



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held Remotely at  
6.30pm on Monday 5<sup>th</sup> October 2020

## Present

Cllr. Morrell – Chair, Cllr. Bretan- Vice Chair, Cllr. Parsons and Cllr. Cottrell  
in Attendance: Clerk: Mrs Emmott and Cllr. Barrett

## **69/10/2020** Apologies for Absence

Cllr. Hart, Cllr. Green, Cllr Hawkins and Cllr. Jennings

## **70/10/2020** Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee.

## **71/10/2020** Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 7<sup>th</sup> September 2020 (circulated to all members) were agreed as a correct record. To be signed by the Chairman. Proposed Cllr. Morrell, seconded Cllr. Parsons

## **72/10/2020** Public Participation

None

## **73/10/2020** North Yorkshire County Council Report from Councillor Philip Barrett

### Covid-19

Cllr. Barrett reported on the figures for Covid-19 published on the North Yorkshire County Council website. These figures are based on positive test results available within the last seven days by local community area, known as Middle Super Output Areas. The figures may not include test results that are still being processed. Sutton-in-Craven & Cross Hills 19 cases (this figure includes Glusburn, Farnhill, Kildwick, Bradley and snaygill).

### Sutton-in-Craven - Road Markings

Work proposed to re-new road markings in Sutton-in-Craven has been delayed due to re-surfacing work which will take place later in the year.

## **74/10/2020** Craven District Council Report from Cllr. Morrell

### Planning Review

A review of Planning Enforcement and Building Control has been undertaken. A written report will be circulated to members shortly.

### Government Planning Reform

Later this month a new white paper will be circulated to members which proposes reforms of the planning system (to cut the red tape) streamline and modernise the planning process, improve the system of developer contributions to infrastructure, and ensure more land is available for development where it is needed.

## **75/10/2020** Planning Applications

None

## **76/10/2020** Clerks Report and Correspondence

- a) Email of congratulations to Sue Cottrill who now has been co-opted on to the Parish Council
- b) Email to Sutton Juniors requesting clarity on some issues.  
"It has been confirmed that ONE of the open age players has tested positive for COVID. (Adults - who do not play in the park). The person trained last Tuesday (prior to being informed via track and trace and immediately isolated). The activities of the Open Age squads have been suspended with immediate effect until Monday 14th September in line with Government Guidance. No other players have tested positive."
- c) Email to Environmental Health informing of the issues at the Allotments
- d) Letter to Councillor Richard Flinton, regarding the article in the Craven Herald on Covid in Sutton-in-Craven.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

- e) A sofa has been dumped on land between Wet Ings Lane and Gatering Lane this was reported as fly tipping to Craven District Council.

**1. Manse Way – Stones (Covid 19)**

**Resolved:** that the commemorative stones be re-sited to the park to preserve this tribute at these unprecedented times. The stones will be displayed in an area alongside the Multi Use Games Area near the path leading to the Community Primary School.

Initially notices to be placed on notices boards, websites and village group Facebook informing of the above and requesting that anyone who has placed a stone on Manse Way which has faded and would like it displayed in the park, that they collect it, re-paint it, and bring it to the park pavilion where a labelled container will be situated. Local primary schools to be informed.

Proposed Cllr. Morrell, seconded Cllr. Cottrell.

**2. Park/Pavilion Report**

a) **Review of Park**

**Resolved:** No changes. To be reviewed as required.

**3. Flooding/Footpath/Lighting/Highways/Trees/Land**

a) **Tree – Rear of Gordon Street /King Edward Street**

A resident reported a tree which is overgrown and blocking a streetlight to North Yorkshire County Council who has passed the matter on to the Parish Council.

The road is unadopted, so advice was sort from the Yorkshire Councils Association.

“We would advise that when a road is private or unadopted, the “frontagers” are responsible for maintenance and repairs. “Fronting” is defined in the Highways Act 1980 as “adjoining” and so a property need not specifically front the road in order for the owners to be deemed responsible.

**Resolved:** That the resident be forwarded a letter informing of the above and that arrangements should be made for the tree to be cut back following permission from Craven District Council.

b) **Speeding**

Issues raised regarding speeding through the village. The Parish Council requested that data be obtained. Please see report below for Holme Lane.

Report 2<sup>nd</sup> April 2020

**Data and Decision CR2010940**

The speed data indicated a mean (average) speed of 20/20 mph and an 85<sup>th</sup>ile\* of 23/24mph. The speeds of vehicles on the road at this location are within the 30mph speed limit. The injury accident data base does not indicate any speed related accidents within the last three years. North Yorkshire Police only takes account of recorded collisions which result in personal injury as ‘damage only’ incidents are not routinely reported to the authorities and therefore cannot be relied upon to assess the accident potential at any given location.

Having looked at the available information on road safety, we have decided that the layout of the road and other technical constraints make this location unsuitable for the deployment of covert monitoring equipment. Regretfully, neither police enforcement nor road engineering works are an option as a result No further action will be taken with regards to your concern.

Cllr. Parsons stated that he felt there was an issue with inconsiderate drivers especially accessing the High Street.

c) **Planned Road Closure**

13/14<sup>th</sup> October High Street, to renew a fire hydrant chamber.

**77/10/2020 Craven District Council –Planning Decisions**

Application No	Date Received	Proposal	Location	Decision Date	Decision
2020/21615/TPO	28/04/2020	T1 Oak - fell	The Balgray, West Lane	17/09/2020	Refused
2020/21626/TPO	04/05/2020	T1 Oak- fell	Herdwick House, West Lane	17/09/2020	Refused

**78/10/2020 Finance**

a) **To authorise payments in accordance with the budget and note receipts.**

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

**79/10/2020 Members Reports from Meetings and Community Reports**

Cllr Bretan attended the remote meeting on Local Government Reorganisation held on the 16<sup>th</sup> September on behalf of the Parish Council.

Representatives from over 22 Parish Councils / Meetings attended.

Majority were in favour of an East – West Model. The East would consist of Ryedale, Scarborough, Selby and York and the West would serve Craven, Hambleton, Harrogate and Richmondshire.

The Parishes were unanimous in that having a one 'Mega-Council' across the whole county, alongside a separate much smaller council serving the city of York would leave rural areas losing out.

**80/10/2020 Contracts of Employment**

Contracts of Employment for all staff were updated to accommodate the new altered pay scales of the National Joint Councils pay rates. The contracts include all written particulars required by the Employment Rights Act 1996.

**Resolved:** Reviewed and approved by members.

Accompanying documents included: Sickness and Absence Policy, Disciplinary Policy, Grievance Policy, Equal Rights (staff Policy), Equal Opportunities Policy, Health & Safety Policy, Health & Safety Code of Conduct Policy (circulated).

**Resolved:** Reviewed and approved by members.

**81/10/2020 Future Agenda Items**

Members to notify the clerk.

**82/10/2020 Date & Time of Next Meeting**

2<sup>nd</sup> November at 6.30pm by zoom

SPC53	Npower	25.49	Pavilion Gas
SPC54	Park Keeper Expenses	170.51	£60 wasp nests/18.50 brushes&tube/£92.01fuel
SPC55	Mr Hough	120.00	Locking Park Gates (holiday cover)
SPC56	Agrovista	170.20	Grass Seed and purity soil conditioner
SPC57	Staff (4members)	4145.33	Salaries
SPC58	HM Revenue & Customs	895.15	Tax & National Insurance
SPC59	NYCC Pension Fund	1253.04	Pension contributions
SPC60	M Apreda	1438.00	Urban Grass cutting

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_