



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 6th February 2017

Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Hart, Cllr. Joy, Cllr. Hawkins, Cllr. Smith, and Cllr. Green.
in Attendance: Cllr. Barrett and 5 members of the public.

12/02/2017 Members Resignation

Cllr. Marchant has handed in her resignation due to personal reasons.
Craven District Council have been notified and the necessary procedures are being actioned.
Thank you letter for services to be forwarded to Cllr. Marchant.

13/02/2017 Apologies for Absence

Cllr. Marchant, Cllr. Parsons and Mrs Emmott.

14/02/2017 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell to update Register of Interests and forward to Craven District Council.

15/02/2017 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 9th January 2017 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, Seconded Cllr. Smith.

16/02/2017 Public Participation

- a) Footpath Sutton Lane (see clerks report).
- b) 'A' Board requested to inform public of meeting on Sutton Lane.
- c) Land off Holme Lane (Thompson's field) (see clerks report)
- d) Planning decisions are not being made in time.
This is due to a shortage of staff and the Local Plan is taking up time.

17/02/2017 North Yorkshire County Council Report from Councillor Philip Barrett

Councillor Barrett reported that the Executive would be recommending a 3.99% increase at band "D" which is approximately £46.50 to the County Council meeting on the 15th February 2017. This is comprised of a 1.99% council tax plus 2% special care precept.

18/02/2017 Craven District Council Report from Cllr. Morrell

- a) Cllr. Morrell reported details of the new bin collection methodology for all recyclates which is due to commence in April. Paper, cans, plastic, glass and card will be collected on the same day in the same container. This will take away multiple visits and there will be no need to distribute and collect blue bags.
- b) Woodland Trust to be informed of trees in beck in Lyndhurst Wood.

19/02/2017 Planning Applications

Application No.	Location	Proposal	Comments
66/2016/17638	6 Hall Way	Proposed Single Storey Side & Two Rear Extension.	No Objections
66/2017/17705	20 Greenroyd Court	Conservatory to Rear	No Objections
66/2016/17331	Allen Green And Son Ltd, North Road	Application To Vary Condition No 23 of Previously Approved Application (66/2015/15475) To Reflect the Agreed Highway Layout	No Objections

Application Number: 66/2016/17442

Proposal: Outline Application With Some Matters Reserved For the Erection of Circa 32 No. Dwellings With Means of Access From Holme Lane and Associated Works.

Location: Land To The West of Holme Lane, Sutton-in-Craven

The proposal will be considered at the next Planning Committee on 13 February 2017. The meeting will commence at 1.35pm in the Belle Vue Suite, Craven District Council, 1 Belle Vue Square, Broughton Road, Skipton BD231FJ

Chairman Signature _____

Date _____

The application is now subject to an appeal for non-determination as a deemed **refusal and is not before members for formal determination.**

As a previous application on the site was determined by Members it is presented to the Committee seeking a resolution on how the application would have been determined, the decision that would have been recommended is one of refusal (based on the Inspector's previous refusal) and the Committee will be asked to confirm whether this would have been their decision.

This means the matter will be decided by a Planning Inspectorate this could be in form of written representations or a hearing. The appellant has requested a hearing, but that does not necessarily mean that the Inspectorate will agree.

It was **resolved** that Alison Roland (planning consultant) attends the meeting to speak on behalf of the Parish Council. Alison to be notified.

20/02/2017

Clerks Report & Correspondence

a) **Litter Bin – Bus stop by Village Hall**

A request has been made to Waste Management at Craven District Council.

b) **Nativity signs**

A request has been made to have these removed.

c) **Craven Mosaic & Craft Group**

Letter of thanks received for grant of £250.

d) **Schools Project – Wooden Planters in the Park around the bus shelter**

The Parish Council has been notified by the Community Primary School that the project will no longer be going ahead. The other schools involved Sutton C of E and Glusburn Primary have different priorities and without them it has changed the dynamic of the Community Primary school too. The school would like to thank the Parish Council and Mark personally for supporting them in the initial stages of this project.

e) **Sutton Lane (works and footpath)– Site Visit**

A meeting has been arranged for the 16th February at 2pm.

f) **Footbridge – The Acres**

01/02/2017 Nicky Bunting reported that she had obtained a satisfactory quote for the replacement of the footbridge and the work will be carried out as soon as ground conditions for access improve.

g) **Lyndhurst Wood**

The council were notified of local youths throwing brushings in to the beck which were left following work recently undertaken.

