



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 1st October 2018

Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Place, Cllr. Joy, Cllr Green, Cllr Hart and Cllr. Parsons in Attendance: The Clerk, Cllr. Barrett and two members of the public.

114/10/2018 Apologies for Absence

Cllr. Robertson, Cllr. Hawkins

115/10/2018 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell and Cllr. Place declared a prejudicial interest in Planning Applications 119/10/2018. Cllr. Morrell and Cllr. Place are District Councillors and members of the Craven District Council Planning Committee. Both Councillors adjourned to the public area and took no part in the discussions.

116/10/2018 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 3rd September 2018 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed

117/10/2018 Public Participation

- a) West Lane - Residents have received no response with regards to the resurfacing issues (see below)
- b) Police – Due to lack the of officer's car patrols are being carried by one officer instead of two.
- c) Street Lighting – Due to the increase in crime will the Street Lighting be put on all through the night (please see below).
- d) The Park – A resident wished to pass on huge thank you to the staff for all their hard work in the park. The clerk to pass on the thanks in a letter to the council employees.
- e) Defibrillator - A member of the public had agreed to donate a defibrillator for the park. The donator apologised for the delay (due to unforeseeable circumstances). Due to the amount of time this has taken to resolve, the donator has included a sum of money to cover to cost.

118/10/2018 North Yorkshire County Council Report from Councillor Philip Barrett

- a) **West Lane – Surfacing**
Following complaints received regarding the surfacing enquiries were made and highways informed a second sweep of the main road has been undertaken. A final sweep of the pavement is to be taken up with the contractor.
- b) **Crime – Street Lighting**
The results of the meeting which included Police representative, Electrical Engineering Managers at North Yorkshire County Council was to push forward with the conversion to LED lighting in Sutton. Following this a review would be undertaken in the autumn/winter months before considering any changes to lights being left on. The review will look at evidence of crime levels, locations and patterns.

PIR Lighting was suggested. Cllr. Barrett agreed to make enquires about PIR Lighting and if it had been trialed anywhere in the County.

118/10/2018 Craven District Council Report from Cllr. Morrell & Cllr. Place

- a) **Crime – Street Lighting**
Cllr. Place informed that four months ago North Yorkshire County Council received a flood of requests from residents to have the Street Lighting remain on all night. The requests were turned down. A report was commissioned by the Police Inspector which produced data showing where areas of crime had taken place in the village. The information supported a list of streets where possible selective all-night lighting could be beneficial.
Cllr. Place proposed that further evidence be gathered and up to date crime figures be obtained from the Police. This data would inform if/when/where/what/time of any further crime in Sutton.
From this information the Parish Council could look and compare to see if there are any target areas/patterns. After consultation with Inspector Crossman this then could inform of selective street lighting proposals to be put forward to North Yorkshire County Council for all night illumination.
Members agreed that the recommendation be carried forward.

Chairman Signature _____

Date _____

b) **Craven Meetings**

Cllr. Morrell informed he had attended a Finance Meeting at Craven. The meeting focus was regeneration of business in the area.

The York, North Yorkshire and East Riding Local Enterprise Partnership have agreed to give £5 Million to improve employment and housing in the Skipton Area.

The proposed works include improving pedestrian routes from Skipton Railway Station to key destinations and supporting the redevelopment of the area around the station.

119/10/2018

Planning Applications

Application Number/Applicant	Location	Proposal	Comments
2018/19745/HH	45 Boundary Avenue	First Floor Extension and Rear Single Storey Extension	No adverse comments

Street Naming and Numbering

SNN Reference: SNN/00884

Site Location: Agricultural Buildings, Ellers Road

Development Name: Land Adjacent to Bay Horse

Proposed Street Names: Mulberry Way

Mulberry Close

Resolved: Mulberry Way

120/10/2018

Clerks Report and Correspondence

1. **Amenity Land – Wilson St/Main St**

The clerk attended Mewies Solicitors in an hour-long meeting to read over the lease for the Amenity Land Wilson Street on behalf of the Parish Council.

