



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Park Pavilion on Monday 2<sup>nd</sup> August 2021 at 6.30pm

## Present

Cllr. Morrell – Chair, Cllr. Bretan- Vice Chair, Cllr. Hart, Cllr. Jennings, Cllr. Parsons, Cllr. Green, Cllr. Cottrell and Cllr. Hawkins

in attendance: Clerk: Mrs Emmott and Cllr. Barrett

## 59/08/2021 Apologies for Absence

None

## 60/08/2021 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee. Cllr. Morrell took no part in the discussion.

## 61/08/2021 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 7<sup>th</sup> June 2021 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed Cllr. Bretan, seconded by Cllr. Green.

## 62/08/2021 Public Participation

None

## 63/08/2021 North Yorkshire County Council Report from Councillor Philip Barrett

### Local Government Reorganisation

Cllr. Barret reported that North Yorkshire County Council Local Government Reorganisation will mean that there will be one council with one point of contact for all the support and services.

County council elections will take place in May 2022 and the Councillors elected will continue on as councillors for the new, single council when it begins in April 2023.

District councillors will continue in their current capacity until April 2023.

The new council will create six strong Area Committees where local councillors, clearly accountable to the public for all local authority services, will meet.

These Area Committees will be based on the boundaries of our six North Yorkshire MPs. They will be decision-making bodies with delegated powers in the area of planning, licensing, public rights of way, highways and potentially other areas. They will have locality budgets to deal with local issues and local opportunities

Around 30 local access points around the county will give everybody, everywhere the chance to have direct, face to face contact about services.

- local priorities will be decided by initially around 25 community networks based around market town areas
- greater powers and funding will pass to parish and town councils for those that would welcome it
- there will be greater transparency through powerful area constituency committees that will hold the new North Yorkshire council to account on issues such as planning and transport
- there will be just one set of councillors who will be accountable for all services

## 64/08/2021 Craven District Council Report from Cllr. Morrell

Cllr. Morrell reported that due to high Covid-19 figures Craven District Council's Chief Executive Officer, Paul Shevlin, has declared an Emergency and has instigated a course of action that all face-to-face meetings are currently suspended, and he has taken sole control of all – decision making.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

Application Number	Location	Applicants	Proposal	Comments
2021/22911/HH	28 Crofters Mill	Mrs E Baxter	Construction of single storey rear extension	No objections
2021/2292/HH	12 Greenroyd Court	Mrs C Jobling	Proposed single storey side extension & new bathroom window at first floor level	No objections
2021/22798/FUL 2021/22799/LBC	Wood Top Farm, West Lane	Ms C Makin	Demolition of existing garden room and erection of attached pool building to west elevation, erection of garage to east elevation. New access, and removal of existing access.	Public Rights of Way No Objection
2021/23013/TCA	Craven House, High Street	Dr Christopher Ford	T1 Sycamore Maple – Crop to the height of the communication cables	No objections
2021/23001/HH	3 Cedar Grove	Leoni Sowerbutts	Construction of two storey side extension with single storey element and front porch.	No objections
2021/23058/HH	8 The Coppice	Mr & Mrs Dominic Kirkley	Proposed first floor extension.	No Objections

#### **View Point Stables – information from Craven District Council**

View Point Stables is not authorised for any business or agricultural use whatsoever and from a planning perspective, we intend to commence formal action as soon as we can get a Notice from our Legal Department.

#### a) **Attendance - Meetings**

As you are aware on the 6 May 2021 the remote meetings regulation (The Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) ceased which means that if a local council, holds a remote council meeting now, it would mean it is unlawful.

For periods of time where councils cannot meet, the council may give the clerk delegated power to make decisions to enable day to day council business to continue.

If the council takes the decision to delegate decision making power to the clerk or any other officer, the council needs to understand that such decisions are that of the officer(s). It is YLCA opinion that, no meeting (remote or otherwise, informal, or otherwise) of council can 'advise' or undermine that decision making. As the officer has delegated power to make those decisions on their own, any informal meeting of councillors 'to inform the clerk', is considered unnecessary.

