019    | Permission Granted |
| 2019/20533/HH  | 24/05/2019    | Removal of existing conservatory and erection of two storey side extension   | 10 Hazel Grove            | 26/06/2019    | Permission Granted |

## 85/07/2019 Members Reports from Meetings and Community Reports

- a) Cllr. Hawkins reported her attendance at the Annual Meeting of the YLCA Craven Branch. Cllr. Bretan was nominated Vice-Chair once more and Cllr. Hawkins remains on the Joint Executive Board.  
Local issues included: - Website Accessibility - Public Sector Bodies (Websites and Mobile Applications) Regulations VE Day 75th Anniversary, Power to spend on Vehicle Activated Speed Signs (VAS)

Cllr. Green reported the sandbag store is in disrepair and queried when the yellow lines are due to be implemented at the corner on the High Street.

The clerk to inform Graham Tarn CDC about the store and make enquiries to Highways about a time schedule for the lines.

Cllr. Green enquired about the defibrillator.

Problems had arisen with the outer casing.

Car parts reported in the beck.

Cllr. Morrell to inform the Environment Agency.

## 86/07/2019 Finance

### To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

The clerk to inform the Park Keeper that a query was raised regarding the cost of wellingtons.

## 87/07/2019 To Exclude the Public and Press

**That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business.**

Cllr. Jennings left the room. Complaint from a resident regarding the contractor who cuts the urban grassed areas.

It was resolved that letters be sent to the relevant parties.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

None

Monday 5<sup>th</sup> August at 6.45pm.

|       |                                |         |   |
|-------|--------------------------------|---------|---|
| SPC30 | Gibsons Garden Machinery       | 292.73  | Dennis Mower maintenance                                |
| SPC31 | Jacs                           | 27.75   | Paint/brushes   |
| SPC32 | CEF                            | 15.16   | Battery   |
| SPC33 | Npower                         | 299.41  | Pavilion Gas  |
| SPC34 | Npower                         | 694.54  | Pavilion Electric                                       |
| SPC35 | L Holdsworth                   | 345.80  | plants  |
| SPC36 | Viking Direct                  | 145.81  | Ink cartridges/paper/laminating pouches/envelopes/files |
| SPC37 | North Yorkshire County Council | 1595.83 | Footlighting Maintenance                                |
| SPC38 | Park Keepers Expenses          | 77.45   | Wellingtons   |
| SPC39 | City Electrical Factors Ltd    | 33.30   | lighting  |
| SPC40 | Staff (5 members)              | 3952.07 | Salaries/wages  |
| SPC41 | HM Revenue & Customs           | 440.75  |   |
| SPC42 | North Yorkshire Pension Fund   | 962.57  |   |
|       |                                |         |   |