



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 2nd November 2015

Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Joy, Cllr. Smith, Cllr. Hart, Cllr. Marchant, Cllr. Parsons and Cllr Green.
In Attendance: Mrs D Emmott – Clerk, Cllr Barrett and one member of the public.

118/11/2015 Apologies for Absence

Cllr. Hawkins left due to illness.

119/11/2015 Declarations of Member's Interest in Matters on the Agenda

Cllr. Marchant expressed an interest in matters concerned with Appeal reference APP/C2708/W15/3134174

120/11/2015 Minutes of the Previous Meeting

It was **resolved** that the minutes of the Meeting held on Monday 5th October 2015 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Marchant, Seconded Cllr. Bretan. Cllr. Morrell abstained.

121/11/2015 Public Participation

Paul Florentine, Waste Recycling Manager from Craven District Council attended the meeting to discuss the **CDC WASTE MANAGEMENT COLLECTION POINT POLICY**

HSE state that there have been general concerns with the Waste Collection Service on a national basis due to the hazardous nature of the job and the high accident rate. An employer has a duty of care to their employees and it is the duty of HSE to ensure they do so. HSE carry out inspections with employers and their Inspector carried out an Audit at Craven District Council. When they did the audit on the manual handling policy at Craven District Council it was found to be below standard. Craven were the only Council in the UK that did not operate a kerbside collection service. Craven have a legal obligation to reduce the risk and were asked to review their policies and consider implementing the kerb side collection service.

The Council has introduced a Wheeled Bin Collection Point Policy. Craven is the last Council in North Yorkshire to introduce such a policy. Changes will affect approximately 2,500 households that currently leave their wheelie bin for collection in paces inaccessible to waste collection vehicles.

Some rural properties will be affected as the new policy states that residents living in properties situated on un-adopted roads will be required to present their waste at the nearest collection point.

Craven District Council will be contacting all affected households (Sutton in December) to explain, discuss and confirm the changes. Letters will make it clear to the resident the reason for change e.g. poor terrain, limited access, other obstacles etc. The letters will identify the proposed collection point and make it clear to the resident that they have the opportunity to discuss alternatives with the waste management team.

Most of the affected households are terraced properties with rear alleys that are too narrow for waste trucks to pass through. These households will be asked in future to place their bins at collection points nearer to the kerbside. Some rural properties will also be required to have their waste collected from a lane end. Anyone who is physically unable to move their bins will be eligible for assistance under the Council's existing 'Assist Scheme'.

Councillors Questions and answers

The waste trucks do not always come on the designated day?

This is being looked into and the Council are looking at ways to provide a more reliable pick up.

Do residents who receive assistance at the moment have to re-apply?

No. They will automatically receive continued assistance.

How does a resident go about receiving assistance?

They must write to Craven District where they will be assessed?

Does this affect blue bags?

No this remains the same.

A member of the public asked what would happen if a member of the public was injured by moving their bin to the designated collection point?

This would be looked into a case by case

Questions from members of the public on other matters

Street lights are currently being switched off from approximately 12 – 5am. Will the Park Lighting be switched off to save costs?

North Yorkshire County Council are rolling out the scheme to switch lights off certain lights around the village. Parish owned lighting which consist mainly of back street lighting is not part of the scheme. The Park Lights were installed for safety and security as well as for event use. This will be looked into as the cost of executing this may out way leaving the lights on for their current time.

Defibrillator

To be discussed as part of the budget at next meeting.

122/11/2015 North Yorkshire County Council Report from Councillor Philip Barrett

Spending Cuts

Further Government cuts means North Yorkshire County Council will have to reduce their budget by 25-40%.

Cross Hills Library

Library Service changes are not likely to take place until 2017. North Yorkshire County Council are continuing to offer 12 -15 hours of professional support.

123/11/2015 Craven District Council Report from Cllr. Morrell

Local Plan

Cllr. Morrell attended an Advisory Meeting of the Officers intensions of providing relevant data basis.