Local Councils are governed by legislation specific to the local councils' sector. Section 85 of the Local Government Act 1972 states that if a member of a local authority (town or parish council) fails throughout a period of six consecutive months from the date of his last attendance to attend any meeting of the authority, he shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority. Therefore the council should note apologies and approve reasons for absence to avoid the 6-month rule clock ticking.

#### b) **Delegated power to the clerk**

It was **resolved** that should the Parish Council not be able to meet for regular council meetings, that the council give the clerk delegated power to make decisions to enable day to day council business to continue.

#### c) **Local Government Reorganisation**

The Government announced their decision on July 21<sup>st</sup>, 2021, regarding local government reorganisation in North Yorkshire and York. Local councils in North Yorkshire will be reorganised to form one council across the whole of the county, covering a population of 618,000.

The announcement, made by a written statement in Parliament on 21<sup>st</sup> July 2021, leaves York as a separate, small unitary council with a population of 211,000.

The six district and borough councils of Craven, Harrogate, Richmondshire, Ryedale, Scarborough and Selby had joined together to propose an East & West model of local government. Unfortunately this did not find favour with Government.

The Leader, Cllr. Richard Foster and Paul Shelvin, Chief Executive, would like to the Parish Council for the support it gave to the East & West Model bid over the last year.

Paul Shelvin stated "Naturally we are very disappointed with this decision; however, we will now work with all our partners to ensure the very best outcomes for our residents, businesses, communities and staff in the future.

There is a great deal of hard work ahead of all of us, to make sure that our excellent services continue for the people of Craven, while we prepare for the new council to take shape in April 2023. We will aim to ensure that the district and borough councils have a voice during the transition, so that local businesses, communities and the interests of staff are represented.”

d) **Craven Playing Pitch Strategy**

The Craven Playing Pitch Strategy (PPS) was adopted in 2016 and was developed using the Sport England PPS Guidance. The Council are undertaking a refresh of this document to review the progress on the current priorities and action plan.

e) **The Queen’s Platinum Jubilee Beacons – 2 June 2022**

2022 will be the year of the Queen’s Platinum Jubilee and all local councils are being encouraged to take part in the lighting of Beacons on the 2nd of June 2022 in celebration of this. On 21 June, YLCA sent full information on this initiative to all members.

It was **resolved** that the Parish Council light the beacon for the Queen’s Platinum Jubilee

f) **Cowling Parish Council**

Cowling Parish Council are opening a new field of Allotments and contacted the clerk for help with Allotment Agreements, fees, and strategy.

The clerk passed on relevant information.

## **2. Park/Pavilion Report**

a) **Adventure Trail**

The spare parts have been ordered from Playdale Playgrounds. They have informed that there is a delay in obtaining the parts and as soon as they arrive the contractor will come and fit them.

b) **Aerator/Slitter**

The Heavy Duty Turfmaster Spiked Aerator requested by the Park Keeper and agreed for purchase at the last meeting was delivered but is not robust/heavy duty enough for the park. The clerk looked further into the matter and arranged for the Turfmaster to be returned. On collection a delivery of a SCH 48” Carrier Frame Mounted with slitter attachment will be received (there are a number of other attachments which fit the purchased frame which makes it better value for the money). Cost £503.70 plus VAT.

c) **MUGA (Multi Use Games Area)**

Quotes obtained for repairs to the MUGA. Pennine Playgrounds £750 plus VAT, Let’s Play Everywhere £650 plus VAT. It was **resolved** that the quote from Let’s Play Everywhere be accepted.

d) **Boating Lake and Putting**

It was **resolved** that the Boating Lake remain unfilled at this time due to the high numbers of Covid cases. To be reviewed at the next meeting.