A few amendments to the wording are being proposed for change to Craven District Council.

Complaints of broken posts on the area have been received.

The clerk to inform Craven District Council and enquire if they could all be replaced with metal ones.

2. **Park Pavilion Report**

The Park Keeper would like the Council to consider the purchase of a new Leaf Sweeper. The current one is worn and rusty and was purchased in January 2001.

Quotations:

Wessex MTC-120P 1.2m PTO driven trailed sweeper collector – Manual Tip

Ripon Farm Services £3850 plus VAT

Russell Group Groundcare £3995 plus VAT

Wessex STC 120, PTO driven, 1.2m working width, 1.6m transport width – Hydraulic Tip

Ripon Farm Services £5,500 plus VAT

Russell Group Groundcare £6150 plus VAT

Tomlin RC120, 1.2 m, PTO driven, standard tip – Hydraulic Tip

Gibson Garden Machinery £5,200 plus VAT

Russell Group Groundcare £5,100 plus VAT (standard tip)

It was resolved that the quote for the Wessex MTC-120P 1.2m PTO driven, trailed sweeper collector be purchased.

Cllr. Hart proposed that the clerk make enquiries with regards to part exchange or scrap value of the old sweeper.

Cllr. Place proposed subject to suitability of the sweeper and insurance the Park Keeper be asked to aid in the clearing of the pavement outside of the park.

Resolved: Members agreed.

3. **GDPR- General Data Protection Regulation**

GDPR- General Data Protection Regulation

Information circulated to Councillors – ‘Do’s and Don’ts for Councillors and what elected members are entitled to receive from the Council.

4. **Community Welfare**

Following information received the group are looking at the best ways of promoting and advertising groups and events in the village in order to reach as many residents as possible.

5. **Flood/Footpath/Lighting/Highways/Trees**

a) **Trees – Lumb Clough**

Quotes for works in Lumb Clough in conjunction with Tree Survey Report.

Keighley Tree Services £960 including VAT

Total Trees Services £950 including VAT

It was resolved that Total Tree Services undertake the work.

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- b) **Emergency Tree Works – pictures circulated**
Damage to a tree has occurred due to the recent weather leaving it in a dangerous condition. A large tree has also fallen into the beck. Quote for works to be undertaken £450.
It was resolved that the works be undertaken as soon as possible by Total Tree Services.
- c) **Surfacing - footpath off Holme Lane**
The surfacing work is complete (approx. 407m).
Complaints were received from residents about trees cut down to aid the work to the path being thrown in the beck. The Clerk informed the Public Right of Way Officer and she is looking into the matter.

A resident complained about a Sycamore on the beckside which is overgrown. The Park Keeper is looking into the matter.
- d) **High Street**
North Yorkshire Highways Area 5 have confirmed that the residents garden wall which adjoins the High Street where the walkway and steps known as 'Billy Moor' and 'The Monkey Steps' is not responsible for its maintenance or the dislodged flagstone.
- e) **West Lane**
Following complaints about the surfacing of West Lane enquiries have been made and Highways have informed that there is a final sweep to do and this is being taken up with the contractor.
- f) **High Street – Prohibition of Waiting and Loading and Provision of parking**
Proposed Order for 'No Waiting at any time' restrictions on High Street, Sutton in Craven (West Side)- From its junction with the western kerb line of North Road, south for a distance of 16 metres; (East side)-From a point opposite the boundary of Nos 43 and 45 High Street, southwards for a distance of 21 metres.
- g) **Lyndhurst Wood – Steps**
Following last months report from the Public Rights of Way Officer. Members felt the steps still needed attention this has been reported to the Officer. The Officer confirmed that the maintenance would probably be North Yorkshire County Councils responsibility.
- h) **Ravenstone – Footpath**
Papers are now with the Planning Inspectorate and are awaiting a decision on whether or not it should be confirmed.

