



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 3<sup>rd</sup> October 2016

## Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr Hart, Cllr. Joy, Cllr. Hawkins, Cllr. Smith, Cllr. Marchant and Cllr. Green.  
In Attendance: Mrs D Emmott – Clerk, Cllr. Barrett and four members of the public.

## 103/10/2016 Apologies for Absence

Cllr. Parsons

## 104/10/2016 Declarations of Member's Interest in Matters on the Agenda

None

## 105/10//2016 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 5<sup>th</sup> September 2016 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr. Green

## 106/10/2016 Public Participation

A resident commented although he did not agree in having to pay twice to keep the Library service at Cross Hills. He understood without funding from Parish Councils the service would be lost completely.

The leaflet proposing development of land to the west of Holme Lane. Has this been circulated to residents? The leaflet was sent to the clerk and Ward District Councillors with notice that leaflets will be posted; and site notices displayed close to the western and eastern boundaries of the application site. The information was put on the Parish website, Village website and notice board by the clerk.

## 107/10/2016 North Yorkshire County Council Report from Councillor Philip Barrett

- a) **Main Street, Cross Hills.**  
The work has now been completed. Delays were due to weather problems causing operational difficulties for the contractor.
- b) **South Craven Catchment Flood Group Meeting**  
Works to the reduce the kerb at Bridge Road have been completed. Although there is a slight issue with the camber levels.

## 108/10/2016 Craven District Council Report from Cllr. Morrell

- a) **Local Plan**  
Cllr. Morrell is pursuing clarification on matters of the Local Plan. A Spatial planning meeting to be held this week is to review the timetable for completion.

## 109/10/2016 Planning Applications

Planning Ref No.	Site Location	Description of Proposal	Comments
66/2016/17217	30 Woodturners Close	Single Storey Rear Extension	No Objections
66/2016/17307	Valyn, The Acres	Demolition of Existing Bungalow and Construction of Two Bungalows	Access – narrow. Overdevelopment. Run off and drainage issues.
66/2016/17316	Land Adjacent to 13 Harper Grove	Residential Development of Three, Two Bedroom Starter Homes with Off Street Parking.	Recreation Area Important Open Space. Previous application refused on appeal.
66/2016/17293	New Wychwood, Westlane	New Gabion Retaining Wall to Bottom of Embankment following Collapse.	No Objections
66/2016/17306	High Jack Field Farm, Dick Lane	Enlargement of House into Barn to provide Living Room and Bedrooms, Replacement Window Frames, whole house to match existing pattern and Double Glazing.	No Objections

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

**1902/100 "Royd Hill", Sutton Lane - Proposed Extension of Pavement and Road Narrowing.**

The proposal to build a footpath on Sutton Lane is to be welcomed as it is widely recognised by villagers that this road is extremely hazardous for pedestrians, cyclists and people with prams or pushchairs as it is at the moment. However, the proposal to build such a footpath in the actual highway is not appropriate.

The obvious place for a footpath is on the opposite side of the wall to the proposed idea, thereby causing no obstruction to the highway and also offering some degree of protection to pedestrian users.

There has recently been a set of traffic lights in almost this exact location whilst some minor road works were undertaken. The amount of disruption and inconvenience caused was considerable, especially at peak traffic times in the early mornings and late afternoons. Your proposed reduction to the width of the highway with a priority traffic flow will be considerably more disruptive and cause considerably more problems.

For instance, if there is priority traffic in one direction, how do motorists exit from the properties onto Sutton Lane, within the restricted area?

One has to wonder what pedestrians are supposed to do on the other sections of Sutton Lane where there will continue to be no footpath. The increase to traffic congestion caused by this would very obviously increase the level of danger to them. The proposed footpath will therefore serve no meaningful or useful purpose.

