



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, which followed the Annual Parish Meeting which commenced at 6.45pm on Monday 5th March 2018

Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Place, Cllr. Joy, Cllr Green, Cllr. Hawkins and Cllr. Parsons in Attendance: Clerk: Mrs Emmott, Cllr. Philip Barrett (North Yorkshire County Councillor) four members of the public.

The Chairman welcomed everyone present.

A minute silence was held in honour of Cllr. Smith who sadly passed away.

25/03/2018 Apologies for Absence

Cllr. Hart (ill health)

26/03/2018 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell and Cllr. Place declared a prejudicial interest in Planning Applications 31/03/2018). Cllr. Morrell and Cllr. Place are District Councillors and members of the Craven District Council Planning Committee. Both Councillors adjourned to the public area and took no part in the discussions.

27/03/2018 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 5th February 2018 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Morrell, seconded Cllr. Place.

28/03/2018 Public Participation

- Affordable Housing has been mentioned on the radio for Sutton. Is this to be built on the old Yeadon House site? No official information has been received.
- Recently there has been a number of car thefts in the village. Residents stated more Street Lighting is needed to be left on (the lights turned off between 12-5am should remain on). A resident enquired if statistical information was available from the police.
Cllr. Morrell, informed he would make enquires.
- A resident commented more houses are being built but the Police Force is being reduced although there is a significant rise in the precept.
- Complaints were raised about the increase in Dog fouling in the village, dogs off leads not under control, smoke pollution, leaves and the lack of road sweeping in general.
It was decided that an article be prepared for the Craven Herald. Cllr. Morrell to raise the matters with members at Craven District Council.

29/03/2018 North Yorkshire County Council Report from Councillor Philip Barrett

At the Craven Area Committee Meeting held in February the issue of infrastructure in the South Craven area was brought up (Kildwick crossing). This was backed by members and Cllr. Barrett has organised a meeting with David Bowe, Corporate Director Business and Environment Services to try and address the issues.

It was noted that some pot holes in the area have been filled.

30/03/2018 Craven District Council Report from Cllr. Morrell & Cllr. Place

Cllr. Morrell has attended the Planning and Policy Meetings at Craven District Council.
Cllr. Place reported that Commonwealth Day is on the 12th March 2018.

31/03/2018 Planning Applications

Application Number	Location	Proposal	Comments
2017/18874/FUL	Crag Lane	Retrospective application for change of use from disused shed into small kennels with run location.	Residents' complaints of noise Pollution. Control measures to protect Long dyke from pollution.
2018/18958/REM	Valyn, The Acres	Reserved matters application of appearance, site layout, landscaping and scale of 2 dwellings as reserved in outline planning consent ref: 66/2016/17307. Along with confirmation that	None

Chairman Signature _____

Date _____

		sewerage will be discharged via existing mains drainage connection available at the site.	
2018/18996/FUL	Clough Head Farm,	Single Storey Extension to west elevation and two storey extension to east elevation	None
2018/18998/FUL	Buckstone Livery,	Proposed building for cattery	None

32/03/2018 Clerks Report and Correspondence

- a) Email to Susan Stott for an update on the Ravenstones footpath
- b) Planning comments emailed to Craven District Council.
- c) **Response from Highways - Re consultation**
We are quite happy to hear suggestions from you or the parish council re works that a developer might fund and can reasonably be related to the development proposed.
However, we do have a deadline of making an initial response to a planning application within 21 days of receiving the consultation from the planning authority.
- d) **Lyndhurst Wood**
Email to the Woodland Trust regarding unsubstantiated reports of someone cutting trees/branches and removing logs.
- e) **Cross Hills Railway Station, Response from the Corporate Director (NYCC)**
The County Council do recognise and understand the transport issues in the Cross Hills area however the development of a new station simply is not fundable in the foreseeable future.

1. Emergency Plan

It was resolved the Emergency Plan be approved. Notices and a request for more volunteers will be put on the website and noticeboards.

2. Community Welfare – Loneliness and Isolation

Meetings are taking place the first Monday of the month unless it is a Bank Holiday then it is the second Monday from 5.30pm at the Community Centre. Volunteers from groups and members of the public are coming together to discuss the issues of Loneliness, Isolation and Mental Health and how these issues can be addressed in the community.

3. Park Pavilion Report

None

4. Tree Survey

- a) Awaiting Reports

5. Flood/Footpath/Lighting/Highways

- a) **Sutton Lane End**
Following enquiries to Bradford Metropolitan Council with regards parking at the junction Sutton Lane End/Eastburn. I have been informed the issue has been relogged reference CR308243-1003794734 for the attention of Highways. An email has been forwarded to the Highways Officer dealing with the issue previously and he/she has been asked to respond accordingly.

6. Parish Liaison Meeting

The next meeting will be held in the Council Offices, Belle Vue Square, Skipton on Wednesday 21st March 2018 Commencing at 6.30pm.

7. Craven District Council –Planning Decisions

Application No	Date Received	Proposal	Location	Decision Date	Decision
2017/18822/HH	8/12/2017	Proposed first floor/roof alterations/extensions to provide new bedrooms and house bathroom as well as internal/external alterations to ground floor with new front porch and rear extension to form new kitchen/dining room with mezzanine	Roseneath, The Acres	02/02/2018	Granted
Appeal Ref: App/C2708/D/1 7/3187946	2017/18343/ HH 07/07/2017	Two Storey Extension and Full Width Rear Box Dormer	42 Manse Way	13/02/2018	Dismissed

Chairman Signature _____

Date _____

33/03/2018 **Members Reports from Meetings and Community Reports**

None

34/03/2018 **Finance**

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.
Proposed

35/03/2018 **Press and Public**

That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Lease of Land at Wilson Street/Main Street

It was resolved that: -

- the Parish Council agree to lease the Land at Wilson Street/Main Street.
- Subject to the District Council first meeting on site with the Parish Council, carrying out a survey off the land and agreeing works to be carried out by the District Council first.
- Heads of terms and the lease to be agreed.
- Mewies Solicitors to act on behalf of the Parish Council
- Agreement to legal costs as advised.

General Data Protection Regulation (GDPR)

It was agreed to seek advice from the Data Protection Officer at Craven District Council regarding CCTV. Following this the clerk to proceed to act on the Data Protection Officer's recommendations.

36/03/2018 **Future Agenda Items**

None

37/03/2018 **Date and Time of Next Meeting**

Monday 9th April 2018, at 6.45pm.

Chairman Signature _____

Date _____

SPC102	Merritt & Fryers Ltd	10.23	signs
SPC103	Yorkshire Water	261.75	Park/pavilion water
SPC104	Scribe 2000	416.40	software
SPC105	Craven District Council	130.00	Allotment Bins
SPC106	Park keeper	122.77	Expenses
SPC107	Staff (4 members)	2809.04	Salary/wages
SPC108	HM Revenue & Customs	439.67	Tax & National Insurance
SPC109	NYCC Pension Fund	846.26	Pension Contributions

Chairman Signature _____

Date _____