



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 2nd July 2018

Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Place, Cllr. Joy, Cllr Green, Cllr Hart, Cllr Hawkins and Cllr. Robertson in Attendance: Clerk: Mrs Emmott and six Members of the public.

79/07/2018 Apologies for Absence

Cllr. Parson, Cllr. Barrett

80/07/2018 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell and Cllr. Place declared a prejudicial interest in Planning Applications 85/07/2018. Cllr. Morrell and Cllr. Place are District Councillors and members of the Craven District Council Planning Committee. Both Councillors adjourned to the public area and took no part in the discussions.

81/07/2018 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 4th June 2018 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Hart, seconded Cllr. Bretan.

82/07/2018 Public Participation

a) **Planning Application**

Four members of the public voiced their objections to the planning application ref 2018/19105/FUL, 11 Albert Street, Construction of one dwelling and minor alterations to windows (amended scheme).
Objections included: Lack of access for council and emergency vehicles, development would add more than two vehicles to street, reduced parking due to dropped kerb, narrow roads, parking on whole width of pavement, risk to pedestrians, loss of privacy, overlooking neighbouring properties.

b) **High Street**

A resident enquired when the proposed double yellow lines would be sited on the High Street. The request was made some time ago.

This has been delayed due to staffing problems. The Council have been advised this is now being dealt with.

c) **The Park**

A water timer for overnight was suggested for use on the Bowling Green.

83/07/2018 North Yorkshire County Council Report from Councillor Philip Barrett

Report: Street Lighting.

Following a request from Inspector Crossman-Smith to the Electrical Engineering Manager any NYCC requesting views on reintroducing street lighting between 12-5am in the village for a six-month trial commencing September. The matter has been referred to a higher authority for discussion.

84/07/2018 Craven District Council Report from Cllr. Morrell & Cllr. Place

Cllr. Morrell – Nothing to report.

Cllr. Place informed that Craven District Council had concluded their financial accounts and the auditor is very happy. These are to be certified by the end of July which meets the new deadline.

Cllr. Place praised the staff for their hard work.

85/07/2018 Planning Applications

Application Number/Applicant	Location	Proposal	Comments
2018/19418/MA Mr Harrison	Clough Head Farm, West Lane	Minor material amendment to original planning consent reference 2017/18578/FUL granted 22/11/2017 to increase length of garage. Condition Number 2. Condition removal.	No Objections
2018/19105/FUL	11 Albert St	Construction of 1 dwelling and minor alterations to windows (Amended Scheme)	The Council object to this application for the following reasons: <ul style="list-style-type: none"> Overdevelopment. The street is unusually narrow. Houses on the left-hand side stop where the houses from the

Chairman Signature _____

Date _____

			<p>right-hand side begin, thus no houses are opposite each other.</p> <ul style="list-style-type: none"> • The development would add more than two vehicles parking on the full width of the pavement on an on an already narrow road (visitor parking). • Access for Emergency Services and Council Vehicles will be restricted. • Parking on the full width of the pavement puts pedestrians in danger. • The dropped kerb would displace residents cars who already park outside their properties as the street is too narrow to turn in. • Properties will be overlooked. Loss of light and privacy.
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Parish Council Members have requested that District Council Ward Members call-in planning application 2018/19105/FUL, 11 Albert Street.

86/07/2018 Clerks Report and Correspondence

- a) Letter sent to residents regarding the land Off Wilson Street/Main Street.
- b) Email to Community First Responders informing their application for a grant was successful.

c) **Bay Horse Car Park**

A resident queried the application for 6 houses on the Bay Horse Car Park.

Information forwarded included: -

- Designated Brown Field Status
- Previously been a Public House with carparking and traffic
- Existing access
- The site was a dumping ground

d) **Amenity Land – Off Wilson Street/Main Street**

A further letter was received from the same resident with regards to the Amenity land.

The clerk to respond on behalf of the Parish Council informing that the land is currently under the jurisdiction of Craven District Council and that the 'no ball games' sign was not removed by the Parish Council. Craven District Council have been notified.

