



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 2<sup>nd</sup> December 2019

## Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Hart, Cllr Green and Cllr. Hawkins  
in Attendance: Clerk: Mrs Emmott, PC Andy Bell, Gillian Law, Ian Horsfield and five members of the public.

## 113/12/2019 Apologies for Absence

Cllr. Barrett, Cllr Jennings and Cllr. Parsons

## 114/12/2019 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications 119/12/2019. Cllr. Morrell is a District Councillor and member of the Craven District Council Planning Committee.

## 115/12/2019 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 4<sup>th</sup> November 2019 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr.Hart.

## 116/12/2019 Public Participation

### a) Sutton Lane End

Members of the public attended the meeting to speak about the dangers of exiting the junction at Sutton Lane End and to seek advice on the best way forward to get something done about it.

A member of the public spoke about his experience of being in a recent accident and the speed of on-coming cars when pulling out to turn right.

Suggestions put forward included: - Setting up a template letter on-line, contacting Julian Smith MP, Bradford Met, Steeton with Eastburn Parish Council, Mini Roundabout, Traffic Lights, CCTV, Extending the double yellow lines further even though these had been done early in the year.

PC Andy Bell informed of the procedure following an accident and how the information is collated (Please see clerks report Street Lighting and Crime).

Sutton-in-Craven Parish Council have sent an email to Bradford Metropolitan Council about the incidents and are awaiting a reply.

## 117/12/2019 North Yorkshire County Council Report from Councillor Philip Barrett

### a) High Street

High Street traffic order for waiting restrictions has now been sealed.

#### **SCHEDULE PROHIBITION OF WAITING AND LOADING AND PROVISION OF PARKING – HIGH STREET**

West from its junction with the western kerb line of North Road, South for a distance of 16m.

Ease from a point opposite the boundary of Nos 43 and 45 High Street, southwards for a distance of 21 metres

NO WAITING AT ANY TIME.

### b) Station Road

Recently utility works have been carried out on Station Road with the utilities companies' diversion signs ending up causing chaos from Sutton Lane End to Crosshills. Questions were raised over the procedure. The following information was received: -

Utility Works on Highway.

These fall into two types. These being emergency and non-urgent. As regards "emergency works" the County Council has no option but to allow the utility company to carry out the works but the NYCC Street Works does work with them as regards traffic lights/ traffic management.

With Non urgent works the utility company has to apply for permission to NYCC to undertake the works. The County Council can and does agree the time, traffic management and duration of the works with the utilities.

The Street Works are based at County Hall who deals with these matters and not the local Highways Office at Skipton. On occasion though if there is a problem say with traffic light control the local Highway Inspector may be asked to intervene.

As regards the BT works that were carried out recently at the top of Station Road. These had previously been refused by the Street Works Officer due to them being non urgent (by the officer who normally deals with them). However,

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

BT had evidently approached NYCC again and an officer (who was unfamiliar with South Craven) granted permission when the other officer was on leave. I did at that time complain to Street Works about this.

#### Accidents- Ellers Road

- c) Cllr. Barrett was informed by Dave Bell (Highways) that the site had been visited by the Highways Inspector and he informed that water was not running across the highway from the land.  
Cllr. Barrett had recently visited the scene (when it was raining) and reported he could see no problems with the Highway drainage.  
Assurance has been given by Dave Bell that Highways will monitor the location.

#### **118/12/2019** Craven District Council Report from Cllr. Morrell

##### Local Plan

The Local Plan has now been voted on and training sessions have been taken place for Councillors.  
In 2012 it was put forward that 63 houses were required for Sutton in Craven. It was argued that Sutton has had more than its fair share of development and as a result no houses are designated on the plan for Sutton-in-Craven. The plan will be reviewed in 5 years' time.

##### Kildwick Crossing

A bridge over the railway line is unlikely to proceed. Other options suggested was a road over farmland.

