



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 3rd June 2019

Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr Hart, Cllr Hawkins, Cllr. Parsons and Cllr. Jennings in Attendance: Clerk: Mrs Emmott, Cllr. Barrett and Seven Members of the public. The Chairman welcomed James Jennings to the Council.

55/06/2018 Apologies for Absence

Cllr. Green.

56/06/2019 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications 70/06/2019. Cllr. Morrell is a District Councillor and member of the Craven District Council Planning Committee. Cllr. Morrell adjourned to the public area and took no part in the discussions or decisions.

66/06/2019 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 13th May 2019 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr. Morrell. Cllr. Jennings abstained.

67/06/2019 Public Participation

- a) Re: Surfacing West Lane
Cllr. Barrett informed that West Lane was surfaced dressed sometime ago and a site visit was arranged. The Highways Officer found the road to be satisfactory.
Cllr. Barrett informed he would take another look at site.
- b) A member of the Village Committee asked if the bunting in the park could be removed.
- c) Potholes - Eilers Road
These have been filled-in but there is some issue between Yorkshire Water and Highways over responsibility.
- d) A resident questioned why the Village Hall Constitution had been altered.

68/06/2019 North Yorkshire County Council Report from Councillor Philip Barrett

Cllr. Barrett reported that the pavement on Holme Lane near the Black Bull Inn is due to be re-surfaced in the summer.

69/06/2019 Craven District Council Report from Cllr. Morrell

The Local Plan has now been submitted and is awaiting a final decision. There was a slight delay due to two pieces of greenbelt land. This has now been resolved.

70/06/2019 Planning Applications

Application Number	Location	Proposal	Comments
2019/20526/HH	35 Hazel Grove	Two Storey Side Extension	No adverse comments

71/06/2019 Clerks Report and Correspondence

- a) Email to Planning, Craven District Council with comments.

1. Funday – Risk Assessment

Re: Church, School and Bull Gates being locked on Funday.

North Yorkshire Fire and Rescue Station Manager Report

I have looked at the Risk Assessment for the Funday and see no reason as to why it should not go ahead, so long as the Risk Assessment is adhered to.

Please make sure access and egress is maintained at all times for emergency vehicles.

Events Coordinator for KFA Medical Report

We work at many events across the United Kingdom many of these events are in closed parks and open fields.

There is no issue with site gates being locked but they must be a Marshall in close proximity to each locked gate, This

Chairman Signature _____

Date _____

is due to Emergency Egress from the Event (Major Incident) or Emergency Access for the Emergency Services. If there is no Marshall or Keys going to be available on the day the gates must be open.

Members were informed the Risk Assessment had been endorsed by North Yorkshire Fire and Rescue.

There was some debate over the wording of close proximity and how far this was.

After much discussion it was **resolved** that a Marshall be placed no further than 40m from the locked gate. Marshalls to be key holders and keys to be supplied by the Parish Council. Volunteers to be made aware of who has keys for the gates.

2. Phone kiosk – Adoption

Enquiries have been made to see if the Parish Council are eligible to adopt the phone kiosk on the High Street opposite the Black bull Inn.

Kiosks are “adopted as seen” and BT won’t make improvements to them ahead of adoption.

- The cost is £1.
- BT will disconnect the phone in the box and take it away.
- If there’s a power connection to the box, you can keep that going for free or take it over yourselves.
- BT neither gives nor assumes any representations, warranties or conditions concerning the quality of the kiosk or its fitness for purpose.
- The adopting community will be responsible for all support and maintenance of the kiosk and for any liability resulting from the kiosk or its use following completion of transfer.
- Once the phone kiosk is adopted it is our responsibility to let the public know that the phone has been removed. You can download a relevant sign.

The kiosk is available for adoption to the Parish Council. BT will need to carry out a full consultation with the District Council, this takes around 90 days.

Suggestions have been made to have the kiosk moved to the Park. This is a separate issue which will need consent from Craven District Council as the box is Listed.

It was **resolved** to fill in the necessary forms for BT to carry out the full consultation.

3. Park Pavilion Report

Memorial Bench (Mandy Hammond / Kerry Beck)

A local resident would like to place a memorial bench in Sutton Park on behalf of her sister who very recently passed away having battled with mental health issues. She was a very talented artist and loved nature, flowers and bees. The family would like to commission a solid wood carved bench similar to the one in the picture (circulated) but a little less bold. The bench would be carved with flowers, bees, butterflies and dragonflies.

It was **resolved** that permission be given in principle subject to further information on the design and type of wood/ colour to be used.

Leaf Sweeper

As per minutes dated 04/02/2019 written confirmation was received from Ripon Farm Services confirming modifications would be needed to the tractor for the MTC 120 Sweeper and that the STC 120 Sweeper Collector is more compatible and better suited for the Park’s needs (forwarded to Chairman).

A demonstration of the STC 120 Sweeper was organised and given on the 14th May 2019 to confirm that the Leaf Sweeper, Collector met with the Park and Park keepers’ requirements.

Delegated authority was given to the clerk with conditions met the STC120 Leaf Sweeper Collector is now on order.

Disabled Toilet Door

It was **resolved** that the disabled toilet door be replaced due to Health & Safety.

Picnic Tables/benches/sponsored gardens scheme

The park has acquired a number of new picnic tables/benches the funds for these have been donated. Gardens have also been sponsored.

4. Dog Fouling Hot Spots

A date has been booked with Environmental Health to walk around the village identifying dog fouling hot spots. Following this Environmental Health, Craven District Council will progress on to providing a report and look at this and other areas of concern based upon a more accurate picture from the engagement with the parish council and its members.

The clerk to inform of dog bins which have been overflowing on numerous occasions in the village. i.e. Gatering Lane, Cricket Field.

5. Flood/Footpath/Lighting/Highways/Trees

South Craven Flood Catchment Group Meeting to be arranged.

Path from Holme Lane to 1900 bridge. Reports of sycamore seedlings taking root with potential to block path. Cllr. Morrell agreed to investigate the matter.

Chairman Signature _____

Date _____

6. Craven District Council –Planning Decisions

None

72/06/2019 Members Reports from Meetings and Community Reports

a) None

73/06/2019 Finance

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

74/06/2019 Future Agenda Items

None

75/06/2019 Date and Time of Next Meeting

Monday 1st July 2019, at 6.45pm.

Chairman Signature _____

Date _____