



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 4th December 2017

Present

Cllr. Morrell – Chair, Cllr. Bretan Vice-Chair, Cllr. Hawkins, Cllr. Place, Cllr. Joy, Cllr Green and Cllr. Parsons.
in Attendance: Clerk: Mrs Emmott, three members of the public.
The Chairman welcomed everyone present.

126/12/2017 Apologies for Absence

Cllr. Smith, Cllr. Hart and Cllr. Barrett

127/12/2017 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell and Cllr. Place declared a prejudicial interest in Planning Applications (132/12/2017). Cllr. Morrell and Cllr. Place are District Councillors and members of the Craven District Council Planning Committee. Both Councillors adjourned to the public area and took no part in the discussions.

128/12/2017 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 6th November 2017 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr. Joy.

129/12/2017 Public Participation

- a) A resident thanked the Parish Council for organising the clearing of the footpath near the 1900 bridge.

130/12/2017 North Yorkshire County Council Report from Councillor Philip Barrett

None

131/12/2017 Craven District Council Report from Cllr. Morrell & Cllr. Place

Cllr. Place – nothing to report

Cllr. Morrell informed a draft of the Local Plan had been sent to Councillors to discuss in Policy Committee on the 7th December. Recommendations would be made to Full Committee the following week and then presented for Public Consultation.

132/12/2017 Planning Applications

Application Number	Location	Proposal	Comments
2017/18753/FUL	Land West of Greenroyd Drive	Residential development of 10 dwellings including demolition of existing dwelling at no. 32 Greenroyd Drive to provide access off Greenroyd Drive and associated works.	No housing allocated for Sutton in the Local Plan. Survey as shown a need for 2-bedroom properties as opposed to 3 and 4. Request for more species in Hedgerow.
2017/18735/FUL	Land Off Strikes Lane	Multi-purpose agricultural building	Ensure Public Right of Way is kept clear. Current application with the Secretary of State.
2017/18724/HH	10 Hazel Grove Road	Proposed car port & garden room	None

133/12/2017 Clerks Report and Correspondence

- a) Informed the Village Hall Committee and the Parochial Church that their application for a grant was successful.
b) Email to Wendy Bond, South Craven Library, requesting a financial report.
c) Email to Planning Enforcement with regards to the building site on Greenroyd Drive off Wet Ings Lane which is used as a dumping ground and has become an eyesore. Planning have informed that they will open an enforcement file and investigate the matter.
d) Email to Planning with Parish Council comments on applications.

Chairman Signature _____

Date _____

1. Grant Applications – South Craven Community Library

The Library now has 35 Volunteers from all Parishes who are committed to keeping the library, not only open, but ensuring that they offer same, if not enhanced service to the community.
The trustees would like to request the same amount of donation from each of the Parish Councils as last year.
The donation requested is £1910.
A financial report from the Chair of Trustees was circulated to members.

It was **resolved** that items listed needed further clarification. An invitation to be issued for a member of the Trustees to attend the next meeting.

2. Greenroyd Drive – Building Site

An Enforcement File has been opened and the matter is being investigated.

3. Park/Pavilion Report

a) None

4. Flood/Footpath/Lighting & Tree Report

a) **Flood Report**

Cllr. Morrell reported that a further meeting of the South Craven Catchment Flood Group had taken place on The 7th November 2017.

The South Craven Catchment Group is made up of representatives from the Environment Agency, North Yorkshire County Council Flood Risk Management team, Highways, Craven District Council, Yorkshire Water, Parish Councils. Also attending is Cllr David Jeffels (Joint chairman (with a York City Council member) of the North Yorkshire Flood Risk Partnership, and a member of the Yorkshire Regional Flood & Coastal Committee.

The section 19 Report recently published identified Management Roles, Responsibilities and Actions. The findings of the report will have some influence on planning applications.

An Upper Aire Land Management Project is taking place in Cowling this involves the use of Natural Flood Management Measures (NFM). NFM measures include: - Land management improvements to reduce speed of run-off water, Tree planning over upstream land, Reconnecting the watercourse with land along the river corridor suitable for areas of flood water to be actively stored in high river flow events.

b) **Footpath Report**

None

c) **Parish Lighting**

The clerk attended a meeting with Peter Ball to discuss the Parish Street Lighting.

