



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 6th March 2017

Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Hart, Cllr. Hawkins, Cllr. Smith, Cllr. Parsons.
in Attendance: Clerk Mrs Emmott, and 3 members of the public.

25/03/2017 Apologies for Absence

Cllr. Green, Cllr. Joy and Cllr. Barrett

26/03/2017 Declarations of Member's Interest in Matters on the Agenda

None

27/03/2017 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 6th February 2017 (circulated to all members) were agreed as a correct record (with an amendment to the Annual Meeting of the Council which will take place on Monday 8th May 2017) and signed by the Chairman. Proposed Cllr. Bretan Seconded, Cllr. Hawkins

28/03/2017 Public Participation

- a) Mr Young from the Village Committee reported that youths have been climbing on the Village Hall roof trying to set it on fire. The Police were called to the incident.
- b) Mr Young informed that the Police precept for 2017/18 has increased by 6% and a 50% cut has been made at Crosshills Police Station with now only one Officer in attendance.
Cllr. Morrell informed he would make enquiries into the matter and report back.
- c) Sutton Lane - Please see clerks report no.3 Footpaths.
With regards to the above a resident informed that a footpath should have been considered through the property of Candelisa at the Planning Application stage. He informed that yet again an opportunity has been overlooked by Craven District Council.

29/03/2017 North Yorkshire County Council Report from Councillor Philip Barrett

Motorway Link

You'll be aware of the recent press report about the motorway link which has been publicised by Bradford. There is nothing new in this which is part of a long term strategic work that Transport for the North are doing in conjunction with NYCC, LCC and West Yorkshire combined authority (which Bradford is part of) and LEPs (see below).

What Bradford have evidently done is publicised their thoughts on potential routes off their own bat which is both premature and without the knowledge of NYCC and other agencies.

Please see below Transport for the North's response to a request from Bradford Telegraph & Argus for a comment on the M65 extension suggestions.

"Transport for the North is currently working to develop long-term Strategic Transport Plan for the whole of the North of England, which will identify the sequenced investment priorities for the region. The Strategic Transport Plan is being developed in conjunction with the 11 Local Enterprise Partnerships (LEPs) and the 19 Local Transport Authorities (LTAs) that constitute TfN.

The corridor linking East Lancashire with North and West Yorkshire will be considered as part of this work. We will be using evidence from a wide range of sources to inform the Strategic Transport Plan, including the forthcoming study being jointly undertaken by Local Enterprise Partnerships in Lancashire, Leeds City Region and York, North Yorkshire & East Riding."

Sutton Lane

Priority system, Sutton Lane (please see clerks report 3. Flood and Footpath Report).

Signage

New signage has been erected at the end of Pole Road/Top of the Ellers regarding HGV unsuitability and not to follow Satellite Navigation Systems. Similar signage is to be erected near The Black Bull.

Chairman Signature _____

Date _____

- a) Craven District Council are working with other parties to improve transport links with Lancashire. There are several different policies being looked at.
Models for a crossing over the rail lines at Cross Hills are being studied. No bypass will be proposed through Sutton-in-Craven.

31/03/2017 **Planning Applications**

Application No.	Location	Proposal	Comments
66/2017/17778	12 Hall Drive	Proposed Hipped Roof Structure and Formation of Parking Area	No adverse comments
66/2017/17780	10 Hall Drive	Proposed Hipped Roof Structure	No adverse comments
66/2017/17844	The Balgray, West Lane	T1 Oak-Undertake Remedial Pruning To Improve Form and Balance and Crown Lift to Improve Access	No Objections