The clerk to consult with staff regarding Putting.

e) **Community Primary School**

Dates for use of park 2022

Race for Life – Friday 13<sup>th</sup> May

Sports day 1 – Tuesday 28<sup>th</sup> June

Reserve day – 30<sup>th</sup> June

f) **No Bicycle signs in the park**

The Park Keeper has placed signage around the park grounds “NO BIKE RIDING IN THE PARK” following youths riding their bicycles too fast down the main paths, across the bowling green and flower gardens.

## **4. Flooding/Footpath/Lighting/Highways/Trees/Land**

a) **Bus Shelter – Croft Hill/Manor Way**

The new panels for the bus shelter at Croft Hill have now been replaced.

b) **Public Footpath Access**

Paths 05.39/1 off West Lane, Crag Nook Delph members of the public have reported access problems no styles and gates locked.

Path 05.39/14/2 Bent Lane to Low Jack Field Farm

Ref: CAMS issue number 59909 – Gate Padlocked

Ref: CAMS issue number 34687 – Gate Padlocked

Ref: CAMS issue number 38170 – Stile Missing

Ref: CAMS issue number 70303 – Illegal Diversion

- c) **Paths - Holme Bridge to Cricket Field**  
 'NO CYCLING' Sign reported broken near Bridge Terrace on the footpath that runs along Holme Beck to the cricket ground. Reported to NYCC on the Parish Portal 16<sup>th</sup> June 2021 case reference 101008329291. An officer will usually carry out an inspection within five working days.  
 A replacement sign has been ordered and will be put up in due course.
- d) **Bench in Clough**  
 Request for a bench to be sited in the Clough in memory of a loved one.  
 It was **resolved** that the request be granted.
- e) **Fly Tipping**  
 Reported to Craven District Council approximately 20 bags of rubbish dumped on America Lane, Ellers Road ref: 598696
- f) **Lumb Clough – Discharge Pipe**  
 It has been brought to the Parish Councils attention that a discharge pipe has suddenly appeared in Lumb Clough. The pipe has been dug under the Public Right of Way and goes down the banking into the Lumb Clough Beck which joins Sutton Beck and goes to the park.  
 The land is not under the remit of the Parish Council as our responsibility finishes at the Footbridge leading to Bank Foot Farm. The woodland in that area would be the responsibility of the owners of Wood Vale Farm/Cottages.  
 Concern as to what is being discharged and that it is unsightly in such an area of beautiful woodland.  
 Reported to EA, Environmental Protection and Planning. EA reference number 1962767.
- g) **PLANNED ROAD CLOSURE NOTIFICATION** - 30650 - Albert Street, Sutton  
 The Closure will be in place for a period of 9 days between 31st August 2021 and 8th September 2021 to allow Northern Gas Networks to lay a new gas service.
- h) **Footpath leading down to the 1900 Bridge**  
 The Park Keeper has cut this section of the footpath back.
- i) **Sutton Lane**  
 Residents have complained about the long grass verges/nettles (with no pavement) on Sutton Lane making it dangerous to walk on.  
 The clerk contacted Area 5 Highways and was forwarded the following response.  
 "According to our records your parish council is receiving payments for cutting the urban highway grass in the parish this year. NYCC therefore won't be cutting any grass on Sutton Lane."  
 The clerk then replied: -  
 Sutton Lane is not on the urban grass cutting list which we took over from NYCC. It is a Main Road from Sutton to Eastburn. The urban grass cutting is for grass patches around the village. We have costs over £,1300 we get just £136 from North Yorkshire County Council. We have never cut grass on the Main Roads.
- j) **Traffic Order**  
 Prohibition of waiting and loading and provision of parking.  
 Gordon Street, Sutton-in-Craven, West side, from boundary of 28 Gordon Street to a point 6.6 metres south.