Information on lights rear of 52 Main Street and Well Street, rear 9 Harker Street were given to members.

Following advice, it was **resolved** that the light rear of 52 Main Street be removed. The light on Well Street, rear 9 Harker Street to be investigated further.

d) **Tree Report**

None

5. Highways Report

Waiting restrictions are to be imposed opposite the Kings Arms Public House.

6. Craven District Council –Planning Decisions

Application No.	Date Received	Proposal	Location	Decision Date	Decision
2017/18553/HH	15/09/2017	Conversion of Existing garage to goods shed/potting store including new entrance door, re-roofing works.	18 Ash Grove	09/11/2017	GRANTED
2017/18343/HH	25/07/2017	Two storey side extension and full width rear box dormer	42 Manse Way	09/11/2017	Appealed to The Secretary Of State
2017/18517/HH	19/09/2017	Removal of existing rear door and window at ground level and provide new 4m wide opening to create two 1m glazed panels to either side and central sliding doors.	2 Ethel Street, Ellers Road	17/11/2017	REFUSED (see below)
2017/18623/TP0	03/10/2017	Proposal T4 Sycamore-Crown thin by 10% and reduce radially	1 Lumb Croft	17/11/2017	GRANTED

Chairman Signature _____

Date _____

		by 2m. T5, T6, T& Sycamore & T8 Beech-Crown thin by 10%			
2017/18578/FUL	26/09/2017	Proposed double garage and proposed timber cladding to dwelling approved by permission 0017/18246/PNCOU and re-grading of land to south and west of proposed garage. Proposed Timber Cladding to be applied to dwelling approved in application 2017/18246/PNCOU	Clough Head Farm, West Lane	22/11/2017	GRANTED
2017/18195/FUL	13/06/2017	Proposed construction of 2 no. detached dwellings and attached double garages on the side of existing redundant farm buildings to be demolished as part of the proposal.	Land Adjacent Bayhorse, Sutton	21/11/2017	Granted

2 Ethel Street – Refused

The application property occupies a prominent, corner location within the Sutton Conservation Area. The sliding doors proposed to the rear elevation of the dwellinghouse would, by virtue of their size, style and proportions, be in stark contrast to the character of both the existing (and remaining) openings of the host dwelling and those of adjoining terraced properties in the row. The excessive and mismatched proportions of the proposed glazing would erode the symmetry, rhythm and consistency in the arrangement and proportions of fenestration across the rear of the terrace and would appear as an unsympathetic and incongruous addition. The proposed development is of a poor design which fails to preserve or enhance the character and appearance of the Sutton Conservation Area and is therefore in conflict with the requirements of Craven District (Outside the Yorkshire Dales National Park) Local Plan policy H20, paragraphs 58, 64, 131 and 134 the National Planning Policy Framework, and Section 72 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

134/12/2017 Members Reports from Meetings and Community Reports

Cllr. Bretan enquired if any information had been received regarding the appeal for Change of use of first floor from residential to taxi booking office, Above Vujon Takeaway, Holme Lane.
Cllr. Place informed the Appeal is still with the Secretary of State. A decision is expected in the next couple of weeks.

135/12/2017 Finance

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.
Proposed Cllr. Place, seconded Cllr. Bretan.

136/12/2017 Future Agenda Items

South Craven Community Library, Parish Light – Rear of Harker St.

137/12/2017 Date and Time of Next Meeting

The meeting closed at 7.45pm

Chairman Signature _____

Date _____

SPC81	Ripon Farm Services	111.70	Brush, seat cover
SPC82	Maxwell Amenity Ltd	110.40	Lawn sand
SPC83	Sutton Village Hall	250.00	Grant
SPC84	Sutton Parochial Church	250.00	Grant
SPC85	Staff (5 members)	2999.29	Salary/wages
SPC86	HM Revenue & Customs	439.87	Tax& Nat Ins
SPC87	NYCC Pension Fund	846.26	Pension Contributions

Chairman Signature _____

Date _____