



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 3rd July 2017

Present

Cllr. Morrell – Chair, Cllr. Bretan Vice-Chair, Cllr. Hart, Cllr. Joy, Cllr. Hawkins, Cllr. Parsons, Cllr. Green, and Cllr. Place. in Attendance: Clerk Mrs Emmott, Cllr. Barrett and 2 members of the public.
The Chairman welcomed everyone present.

78/07/2017 Apologies for Absence

Cllr. Smith and Cllr Barrett

79/07/2017 Declarations of Member's Interest in Matters on the Agenda

Cllr. Place and Cllr. Morrell declared a prejudicial interest in Planning Applications (84/07/2017). Both are District Councillors and members of the Craven District Council Planning Committee.

80/07/2017 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 5th June 2017 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr. Green.

81/07/2017 Public Participation

- a) None

82/07/2017 North Yorkshire County Council Report from Councillor Philip Barrett

None

83/07/2017 Craven District Council Report from Cllr. Morrell and Cllr. Place

- a) None

84/07/2017 Planning Applications

Application Number	Location	Proposal	Comments
2017/18215H	White House Hall Avenue	Addition of pitched roof to dwelling house to provide second floor extension, two storey side extension, construction of rear dormer, formation of first floor balcony to rear elevation and alterations to fenestration, Two storey side and second floor extension and internal alterations and a rear dormer.	Concerns regarding rear dormer window overlooking neighboring properties.

85/07/2017 Clerks Report & Correspondence

- a) Letters to complainant regarding the compost bays in the park.
Informing these have now been fenced off with appropriate signage.
- b) Email to Rebeccah Holding, Commercial Surveyor, CDC accepting the proposal to lease the land on Wilson Street/Main Street for fifty years with a twenty-five-year mutual break subject to an assessment by Craven District Council and any necessary maintenance done before any exchange is finalised.
- c) Email to Environmental Health informing of fly tipping of an Ironing board and scooter under the bridge by the Cricket Field.
Craven District Council have informed they have passed the details on to North Yorkshire County Council as it falls in their jurisdiction.
- d) Email to Public Rights of Way with regards to replacing the public footpath sign at Bank Foot Barn.
The matter is under investigation.
- e) Email to Alison Roland confirming her attendance at the Appeal Hearing for Land to the West Off Holme Lane to be held on the 2nd August 2017.
- f) Email to Stacey Reffin, Community Safety Hub informing nothing has been resolved in removing the den on Wet Ings Lane.
Stacey informed she is looking into the matter.

Chairman Signature _____

Date _____

- g) Email to Craven District Council with planning comments.

1. **Grants**

Application from Sutton-in-Craven Community centre for a grant towards storage facilities. Total cost of project £620.

It was **resolved** that a grant of £200 be awarded.
Cllr. Joy abstained from proposal and voting.

2. **South Craven Community Library**

South Craven Community Library has been running as a volunteer managed group since April 1st and would like to invite all the Parish Councils who have so generously supported to their Open Day which will be held on Saturday 15th July. The Library will be open during the normal Saturday opening times (10am until 12 noon), Paul Hudson, who you may know as the Weatherman from BBC Look North, has kindly agreed to officially open the Library. This will take place at 10.30, you will then have a chance to talk to the Trustees, volunteers and library users (and Paul himself). Refreshments will be available.

3. **Park/Pavilion Report**

Surfacing around the Bloqx area has now been completed.

3. **Flood / Footpath & Lighting Reports**

a) **Footpath Sign Bank Foot**

Ref: CAMS number 54346

Public Rights of Way have informed that matter is being investigated and appropriate action will be taken.

b) **NYCC Highways update for South Craven Flood Group Meeting**

West Lane

Improvements have been made to the drainage system on West Lane 19th to 23rd June. New pipe laid across road as existing had services through restricting flow of water.