**110/10/2016 Clerks Report & Correspondence**

- a) **Cross Hills Library**  
Email to Wendy Bond inviting the group to fill in a Grant Application Form.
- b) **Land off Main Street – Run Off Water**  
Owners responsibility – sorted
- c) **Trees – Glusburn Beck**  
Fallen tree reported between Glusburn Bridge and Lyndhurst Wood following thunder, lightning and a torrential downpour on 13/09/2016. Another tree has also been reported.  
Reported to Environment Agency reference number: 1471316.  
One tree removed Friday 16<sup>th</sup> September the other assessed on Saturday 17<sup>th</sup> September (specialist equipment required) removed Monday 19<sup>th</sup> September 2016.
- d) **Craven District Council 2017/18 Budget Consultation**  
In 2016/17 the Council has received £698,000 in Revenue Support Grant from Central government. By 2019/2020 this will be reduced to £0.  
Due to this and other cost pressures such as rising prices and increases in demand for service the Council will need to save a further £1,029 million from its revenue budget by 2019/2020. At least £626,000 will need to be saved in 2017/18.
- e) **Hazel Grove Road**  
A further meeting was held on 29<sup>th</sup> September to look at possible solutions to aid traffic exiting the junction at the bottom of Hazel Grove Road. In attendance was Cllr. Morrell, Cllr. Barrett, David Cairns (Highways) and the clerk. Possible options are limited. Slowing the traffic down would be the best option but to implement these measures certain criteria have to be followed and we at this point not sure if the section of road meets the criteria. The Parish Council are awaiting further information from Highways.
- f) **Local Government Finance Settlement Technical Consultation – parishes and council tax referendums**  
The Government is proposing to subject principal councils to the same referendum principles as were set in 2016/17. This includes a core principle of 2% (or £5 – whichever is greater – in the case of lower-quartile police and crime commissioners and shire district councils), plus and adult social care precept worth an additional 2% for councils with adult social care responsibilities.  
**However, the consultation also says that the Government is minded to extend referendum principles – the 2% core principle or £5, which is greater – to the larger, higher spending local councils for the first time.**  
The proposal is to cover only those parishes whose Band D precept is higher than that of the lowest charging district in 2016/17 (Breckland - £75.46), and which had a total precept for 2016/17 of at least £500,000.  
**The consultation also states the Government is aware that increases in precepts continue to concern local tax payers and is therefore prepared to consider extending referendums to ALL parishes.**

**The National Association of Local Councils** will be responding in the strongest possible terms, setting its out opposition to these proposals as well as calling for the removal of the Secretary of State's powers on council tax referendums in the Localism Act 2011.  
The NALC do not believe any local council (including higher spending councils) should be included within this regime, especially given the current financial climate and funding of public services coupled with local councils increasingly taking on more services from principle councils.

Chairman Signature \_\_\_\_\_

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In many cases the costs of holding a local referendum to ask local people if they support an increase in parish spending will run well into thousands of pounds, often wiping out the proposed increase. Unlike principle councils, local councils do not receive grant funding from central government or a share of business rates and are primarily financed through the parish precept. Councils account for just 1.7% of the £26 billion raised through council tax in England and have demonstrated fiscal responsibility in recent years with overall increases in precepts going down, rising this year by just 6 pence per week as a result of local councils taking on services from principle councils and funding not being passed on to them.

#### 1. **Notification: Outline Planning Application – Land to the West of Holme Lane**

Plans & details circulated to members.

It is the intention of Snell Developments Ltd to submit an Outline Planning Application for circa 32 dwellings on Land to the West of Holme Lane in Sutton in Craven.

This outline application will seek approval for the principle of development along with a single vehicular access point from Holme Road.

The proposals will retain existing boundary trees and will include the planting of additional native tree species and an area for on-site water attenuation. Additionally, provision will be made for a new bus stop close to the access on Holme Rd, a public footpath across the area of green space to improve pedestrian connectivity and a parking area for users of the school and park.

#### 2. **Park/Pavilion Report**

a) **Shelter Windows**

Quotations for work to the park shelter windows were obtained. Due to the damage and urgent nature of the work the clerk following consultation with Chairman and councillors instructed the contractor to undertake the work at a cost of £1,480.00.

b) **Play Area Surfacing**

Awaiting a decision from Pennine Playgrounds. Other areas of surfacing have deteriorated and are in need of urgent repair (photo's circulated). £2,300 plus Vat.