The Woodland Trust were informed.

h) **Lumb Clough**

A fallen tree has been removed off the pathway in Lumb Clough.

i) **Signage**

With regards to the complaint received regarding signage on the side of Desi Raj at the corner of Wilson Street/Main Street. It has been advised that this signage is deemed legal under class 5 outdoor advertisement and signs (Government guidelines).

The information has been forwarded to the complainant.

J) **NYCC Countryside Access Service – Public Consultation**

North Yorkshire County Council's Countryside Access Service is reviewing how it manages and maintains the county's public rights of way network.

We are now formally consulting the public on a new proposed approach to prioritising management and maintenance of public rights of way within North Yorkshire, excluding those managed on our behalf by The North York Moors and Yorkshire Dales National Parks.

The proposals include a suggestion that Parish Councils should play a formal role in the prioritisation of the network of paths.

- Cost-cutting exercise from NYCC.
- If there is an issue with a footpath it needs to be resolved, end of
- Prioritising is a management tool used to say which job gets attention first. Since when have Parish Council's written NYCC's Management Policy Documents?
- Instead of employing consultants to do the work or organising public meetings themselves, they want us to do the work for them for free!
- NYCC cannot "expect" Parish Councils to work for them on this. All they can expect is that Parish Councils MIGHT be mindful to assist, if possible.
- Does not, make for a very sound way of proceeding on NYCC part; they need something much more robust.

It was the **resolved** that the Parish Council respond to the consultation with the points raised above.

Chairman Signature _____

Date _____

1. **Noticeboard – Land off Main**

Noticeboard

The Parish Council (in their capacity as a local authority) can undertake permitted development. As set out in the Order (subject to the limitation at A2). A notice would not require planning permission (or Advertisement consent).

The land is maintained by Craven District Council. The Property Service Department at Craven District Council has been contacted and we are awaiting information as to whether we can proceed.

Cost to make and erect a noticeboard based on the one on Manse Way £196.43.

It was **resolved** the cost be accepted subject to permission from Craven District Council.

2. **Park/Pavilion Report**

a) **Park Leaves**

The matter was discussed with the Park Keeper and he has been asked to create more bays to make the area look tidy.

3. **Flooding / Footpath Report**

a) **Sandbag Container**

Cllr. Parsons has now been issued a key for the new sandbag container on Manor Way along with Cllr. Morrell. The sandbags in the container are for emergency use only. Residents who have flooded or nearly flooded in the past are advised to have some sandbags on site.

b) **South Craven Catchment Flood Group**

Another meeting of the South Craven Catchment Flood Group was held on the 24th January 2017. These meetings are attended by members of Parish Council, Craven District Council, North Yorkshire County Council, Environment Agency and Yorkshire Water.

The clerk will circulate minutes of the meeting in due course. Section 19 Flood Report to be received from NYCC soon.

4. **Lighting**

A concrete column was knocked over. The last column on Bent Lane, outside Bent Farm. NYCC contractors have attended to make safe. Options on how to proceed are:

- To get it replaced. To replace the concrete column with a steel column complete with 20W LED lantern if £1150 + VAT
- To get it electrically disconnected underground and remove the stump is £510 + VAT

It was **resolved** that the matter be put on the agenda for the next meeting subject to a site visit.

5. **Local Green Space Designation – new Local Plan**

Sites were submitted to Craven District Council for consideration below are the results of their assessment.

Sites in Sutton identified as a draft proposed Local Green Space designation in the new Local Plan.