Dog and Gun

An order was issued in May for the provision of two new catchpits on the existing highway drain outside and above the Dog and Gun. Contractors have been asked for their earliest start date for this work.

Crag Lane

D Jones (Highways Officer) is preparing an order to construct chambers at the bottom of Crag Lane to catch debris washed down the lane before it enters the highway drainage system.

Gully Schedule

Certain roads are to be prioritised for additional gully cleaning during extreme wet weather. In Sutton these include: Ellers Road, Pole Road, West Lane, North Road & Bent Lane, Hazel Grove Road, Ash Grove, Elm Road, Croft Hill and Holme Lane.

4. **High Street – Parking**

Several complaints have been received regarding cars parking on the corner of the High Street outside no. 41/43.

A meeting was held on Monday 19th June with a Highways Officer, Cllr. Barrett and the clerk.

Residents are being notified of the issue and the possibility of double yellow lines is being considered.

5. **South Craven Catchment Flood Group**

A meeting has been arranged for the 12th July 2017 at the Park Pavilion.

6. **Draft Local Plan**

Draft Local Plan consultation: 19th June 2017 to Monday 31st July 2017.

Members attended a working party meeting on the 28th June to consider the Draft Local Plan. Comments included:

Boundaries and Green Wedge

Sutton-in-Craven's differences to Crosshills and Glusburn have been acknowledged with its own separate values.

It is vital for Sutton-in-Craven that a visual separation is maintained between the parish of Glusburn & Crosshills and the parish of Sutton-in-Craven at the intersection of Holme Lane, Holme Beck in order to maintain Sutton's rural identity and the overall character and appearance of the area.

That the Green Wedge maintains effective separation between Sutton-in-Craven and the district and county boundary to the east, and the built-up area of Eastburn, beyond within the Bradford Met.

The above is representative of the Sutton-in-Craven Parish Profile where it emphasises the need to maintain its distinct rural identity with Greenfield's both in and around the village.

Chairman Signature _____

Date _____

Education (appendix B)

Extensive development is taking place at Eastburn, Steeton and Silsden with further plans being put forward. Linkage with Bradford Met with new housing in their area for pupils who attend Craven Schools, parks etc

Craven District Council should have some communication at planning stage with developments in the Bradford Met area which will impact the Craven District Area, Schools, Parks etc with regards to a surcharge (funding for places).

Infrastructure (appendix c)

Sewerage – Any proposed developments small or large should be looked at as a whole with regards the Aire Valley Sewage System and not individually to ensure that adequate capacity can be provided at the receiving waste water treatment works.

Extract from Sutton-in-Craven Parish Profile: -

The over-capacity of the sewer leading to Marley Treatment Works was raised as a problem. It is considered that the sewerage infrastructure would need to be improved for any further development to take place.

It was **resolved** that the comments be forwarded to Craven District Council.

7. Craven District Council –Planning Decisions

None

Funday

Letter received from the Chairman of Sutton Village Committee asking for the use of the park and all its facilities including the use of the Pavilion for Funday on Sunday 17th June 2018.

It was **resolved** that the request be granted subject to the same conditions as in previous years.

86/07/2017 Members Reports from Meetings and Community Reports

- a) Cllr. Hawkins attend the YLCA Craven Branch Annual Meeting.

87/07/2017 Finance

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

88/07/2017 Future Agenda Items

None

89/07/2017 Date and Time of Next Meeting

The meeting closed at 7.20pm.

The next meeting will be held on Monday 4th September 2017.

SPC33	npower	179.78	Pavilion Gas
SPC34	npower	537.05	Pavilion Electric
SPC35	Maxwell Amenity	241.62	Bowling Green
SPC36	Lets Play Everywhere	3410.40	Bloqx surfacing
SPC37	K Holdsworth	114.00	plants
SPC38	Staff (5 members)	3670.69	
SPC39	HM Revenue & Customs	445.35	Tax & Nat Insurance
SPC40	North Yorkshire Pension Fund	846.26	Pension contributions