#### **119/12/2019** Planning Applications

Application Number	Location	Proposal	Comments
NONE			

#### **120/12/2019** Clerks Report and Correspondence

- a) Holme field Road  
Email to residents informing the Parish Council can hold the money for the residents subject to provisions in 139 of the Local Government Act 172  
**The group thank the Parish Council for the information and after seeking further legal advice have set up a separate bank account to administer their funds.**  
**The group have asked if the Parish Council are able to support them with any additional funding towards child safety / speed signs for the road.**  
It was resolved to forward a grant application form.
- b) Commercial Waste Charges  
Email to forwarded to Cllr. Morrell who advised that he would consult with Craven District Council.
- c) Alvic Field  
Letter to landowner requesting that the field be maintained and what his plans are for the future of the land.
- d) Holme Beck  
Email to Environment Agency to arrange for Parish Councillors to meet up with the Environment Agency representative on the winter walk through of Holme Beck which is due to take place in December.
- e) Lyndhurst Wood  
Email to the Woodland Trust informing them of the Parish Council concerns and to arrange a meeting between Parish Councillors and a Woodland Trust representative.  
**Reply from James Jesson, Site Manager**  
**"Sadly there is little we can do at this time of the year however increasing light levels by removing a number of trees is the best option for Lyndhurst, once the rain eases up and the leaves have all fallen I will take a look and programme something in for 2021. I'm confident if we can get light to the ground this will increase vegetation and also help dry the paths out."**
- f) Funday  
Letter to the Village Committee granting permission for the use of the Park and Pavilion for Funday 2020.
- g) Lowfold Road  
Email to Craven District Council informing that the Parish Council are disappointed that the correct procedures for road naming were not followed.
- h) Container  
The Park Keeper informed that his request for a storage container was been declined due to the park being in a conservation area.

- i) **Crime**  
Email to Lorraine Crossman-Smith, Neighbourhood Policing Team Inspector for Craven.  
To report the significant escalation of burglaries/attempted burglaries in and around Sutton-in-Craven since the clocks went back, almost one report per day and to ask if someone could attend this Parish Council meeting.
- j) **Emails from residents**  
Sunday 17<sup>th</sup> November 2019  
Do we have a lines man in Sutton? A large amount of leaves in park at remembrance and today.  
Only bowling green clear.  
**The Park Keeper stated that the leaves fall as fast as they are cleared up.**
- k) Yellow lines needed on corner by Kings arms NYCC said in parish meeting would be before Christmas 2016?  
Yellow lines needed between Kings Arms and Black Bull, cars going down High Street passing parked cars head on with cars joining High Street from Main Street very dangerous.  
**Previous response from NYCC Highways with regards to previous enquiries regarding the above.**  
**Traffic speeds have been monitored coming down the High Street and these are not above 20-25mph.**  
**Double Yellow lines between the Kings Arms and Black Bull would increase speeds.**  
It was **resolved** to put the item on next month's Agenda.
- l) **Rosewood Square – Street Light**  
This light is not a Parish Council Light or a North Yorkshire Light. Following a previous investigation by NYCC it is thought it was put up by a previous owner.
- m) **Invitation from Revd Helen Collings**  
"I'm sure you're aware that it's the 150th Anniversary of St Thomas's this year. The actual anniversary is on 21st December (the alternative date for St Thomas's Day) and we have a service on Sunday 22nd at 3.00pm to celebrate. It would be fantastic if a representative (or two or three!) from the parish council could be present. We are very grateful for the support we have had from the Parish Council in recent times, and this would be an opportunity to see the sound system in action".
- n) **Tree Planting**  
"I am doing a citizenship GCSE, and for we part of it we need to research a little bit about the local area. I have chosen to look at planting trees in the local area.  
  
I have already contacted the Craven council, and they have informed me that the Craven district has a statistically low percentage of tree cover. They are planning to plant 8,000 more trees during this winter, which is an amazing start. However, I think we can do better than that.  
  
So, I am contacting you to see if it was possible for the Sutton council to plant more trees in our local area, and help not only our environment, but also the environment for many other generations to come."  
It was **resolved** to inform that the matter is being considered subject to land availability.