Site SC-LGS5: Sutton Park

Sites that have been submitted but have not been identified as a draft proposal Local Green Space designation (at this stage).

SC-LGS 14 Allotments, Bridge Road

SC-LGS12 Land at entrance to Manse Way

SC-LGS22 Crag Delph Nook, West Lane

SC-LGS11 Common Land, Manse Way

SC-LGS16 Cricket Field, Corn Mill Walk

SC-LGS19 Land off North Road

SC-LGS18 Common Land, Off Main Street

SC-LGS20 Lumb Clough

SC-LGS21 The Pinfold – Land off West Lane

SC-LGS13 Land west of Holme Lane and north of Holme Beck (Alvic Field)

SC-LGS15 Holme Farm Fields

6. **Annual Parish Meeting and the Annual Meeting of the Council**

It was resolved that the Annual Parish meeting will be held on the 6th March 2017 and the Annual Meeting of the Council will be held on the 9th May 2017.

Chairman Signature _____

Date _____

7. **Craven District Council –Planning Decisions**

Date of Valid Application	Location	Proposal	Date Decision Issued	Decision
09/03/2016	Land off Main Street Appeal	22 New houses and associated access and landscaping. Appeal ref: APP/c2708/W/16/3159953 App. Ref: 66/2016/16745	11/01/2017	Appeal Dismissed See below
18/07/2016	26 Manse Way	1 st Floor bathroom extension	17/01/2017	Appeal Dismissed
05/12/2016	Wood Top Farm, West Lane	Application For Listed Building Consent For Internal Re-Modelling of Existing Dwelling and Provision of New Garage	31/01/2017	Permission Granted
14/12/2016	Wood Top Farm, West Lane	Internal Re-Modelling of Existing Dwelling and Provision of New Garage	31/01/2017	Permission Granted

Land off Main Street – Balance and Conclusion

Notwithstanding the current five-year housing land supply position in the District, the proposal would boost the supply of housing including the provision of affordable units and contribute to the local economy. It would also be accessible to local services and facilities and bring about modest benefits to biodiversity, recreation and pedestrian safety.

On the other side of the coin I have found that the harm to the character and appearance of the area arising from the appeal proposal would be substantial. As such it would significantly and demonstrably outweigh the benefits of the proposed development when assessed against the policies in the Framework when taken as a whole. It would not therefore amount to a sustainable form of development. Accordingly, the appeal fails.

21/02/2017 Members Reports from Meetings and Community Reports

- a) **Cllr. Bretan attended the Craven Branch Meeting of the Yorkshire Local Council’s Association on the 16th January 2017.**
 Topics discussed included:
 Council Tax Referendum Principles
 Sector Led Body - Appointment of External Auditors for 2017/2018
 Transparency Fund for Smaller Authorities
 Workplace Pensions and Automatic Enrolment
 Problems experienced with banks
- b) **Tree Roots**
 Tree roots have been exposed by the 1900 bridge.
 The Woodland Trust to be notified.
- c) **Pot Holes**
 Pot holes on the main road by the Cricket Club are appearing.
 Highways to be informed.

22/02/2017 Finance

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

23/02/2017 Future Agenda Items

Lighting Column, Bent Lane

24/02/2017 Date and Time of Next Meeting

The meeting closed at 6.45pm. The next meeting will be held on Monday 6th March 2017.

Chairman Signature _____

Date _____

Mike Barnes chainsaws	73.50	Repairs & service hedge trimmer/oil
Information Commissioners Office	35.00	Data Protection Registration
Alison Roland Town Planners Ltd	840.00	Planning Objection Appeal, Main Street
Yorkshire Water	193.15	Park/Paviion Water
Staff (3 members)	2626.57	Salary
HM Revenue & Customs	444.81	Tax & Nat Insurance
North Yorkshire Pension Fund	819.31	Pension contributions
Silsden Mower Services	175.45	Dennis Mower Service
Ripon Farm Services	8.66	R-Clip Set

Chairman Signature _____

Date _____