67/08/2021

**Craven District Council –Planning Decisions**

Application No	Date Received	Proposal	Location	Decision Date	Decision
Appeal APP/C2708/x/20/3 263459	08/06/2021	The application Ref 2020/21940/CPE, dated 16 August 2020, was refused by notice dated 3 November 2020. The application was made under section 191(1)(a) of the 1990 Act as amended. The use for which a certificate of lawful use or development is sought is equestrian and agricultural.	Buckstones Lane Cowling	17 <sup>th</sup> June 2021	Appeal Dismissed
2021/22823/HH	19/05/2021	Demolition of outbuildings and covered way, and construction of single storey rear extension and alterations.	Strawberry Cottage, 2 South View Bent Lane	22 <sup>nd</sup> June 2021	Permission Granted
2021/22723/VAR	12/05/2021	Variation of condition 2 (approved plans) of 2020/22056/HH to increase rear projections	19 Hazel Grove	22 <sup>nd</sup> June 2021	Permission Granted
20202122751/HH	10/05/2021	Single storey rear conservatory	26 Park Avenue	5 <sup>th</sup> July 2021	Permission Granted

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

2021/22751/HH	04/05/2021	Construction of two storey side extension	31 Harper Grove	12 <sup>th</sup> July 2021	Permission Granted
2020/22350/FUL	24/02/2021	Extension of rear garage and roof reinstatement following fire	Aire Valley Glass Bridge Road	16 <sup>th</sup> July 2021	Permission Granted
2021/22922/HH	17/05/2021	Proposed single storey side extension & new bathroom window at first floor level	12 Greenroyd Court	22 <sup>nd</sup> July 2021	Permission Granted
2021/22800/HH	07/06/2021	Construction of conservatory	Ferneleigh, Crag Lane	27 <sup>th</sup> July 2021	Permission Granted

**68/08/2021 Members Reports from Meetings and Community Reports**

- a) Cllr. Bretan reported she had attended a YLCA zoom meeting on the 23<sup>rd</sup> June 2021. The guest speaker was Rob Akins, Exchequer and performance manager who addressed the meeting on Craven District Councils Climate Emergency Strategic Plan.
- b) Cllr. Morrell informed a resident has been in contact: - During heavy rain which runs down Crag Lane the catchpits get full of debris blocking the grates, preventing the run-off water from going in the catch pit and causing flooding further down on Ash Grove.  
The Catch Pits were put in to help with flooding and if they blocked will come out and clear them. The situation is being monitored.
- c) Cllr. Green reported the grate at the bottom of Gatering Lane is blocked.  
The clerk to report it to NYCC via the Parish Portal.

**69/08/2021 Finance**

- a) **Payments, Orders and Transfers**  
It was **resolved** to authorize payments, orders and transfers listed in the report (circulated). Receipts noted.
- b) **Pension Contributions**  
**Subject:** McCloud Remedy Service - data to be reviewed  
North Yorkshire County Council Pension Fund have appointed Aquila Heywood to assist them with the collection of data necessary to meet the legal requirements of the McCloud Remedy. As an employer within this pension fund, we need your participation in this exercise to identify any missing data of members between 01/04/2014 to present - this data includes the Service Breaks and Service History data for every member that has scheme membership within this period.  
The clerk has checked the data and there are no discrepancies.
- c) **General Finance**  
The clerk advised the Council on current Income and Expenditure and projects that have yet to be financially completed.

**70/08/2021 Future Agenda Items**

None – Councillors to inform the clerk seven days in advance of meeting.

**71/08/2021 Date & Time of Next Meeting**

The meeting closed at 7.25pm. The next meeting will be held on 6<sup>th</sup> September 2021 in the Park Pavilion.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

SPC46	E-on Next	185.39	Pavilion Electricity
SPC47	Staff (4members)	3531.39	salary
SPC48	HM Revenue & Customs	447.47	Tax & National Insurance
SPC49	NYCC Pension Fund	924.81	Pension Contributions

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_