32/03/2017 **Clerks Report & Correspondence**

- a) Email to Woodland Trust informing them of the Council's concerns regarding tree with exposed roots and fallen tree in beck.
Paul Jarczewski informed on the 15/02/2017 that a contractor was on site and sending photos. The trees will be assessed and any action needed will be taken.
- b) Email to Alison Roland informing of the council's decision to request her attendance at the planning meeting on the 13th February 2017.
Alison attended the meeting. The committee voted to accept the officer's recommendation to object, and amended it as suggested by Alison and Cllr. Place to firm up the objection.
- c) Email to North Yorkshire County Council with the Parish Councils comments regarding the consultation on the NYCC Countryside Access Service consultation: -
Thank you for your email of 31st January in which you informed us of North Yorkshire County Council's Countryside Access Service review of how it manages and maintains the county's public rights of way network.
We note that you are now formally consulting the public on a new proposed approach to prioritising management and maintenance of public rights of way within North Yorkshire, excluding those managed on your behalf by The North York Moors and Yorkshire Dales National Parks.
The proposals include a suggestion that Parish Councils should play a formal role in the prioritisation of the network of paths, and you have invited us to pass on our views.
This was discussed at the Parish Council meeting held on 6th February 2017. It was the unanimous view of the Parish Councillors present at the meeting that Parish Councils should not be *expected* to play a formal role in what is in effect, the formulation of a NYCC management policy. We felt strongly that it is up to NYCC to conduct its own public consultation on this matter. We felt that Parish Councils might be mindful to assist, but it would be up to individual Parish Councils, and indeed individual Parish Councillors to decide whether or not they should undertake such duties, bearing in mind that the role of a Parish Councillor is a voluntary role. As such, this expectation of the role of Parish Councils needs to be removed from your proposals. We feel very strongly that NYCC needs to manage its own public consultation on this matter, as it did with the Library Service proposals.
It was **resolved** that Cllr. Morrell will fill the online survey in on behalf of the Parish Council. Members to fill in as individuals.
- d) **Bus Shelters**
It has been reported that a pane of glass has been smashed in the bus shelter at the bottom of Albert Street. The glass has been cleared off the footpath but some remains in the grass behind the shelter. Also, residents have reported the bus timetable on Holme Lane near 8 Bridge Terrace is unreadable due to water damage.
The above has been reported to the relevant bodies.
- e) **Farming Minister – Skipton Auction Mart**
Letter from Julian Smith MP informing that he has invited the Farming Minister, George Eustice to visit Skipton and Ripon on Thursday 16 March 2017. He will be at Skipton Auction Mart to give a speech and answer questions.
- f) **Craven Area Committee Meeting**
To be held on 9 March 2017 at 10am at Ingleborough Community Centre, Ingleton LA6 3HG

g) **Chickens in the Park**

Another resident has raised concern about chickens freely roaming around the park in the light of protecting the birds and people from Avian Influenza.

Guidance from DEFRA for backyard flocks and how to keep birds safe from Avian Influenza (bird flu) was circulated to members.

It was **resolved** that the information be given to the Park Keeper and he be asked to comply with the advice.

1. **Co-option**

Following notice of a casual vacancy on Sutton-in-Craven Parish Council no election has been requested so the Parish Council can now co-opt to fill the vacancy.

Applications are sought from qualified persons who are interested in being considered for co-option to fill the vacancy. Applications must be in writing to the clerk. Details have been placed on the noticeboard and website. The deadline for applications is 28th April 2017.

2. **Land off Holme Lane (Thompson's Field) – Planning Decision**

Cllr. Morrell wanted to convey thanks to the representatives who spoke at the Planning Meeting on the application for Land off Holme Lane. Alison Roland (the Parish Councils Planning Consultant) Cllr. Stephen Place (District Councillor) and Brian Sanderson (who spoke on behalf of the objectors) all did an excellent job.

3. **Park/Pavilion Report**

a) **Village Committee – Request for use of Park**

Request from Sutton Village Committee for the use of the park and all its facilities including the use of the pavilion for the Village Fun Day planned for Sunday 18th June 2017. The fair is expected to arrive a few days prior to Fun Day. As in previous years the Committee would like to put Marquees up on the Saturday to ensure everything is completed safely in time for the event.

It was resolved the request be granted (conditions apply as in previous years).

b) **Inclusive Roundabout**

Funding has been sourced and the Inclusive Spinmee Roundabout ordered. It is due to be installed at the end of March/April.

Total cost £10,927.12 (exc. VAT). Funders: Yorventure £8,000, Cllr Place Ward Grant £1,000, Cllr Morrell Ward Grant £250, Sutton-in-Craven Parish Council £1677.12.

Cllr Hart proposed that an 'Open Day' be held, with an invitation to funding bodies to attend.

It was resolved to hold an 'Open Day' on completion of the works.

c) **Bowling Club Floodlights**

The floodlights are to be installed within the next week or so. Planning permission has been granted. Aspects of proposed works has been altered to meet the requirements of the Parish Council. All the work is being undertaken by qualified contractors who hold Public Liability Insurance.

3. **Flood / Footpath Report**

a) **Sutton Lane – Pavement**

A meeting was arranged with a representative of Candelisa to consider options of trying to provide a footway along Sutton Lane within their property.