Craven District Council are looking at partnership building: Garages which are currently leased but in need of vast repair are being demolished and rebuilt as affordable housing to meet local need. This is in the early stage of discussion.

124/11/2015 Planning Applications

Application Number: 66/2015/16240

Proposal: Two Storey and Single Storey Side Extensions

Location: 8 Scott Close, Sutton-in-Craven

Applicant: Mrs Claire Exley

No Objections

Application Number: 66/2015/16246

Proposal: Change of Use of Former Nursing Home (C2) to Ten Two Bedroom Apartments (C3)

Royd Hill, Sutton Lane, Sutton-in-Craven

Applicant: Candelisa Ltd

No Objections

Appeal Under Section 78

Site Address: Land off Main Street, Sutton-in-Craven

Description of development: Outline Application with All Matters Reserved For Construction of 50 New Houses and Associated Access and Landscaping

Application reference: AP/66/2015/3134174

Appellant's name: Mr H Ingham

Appeal reference: APP/C2708/W15/3134174

Appeal start date: 02/10/2015

Planning Consultants comments on behalf of the Parish Council will be submitted this week and a copy circulated to all members.

125/11/2015 Clerks Report & Correspondence

- a) **Lighting – Wighill Street**
Email to Ms Stringer with Councils decision. This light has now been changed.
- b) **Planning Notifications**
Email to Iain Swain informing of the Councils decision to carry on receiving physical plans.
- c) **Councillor Training**
Email to Yorkshire Local Councils Association confirming bookings for training courses.
- d) **Public Rights of Way**
Email to Brian Mullins to arrange a site meeting to discuss Wet Ings Lane (designated route to school).
- e) **Planning**
Email to Craven District Council with planning comments.
- f) **Bushcraft Courses**
Emailed to Mr Richard McEvoy to attend the Parish Council meeting to discuss their request to hold Bushcraft Courses in Lumb Clough.
- g) **Village Committee**
Letter to Village Committee thanking them for their efforts in previous years for organising the village bonfire.
- h) **Dog Fouling – Gatering/Wet Ings Lane**
The Dog Warden informed has patrolled the lane and will be putting up new signs up and may put ccv up.

i) **Letters of Thanks for Grants from groups**

Letters of thanks for Parish Council grants received from Sutton Art Club and Sutton Cricket Club.

1. Designation of Local Green Space – Call for Sites

You may be aware of the opportunity that exists for communities to put forward areas of green space for consideration for designation as Local Green Space in either the Craven Local Plan or in Neighbourhood Plans prepared by parishes.

This is a new area of local planning, offering communities the opportunity to identify areas of green space which are of value to them because of the wildlife they are home to, their beauty, their cultural or heritage significance, the tranquillity they provide or their recreational value. If designated in the Local Plan Local Green Space Designations would be protected from inappropriate development.

Craven District Council will be inviting sites to be put forward to be assessed for their suitability as Local Green Space Designations in the emerging Local Plan for Craven over a 6 week period from Wed 21st Oct to Wed 2nd December.

It was **resolved** that a two week period be allocated for Councillors and the Community to put forward possible sites to the clerk.

2. Park / Pavilion Report

None

3. Craven District Council – Your Money, Your Say! – Budget consultation 2016/17

The Council has begun the process of setting its revenue budget for the 2016/17 financial year, and have now launched our budget consultation.

With continued reductions in Government funding, the Council faces significant challenges in balancing its budget. The consultation will close on **Monday 30th November 2015**.

It was **resolved** that the clerk submit the Council's comments on the Budget Consultation Survey.

4. Flood Report

a) **Improving Habitat of Aquatic Species – Lyndhurst Wood: Glusburn Beck**

Yorkshire Wildlife Trust are carrying out works at Lyndhurst Wood as part of our wider Upper Aire Land Management Project, looking at improving water quality, flood resilience and biodiversity on the Upper Aire catchment. Drainage and access works were carried out in the wood last September.