Craven District Council Budget Consultation 2019/2020

The Council has begun the process of setting its revenue budget for 2019/2020 financial year. It will be approved in February 2019.

It will need to save a further £737,000 from its revenue budget by 2021/2022. At least £409,000 of this will need to be saved in 2019/2020.

The consultation will close at midnight Sunday 14th October 2018.

6. Council –Planning Decisions

Application No	Date Received	Proposal	Location	Decision Date	Decision
2018/19462/HH	12/07/2018	Two storey side extension comprising of ground floor utility room & WC and single first floor bedroom & modifications to existing house comprising of removal of internal wall	33 Boundary Avenue	06/09/2018	Granted
2017/18753/FUL	12/01/2018	Residential development of 10 dwelling including demolition of existing dwelling no. 32 Greenroyd Drive to provide access off Greenroyd Drive and associated works	Land West of Greenroyd Drive	07/09/2018	Refused (see below)
2018/19513/HH	24/07/2018	Creation of annex accommodation within existing vacant loft space.	Upper House Farm	18/09/2018	Granted
2018/19491/HH	24/07/2018	Demolition of existing single-storey rear extension and side garage, and construction of new single-storey rear extension and two-storey side extension.	20 Hazel Grove Road	18/09/2018	Granted

Land West of Greenroyd Drive

1. The site comprises a parcel of open grassed land outside but adjacent to the development limits as defined by the Craven District (Outside the Yorkshire Dales National Park) Local Plan Proposals Map. The site forms a distinctive component of the designated conservation area, marking the transition between heritage assets and their original setting and it is this that makes a substantial contribution to the character of the conservation area. The proposed development, by virtue of its layout, siting and appearance, would result in the unacceptable significant loss of the conservation areas rural context through the erosion of its rural character. The substantial harm the development would

Chairman Signature _____

Date _____

cause to the character and appearance of the area could not be satisfactorily mitigated. Accordingly, the adverse impacts arising from granting planning permission would significantly and demonstrably outweigh the benefits and the proposal does not represent sustainable development. The proposed development is therefore contrary to the requirements of paragraphs 192 & 195 of the National Planning Policy Framework.

2. It is considered that the submitted drainage details fails to demonstrate that surface water run-off can be adequately handled within or outside of the site, and that the development would not result in flooding of adjacent properties or within the site itself. Accordingly, it is considered that the proposal fails to comply with paragraph 163 of the National Planning Policy Framework.

121/10/2018 Members Reports from Meetings and Community Reports

- a) Cllr. Bretan will be attending the YLCA Craven Branch Meeting to be held on Wednesday 3rd October 2018 at 7pm at Conistone with Kilnsey Village Hall.

122/10/2018 Finance

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

123/10/2018 Future Agenda Items

None

124/10/2018 Date and Time of Next Meeting

Monday 5th November 2018, at 6.45pm.

SPC64	Jacs	19.43	Drill bit, bolts
SPC65	R Thomas	230.00	Part, filing tap and thermostat pav boiler/pk house
SPC66	npower	17.25	Pavilion Gas
SPC67	M A Roberts	60.00	Croft Hill Bus Shelter
SPC68	Playsafety Limited	142.80	ROSPA Report
SPC69	Maxwell Amenity Ltd	120.10	Grass Seed
SPC70	Maxwell Amenity Ltd	624.00	Top Dressing
SPC71	Npower	597.85	Park/Pavilion Electric
SPC72	Staff (6 members)	4060.19	Salary/wages
SPC73	HM Revenue & Customs	966.47	Tax & National Insurance
SPC74	NYCC Pensions Fund	1187.95	Pension contributions
SPC75	M Apreda	1293.00	Grass cutting
SPC76	PKF-Little John	480.00	External Audit

Chairman Signature _____

Date _____