It was **resolved** due to the issue of Health and Safety that authority be delegated to the clerk to organise the necessary repairs.

c) **Pavilion Facia Boards and Doors**

Work to replace the wooden facia boards which was detailed in last year's budget is due to take place this autumn.

d) **Shoring Banking**

This matter was brought up with a representative of the Environment Agency at the South Craven Catchment Flood Group. The representative advised that she would ask one of their engineers to come out and give some professional advice on the best way to manage the situation.

e) **Playing Field**

Work to remove the leaves and debris at the edge of the park playing field has now been completed.

f) **Pavilion Opening Times**

The Pavilion opening times for October are 1-4pm Monday-Friday, 12-30pm -3.30pm Saturday & Sunday. The Luncheon Club as normal.

#### 3. **Footpath Report**

a) **Crag Nook Delph**

A copy of sections of the definitive map were circulated to confirm the position of the Public Right of Way through Crag Nook Delph in relation to the route and position of the mast.

It was **resolved** that the information be passed on to the Rambling Club.

b) **Wooden Footbridge – The Acres**

The wooden footbridge on the Public Right of Way on the Acres has been reported to NYCC it is in a state of decay.

#### 4. **South Craven Catchment Flood Group**

A meeting was held on the 28<sup>th</sup> September 2016.

The group were updated on:

- The Skipton Flood Alleviation Work and site visit is being organised by the Environment Agency and North Yorkshire County Council to view the measures that have been taken.
- South Craven Catchment Study Update and Funding progress. A grant of £30,000 has been secured from the Regional Flood and Coastal Committee Programme and Investments fund. A feasibility study and business case is being made. A further bid will be put forward for the next financial year.
- Community Flood Resilience. Update on work to raise awareness of flash flood risk, understanding and promoting the flood warning service, Community Emergency Plans.
- Work carried out since the flooding by Highways

Chairman Signature \_\_\_\_\_

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- Requests to have the bridge behind Walker Close removed and that the Allotment Weir to be looked into as part of the Flood Alleviation Scheme were put forward.

It was **resolved** that a meeting be arranged with Robin Derry, Senior Emergency Planning Officer and our Community Resilience leads to look at updating the Community Resilience Plan.

## 5. **Grant Applications – Cross Hills Library**

On 1<sup>st</sup> April 2017, Cross Hills Library will become South Craven Community Library, run by volunteers from the local parishes.

The aim with support from NYCC is to keep the library and the services running as is. In addition to the normal Library Services, they will include current volunteer activities, such as Children’s Story-time, Home Delivery Service and many ad-hoc groups, talks and meetings.

Although NYCC will provide all stock (books, DVD’s for example), and will support the IT system, the Community Library will have to find all running costs, and any volunteer expense (training, travelling for instance).

All Parish Councils in the South Craven area have been asked if they will help fund the library based on the number of borrowers in each Parish (details circulated to members).

The amount requested from Sutton PC is £1,910.03.

It was **resolved** that the request for funding be granted for 2017/18 to be paid at the end of April 2017. To be reviewed annually.

## 6. **Craven District Council –Planning Decisions**

None

### 111/10/2016 **Members Reports from Meetings and Community Reports**

Fallen tree trunk in Holme Beck at the bridge near the Cricket Ground.  
Clerk to report the matter to the Environment Agency.

### 112/10/2016 **Finance**

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

### 113/10/2016 **Future Agenda Items**

Carol Service, 10<sup>th</sup> December, 6pm

### 1114/102016 **Date and Time of Next Meeting**

The meeting closed at 7.40pm. The next meeting will be held on 7<sup>th</sup> November 2016.

SPC61	npower	42.32	Pavilion Gas
SPC62	npower	421.47	Pavilion Electric
SPC63	Maxwell Amenity Ltd	459.36	Top Dressing
SPC64	Maxwell Amenity Ltd	115.50	Green Baize Grass Seed
SPC65	M. Apreda	149.36	Park bench, Muga, door hinge repairs
SPC66	Staff (5 members)	4172.03	Salaries & wages
SPC67	NYCC Pension Fund	905.49	Penson contributions
SPC68	HM Revenue & Customs	897.01	Tax National Insurance
SPC69	HM Reveunue & Customs	1530.78	VAT
SPC70	J Hough	130.00	Park security

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_