1. Crime – Street Lighting

Inspector Lorraine Crossman-Smith has written to the Electrical Engineering Manager at North Yorkshire County Council informing of the rise in overnight offences in the Sutton-in-Craven area and of an analytical report produced to understand the issue.

The Inspector has asked for the Electrical Engineering Managers views on reintroducing street lighting between 12-5am in the village for a six-month trial commencing September, when darker nights commence.

2. Park Pavilion Report

Village Committee

The Village Committee would like to request the use of the park and all its facilities including the use of the Pavilion for the village Fun Day planned for Sunday the 16th June 2019. As in previous years they will endeavour to return the park in as reasonable standard as possible.

It was resolved that the request be granted subject to the same conditions and use as in previous years.

3. Community Welfare

Cllr. Morrell reported: - The 'Celebrating Sutton Group' are currently meeting on the first Monday of the Month at 6pm.

On Funday a stall was set up to distribute a questionnaire to try and establish if there is a problem in the village with people suffering from loneliness and isolation. Also, it gives the opportunity for people to volunteer any help they may wish to give.

The questionnaire is currently on the Village Group Facebook and is in the process of being put on the Parish Council and Village websites. It will be available in paper from the Pharmacy and the Park Pavilion.

The questionnaire will also be used as a model in other parishes throughout Craven.

The information from the questionnaire will be collated by staff at Crosshills Group Practice.

A review of the all the information will be undertaken at the end of July.

4. Flood/Footpath/Lighting/Highways/Trees

Ravenstone Footpath- update

Chairman Signature _____

Date _____

In 1985 an application was submitted to record a public footpath from Strikes Lane to Ravenstone by making a definitive map modification order (DMMO). In 2011 NYCC made such an order and this was sent out to public consultation which resulted in one objection from a landowner across whose land the proposed route would pass.

The next stage in the legal process is for the order to be “confirmed”, but because an objection has been received NYCC cannot do this and the papers must be submitted to the Secretary of State for a decision.

NYCC are in the process of preparing the submission seeking to have the order confirmed. The Secretary of State will likely appoint a Planning Inspector to determine whether or not the order should be confirmed. In order to do so the Inspector will determine the method to be used to examine the evidence; written representations, a local hearing or a public enquiry

The clerk advised NYCC that the landowner passed away and his family no longer reside at the property in question.

5. Craven District Council –Planning Decisions

Application No	Date Received	Proposal	Location	Decision Date	Decision
2017/18827/LBC	11/12/2017	Erection of double garage and tarmac residential drive and yard	Long House Farm, Ellers Road	19/06/2018	Granted

88/07/2018 Members Reports from Meetings and Community Reports

- a) **Lighting**
Cllr. Hawkins reported that Albert Street has no lights working.
- b) **Yorkshire Local Councils Association**
Cllr. Hawkins advised that she had attended the meeting for the YLCA. A new chairman was elected. Cllr. Bretan was re-elected as vice-chair.

Cllr. Hawkins agreed to be the Craven Representative on the Joint Executive Board and was duly appointed.
- c) **Hazel Grove Road – Fairy Steps**
Cllr. Green informed that the steps are in need of repair.
The clerk to inform North Yorkshire County Council.

89/07/2018 Finance

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

90/07/2018 Future Agenda Items

Sports Day, Pot Holes

91/07/2018 Date and Time of Next Meeting

Monday 6th August 2018, at 6.45pm.

SPC38	South Craven Heartstart	102465	250.00	Grant
SPC39	Npower Business	BACS	195.29	Pavilion Gas
SPC40	Keighley Tree Services	BACS	480.00	Park Trees
SPC41	L Holdsworth	102466	37.60	plants
SPC42	Butler Fuels	BACS	437.90	Gas oil
SPC43	Npower	BACS	533.88	Park/Pavilion Electric
SPC44	Staff (6members)	BACS	3700.07	Salary/Wages
SPC45	HM Revenue & Customs	BACS	473.75	Tax & National Insurance
SPC46	NYCC Pension Fund	BACS	927.95	Pension Contributions

Chairman Signature _____

Date _____