It was brought to the Parish Council's attention that all the land has been sold to new individual householders and the proposal is no longer viable.

b) Cllr. Barrett is pursuing the possibility of a priority 20mph speed restriction scheme running from the boundary through the whole of Main Street with a pinch point on Sutton Lane as an alternative to the proposed plans. 20mph restrictions require some traffic calming measures to be in place.

4. **Lighting**

A concrete column was knocked over. The last column on Bent Lane, outside Bent Farm. NYCC contractors have attended to make safe. Options on how to proceed are:

- To get it replaced. To replace the concrete column with a steel column complete with 20 LED lantern if £1150+VAT
- To get it electrically disconnected underground and remove stump is £510+VAT

It was **resolved** that the light be replaced.

5. **Allotment Weir**

The weir is not strictly a flood risk issue, as it has been reported the existence of the weir has little or no impact on flood risk. However, it is not in good condition and concern has been raised over the impact of a sudden collapse.

Chairman Signature _____

Date _____

The clerk reported she had spoken with Rachel Kipling, Aire and Calder Catchment Coordinator for the Environment Agency. Rachel is working with the Aire Rivers Trust on Glusburn/Holme Beck they are keen to seize the opportunity of funding to open up this water body to migratory fish species.

Rachel has sought advice from Claire Barrett-Mold, Geomorphology Technical Specialist for the Environment Agency who wrote the technical note on the Allotment weir.

“Based on the concerns that an ‘uncontrolled collapse is likely to have significant adverse effects on both the channel and the surrounding infrastructure’, her advice is that as a next step the Parish Council employ a consultancy with Geomorphological focus to consider the options laid out in the report and develop a proposal to not only secure the stability of the structure, but create passage for fish. We or NYCC may be able to support you in finding a suitable consultant.

I spoke with Geoff Roberts today, Chair of Aire Rivers Trust who is going to follow up both availability and specification of funds with the National Rivers Trust, and confirm whether a portion of this money could be used to fund such a feasibility report and support this project to progress (as match funding). The hope is that there is an offer in the region of £20,000.”

In summary

- We want to make sure that you are aware of the stability issues raised by the attached report if the structure collapses in high flows.
- If you do decide to undertake work on the weir we ask that you work with partners (Aire Rivers Trust, Environment Agency and Wild Trout Trust) to address fish passage at the same time.
- We understand that this is not an easy decision and that funds are tight.
- We want to make you aware of the offer of funding through the Aire Rivers Trust for fish passage (whatever design that might be) at this weir.

It was resolved that the clerk pursue funding and information for a consultant to undertake a feasibility study.

6. Noticeboard – Land off Main

Due to some technicalities with siting the noticeboard on the common ground off Main Street a new position has been located on the other side of the road by the bus shelter.

7. Parish Liaison Meeting - Reminder

The next Parishes Liaison meeting will be held on Wednesday 22nd March 2017. The meeting will commence at 6.30pm and take place at Craven District Council’s Belle Vue Square Offices, Broughton Road, Skipton.

8. Craven District Council –Planning Decisions

Date of Valid Application	Location	Proposal	Date Decision Issued	Decision
19 December 2016	21 Park Drive	Proposed Private Garage	13 February 2017	Granted
21 December 2016	6 Hall Way	Proposed Single Storey Side & Two Storey Rear Extension and Insertion of New Obscured Glazed First Floor Window into Existing Rear Wall.	15 February 2017	Granted

33/03/2017 Members Reports from Meetings and Community Reports

- a) Cllr. Hawkins informed that Kath Emmott a former clerk of the Parish Council had passed away and she had attended the funeral on the Parish Councils behalf.

34/03/2017 Finance

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

35/03/2017 Future Agenda Items

None

36/03/2017 Date and Time of Next Meeting

The meeting closed at 7.35pm. The next meeting will be held on Monday 3rd April 2017.

Chairman Signature _____

Date _____

SPC113	P Svarinskis	1480.00	Park Shelters - repair work to timber Frames
Spc114	A Appleyard	205.00	Security light & alarm
Spc115	Craven District Council	118.00	Allotment recycling bins
Spc116	Gibsons Garden Machinery	266.42	Siss Mower service
SPC117	Scribe 2000 Ltd	416.40	Annual Software Licence
SPC118	Staff	2626.57	Salaries/wages
SPC119	HM Revenue & Customs	444.81	Tax& Nat Insurance
SPC120	NYCC Pension Fund	819.32	Pension Contributions

Chairman Signature _____

Date _____