The Trust are now investigating the potential for further in-channel works along Glusburn Beck as it runs through the wood with along with the Environment Agency and The Wild Trout Trust. They are looking at ways that they can enhance the flow of the beck here to improve the habitat for aquatic species, such as trout, through small scale and low cost interventions.

As part of this Professor Jon Grey from the Wild Trout Trust and Pete Turner from the Environment Agency, will be surveying the beck for trout and following this up with a site visit with Don Vine (Conservation Officer for the Wildlife Trust) and a member of the Parish Council.

Cllr Hart attended a meeting to discuss the possible options.

At certain points in Lyndhurst wood parts of the wall and banking are being undermined. Sections of the banking have eroded. The plan is to fill these in.

5. Footpath Report

Wet Ings Lane

Brian Mullins, Public Rights of Way Officer is arranging a meeting with engineer and members of the Parish Council to meet on site.

6. Cross Hills – Recycling Bins

Craven District Council has agreed to provide funding of up to £100,000 to support the delivery of a number of actions aimed at improving the quality of Cross Hills village centre. Following consultation with local traders and Glusburn and Cross Hills Parish Council the purpose is to create a more attractive, friendly and safe environment for both residents and visitors alike to Cross Hills.

One of the actions agreed was to review the recycling site located in Hall Street Car Park, Cross Hills, with a view to freeing this space for other uses. The current recycling site is regarded as detracting from the Main Street because of its scale and its proximity to the main retail area. A number of attempts have been made to reduce the size and reconfigure the site, but a satisfactory balance has never been struck. Since kerb side recycling has been introduced across South Craven, this has changed the purpose of the recycling bring sites.

The views of the Parish Council would be welcomed as to whether this particular recycling site should be closed/removed

It was **resolved** that the clerk inform Craven District Council that the Council understand the site is well used. Could the bins be repositioned or re-sited?

7. Craven District Council –Planning Decisions

Date of Valid Application: 14 September 2015

Proposal: Enclosure of Existing porch With Door and Installation of Sun Tube

Location: Trevone, The Acres, Sutton-in-Craven

Date Decision Issued: 21 October 2015

Permission Granted

8. Village Christmas Lights – Request from Village Committee

Letter from the Village Committee thanking the Parish Council for funding the electricity costs for the Christmas Light Display around the village.

Sutton Village Committee has arranged for adaptations to Lampposts that were previously missed in order to remove any 'gaps' in the display for 2015.

Switch details for 2015:

- To be illuminated each day from 15:30 until 23:00
- To be Switched On as near as practical to arrange for them to be illuminated for the 1st December as is tradition for the start of the festive season.
- To be Switched Off as near as practical on Monday 4th January and before the 'twelfth night' and taken down at the earliest opportunity.

It was **resolved** that the switch on details be accepted.

9. Post Office

The owners of Costcutter, Main Street have informed: that the contracts for the Post Office have changed, staffing and balancing issues have been a problem. It would not be viable for the Post Office to continue without jeopardising the current business.

Concerns have been raised by a number of residents especially the elderly.

It was **resolved** that the clerk to write to the Post Office Ltd expressing concerns and asking for some clarity on the situation.

10. Lumb Clough – Bushcraft Courses

Courses will be held either on the 31st October or the 7th November 2015 subject to the weather conditions.

11. Bus Subsidy Reductions update

The draft Transport, Economy and Environment Overview and Scrutiny Committee recommendations are as follows :-

- a) That the Transport, Economy and Environment Overview and Scrutiny Committee broadly supports the proposals in the report, in light of the current financial climate to achieve budget requirements of £1.5 million spend in bus subsidy each year from 2016/17, and taking into account the Equalities Impact Assessment.
- b) That the Transport, Economy and Environment Overview and Scrutiny Committee is of the view that an essential network service be maintained across all areas of the county and, as part of this, fully supports the County Council working pro-actively with communities to achieve community transport and other local transport solutions.
- c) That the Executive be encouraged to invite Robert Goodwill MP and Andrew Jones MP (Parliamentary Under Secretaries of State at the Department for Transport) for further discussions around government support to rural areas particularly in relation to transport.