## 1. **Street Lighting and Increase in Crime**

### **Burglaries**

Inspector Lorraine Crossman-Smith reported Crosshills Officers are looking at the Burglaries, appreciating this is a wider South Craven issue. The majority of those in the last couple of weeks appear to be targeting BMWs.

PC Andy Bell who is the Crosshills, Beat Manager for the area informed that there has been a pattern of 2 in 1 Burglaries (this is breaking into the house and stealing car keys).

Crimes over the last month: - 1 Crosshills – Mercedes, 1 Sutton – BMW, 2 Cononley – BMW, 1 attempt Sutton -BMW, 19<sup>th</sup> November a report of 3 males seen jumping over gardens – Glusburn.

It has been noted that on Social Media reports could be the same crime reported multiple times.

North Yorkshire County Council have previously been contacted about the increase in crime when some Street lights are switched off between 12 -5am. Street lighting is not security lighting and members of the public should if they feel the need put up some security lighting of their own to illuminate their property.

A good steering lock is recommended and where possible secure the cars in a garage.

### **Sutton Lane End**

It was resolved to arrange a meeting with representatives from Bradford Metropolitan Council Highways, NYCC Highways, North Yorkshire and West Yorkshire Police, Parish Councils, Invited Members of the public to try and address the issues.

For non-emergencies the telephone number 101 or email:- [generalenquiries@northyorkshire.pnn.police.uk](mailto:generalenquiries@northyorkshire.pnn.police.uk)

Please include as much detail as possible in your message, including:

First name, second name, date of birth, home address, with postcode, contact phone numbers (home/work/mobile)

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

**2. Park Pavilion Report**

- a) Reminder that the Christmas Carol Service in the park on the 7<sup>th</sup> December is at 4pm. The Outdoor Nativity, 8<sup>th</sup> December which proceeds to the park starts at 4pm.

**3. Telephone Box/Kiosk – Report circulated**

Please find below information following contact with other Parishes.

- Most of the phone Kiosks are adopted by Parish Councils and run by charities or groups
- Very few are listed (as listed buildings). Listed building consent would be required for alterations
- No issues with repainting
- Specialist in refurbishment of the kiosks recommended

Settle Handyman Service specialise in the refurbishment of phone boxes.

Quote for refurbishment circulated – Total cost £2495.06

It was **resolved** to enquire if any group or charity would like to take on the management of the Kiosk. £1,000 will be donated towards refurbishment costs.

**4. Flooding/Footpath/Lighting/Highways/Trees/Land**

a) **Ravenstones**

Footpath No. 05.39/59, From Strikes Lane to Ravenstones, Sutton-in-Craven Modification Order 2011.

The Secretary of State has confirmed the Parish Councils application for the above footpath to be added to the Definitive Map on 03/10/2019.

The footpath commences at the northern end of the public maintainable highway Strikes Lane at GR 40126 44356 continues in a generally easterly direction for approximately 6 metres to a pedestrian gate at GR40126 44356 continues in a generally north easterly direction for approximately 58 metres to GR 40130 44360, continues in a generally east-north-easterly direction for approximately 34 metres to a field gate at GR 40134 44361, continues in a generally north easterly direction for approximately 26 metres to GR40135 44363, continues in a generally east-north-easterly direction for approximately 192 metres to Raven Stones at GR 40152 4437.

**5. Craven District Council –Planning Decisions**

Application No	Date Received	Proposal	Location	Decision Date	Decision
2019/21018/HH	08/10/2019	Two storey side extension and rear dormer window	44 Greenroyd Drive	22/11/2019	Granted

**121/12/2019 Members Reports from Meetings and Community Reports**

- a) None

**122/12/2019 Finance**

**To authorise payments in accordance with the budget and note receipts.**

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

**123/12/2019 Future Agenda Items**

Kings Arms – Black Bull Traffic

**124/12/2019 Date and Time of Next Meeting**

The meeting closed at 8.15pm. The next meeting will be held on Monday 6th January 2020, at 6.45pm.