The report will now go to The Executive on Tuesday 8 December 2015.

12. Craven and First World War Project Commemorations in November

Craven and the First World War project commemorations in November.

The first is the '**Craven Remembers**' event which returns to Skipton Library on Wednesday 11th November, 6.30-8.30pm. There will be talks about life on the home front and local groups from across Craven will be exhibiting their latest research on how war affected life in the towns and villages across the district. Family History experts will be on hand to help people trace their First World War ancestors, and representatives from the Heritage Lottery Fund will be there to advise groups on funding support. Entry is free, but there will be a charge of £2 for the talks.

The library services will also be running **Trace Your First World War Relative** Internet taster sessions throughout November. These informal sessions will provide advice and expertise on finding your First World War ancestors, and help people navigate around the 1000s of military records available on the two premier genealogy resources on the web, Ancestry.com and Find My Past, both of which can be accessed free in all libraries in North Yorkshire. The dates and times of these session for Crosshills Library is Wednesday 4th November 2-4pm. Booking is required, and computer experience essential. Tickets are £2.

Cllr. Smith commented that sometimes these venues are difficult to access for the disabled.

13. Local Transport Plan Consultation

The County Council, as Local Transport Authority for North Yorkshire, has a statutory duty to have and maintain a Local Transport Plan. The current Local Transport Plan (LTP3) runs until 31 March 2016. It is therefore necessary for the County Council to renew the Plan which will set out the council's plans and strategies for maintaining and improving all aspects of the local transport system for the next 30 years.

You may have previously been asked to comment on our proposed objectives and your transport needs. Responses show that the views of the stakeholders and of the public generally agree with the proposed 'manage, maintain, improve' hierarchy, whereby a higher priority is given to managing and existing assets rather than providing new infrastructure. There was also general agreement on the five suggested objectives.

Following the initial consultation, they have now completed a draft version of the LTP4 document. This can be found at www.northyorks.gov.uk/ltp4, along with an online survey for entering your response.

Consultation opens on the 02 November and the closing date for responses is 30 November 2015.

126/11/2015 Members Reports from Meetings and Community Reports

a) Council Training

Councillor Green and Parsons attended the 'Developing Your Skills as a councillor' course held at Rendezvous Hotel on the 21 October. Both obtained a certificate.

b) Craven Branch Meeting

Cllr. Bretan and Cllr. Hawking attended the Yorkshire Local Councils Branch Meeting held at Hellifield Village Hall on the 10th October.

Topics included: Devolution and The National Park

127/11/2015 Finance

It was **resolved** to authorise payments, orders and transfers listed in the report (circulated). Receipts noted.
Proposed Cllr Joy, seconded Cllr. Smith.

128/11/2015 Future Agenda Items

None

129/11/2015 Staff/Pavilion

"That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business."

Complaints received regarding Dogs, fouling and leaves.

Resolved that the Park Keeper be informed of the complaints.

Pavilion

It was **resolved** that the Pavilion and the Kitchen be refurbished (information provided).

Pensions

Automatic Enrolment: Staging date 1 January 2016

Under the Pensions 2008, every employer in the UK must put certain staff into a pension scheme and contribute towards it. This is called 'automatic enrolment'.

staff who meet all of the following criteria:

- You earn over £192 per week (833 per month)
- You are aged 22 or over and
- You are under state pension age

Two members of staff qualify for Automatic Enrolment (these are already in the pension scheme). No other staff meet the above criteria and are not required to be automatically enrolled.

However these staff will be sent a letter explaining that they have not become a member of the scheme but can join if they want to.

130/11/2015 Date and Time of Next Meeting

The meeting closed at 9.15pm. The next meeting will be held on the 7th December 2015.