



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 6<sup>th</sup> August 2018

## Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Place, Cllr. Joy, Cllr Green, Cllr Hart, Cllr Hawkins and Cllr. Parsons in Attendance: Clerk: Mrs Emmott and one member of the public.

## 91/08/2018 Apologies for Absence

Cllr. Robertson, Cllr. Barrett

## 92/08/2018 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell and Cllr. Place declared a prejudicial interest in Planning Applications 97/08/2018. Cllr. Morrell and Cllr. Place are District Councillors and members of the Craven District Council Planning Committee. Both Councillors adjourned to the public area and took no part in the discussions.

## 93/08/2018 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 2<sup>nd</sup> July 2018 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Green, seconded Cllr. Bretan

## 94/08/2018 Public Participation

- a) High Street – double yellow lines  
North Yorkshire Highways have advised an order has been completed.
- b) Community Primary School  
A member of the public informed that planning permission should be consistent. The fabricated classroom is not in keeping with surroundings.  
Cllr. Hart informed that the planning for schools come under North Yorkshire County Council
- c) Street Lights  
A resident informed that he thought the new LED lights were much better.

It was also noted that the bottom of West Lane is to be resurfaced and the sign informing not to follow Satellite Navigation has been re-instated on Green Sykes Road.

## 95/08/2018 North Yorkshire County Council Report from Councillor Philip Barrett

Written Communication:

Following last month's proposal by Inspector Crossman-Smith to the Electrical Engineering Manager at North Yorkshire County to Council to reintroduce street lighting in the village between 12-5am a meeting was held to discuss the issue further.

North Yorkshire County Council are currently upgrading Street Lighting throughout the County with new LED lights. It was resolved at the meeting to push forward with the new LED lights and review the situation due course.

## 96/08/2018 Craven District Council Report from Cllr. Morrell & Cllr. Place

Cllr. Morrell informed the planning application for the Construction of 1 dwelling and minor alterations to windows (Amended Scheme) 11 Albert Street was refused at the Planning Committee meeting.

Cllr. Place informed that a Full Council Meeting at Craven District was taking place tomorrow to consider the introduction of the enforcement of Fines (penalty) for owners who walk their dogs without carrying poo bags. A similar scheme has been set up in Burnley.

## 97/08/2018 Planning Applications

Application Number/Applicant	Location	Proposal	Comments
2018/19462/HH	33 Boundary Avenue	Two story side extension comprising of ground floor utility room & WC and single first floor bedroom. Along with modifications to existing house comprising of removal of internal wall	No Adverse Comments
2018/19501/HH	11 Hazel Grove Road	Rear dormer window and formation of tiled gable in place of hipped roof.	No Adverse Comments
2018/19468/HH	18 Ash Grove	Proposed demolition of existing garage and new build garden shed/potting store, re-roofing works to existing store (revised to previous approval referenced 2017/18553/HH)	To consider a condition not to be used for business purposes

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

2018/19513/HH	Upper House Farm	Creation of annex accommodation within existing vacant loft space.	No Adverse Comments
2018/19491/HH	20 Hazel Grove Road	Demolition of existing single-storey rear extension and side garage, and construction of new single storey rear extension and two-storey side extension.	No Adverse Comments

**98/08/2018 Clerks Report and Correspondence**

- a) Letter sent to residents regarding the land Off Wilson Street/Main Street.
- b) Email to paths, NYCC regarding maintenance work to steps.
- c) Email to NYCC regarding Street Lighting no 8 Manse Way.
- e) Email to CDC with planning comments.
- f) Email to NYCC Highways regarding Pot Hole near Sutton Pharmacy

**1. Crime – Street Lighting**

Please see North Yorkshire County Council Report.

**2. Park Pavilion Report**

Tree works have now been completed in the park.

**3. Sports Day**

Members of the public have expressed an interest in setting up a Community Group to discuss the possibility of holding an event involving sports and crafts along the lines of the Centenary event held in the park in 2012.

The Chairman has been invited to attend a meeting and is delegated authority to represent the Parish Council in an advisory capacity.

**4. Community Welfare**

Tonight’s meeting was cancelled.

**5. Flood/Footpath/Lighting/Highways/Trees**

Cllr. Morrell informed that following the recent deluge of rain the current drainage system is still unable to cope. Gravel build up was noted, culverts overflowing (Hazel Grove) noted.

Cllr. Parsons informed a substantial amount of gravel has been washed down West Lane just above the pinfold.

Cllr. Green informed gravel on North Road was blocking the drains.

Cllr. Hart informed that following the previous flooding on the Hawthorns the Environment Agency had agreed to manage the trees and undergrowth in Glusburn/Holme Beck.

It was resolved that the clerk request that the Environment Agency to assess the situation and carry out necessary maintenance.

The Clerk/Cllr. Morrell to inform the South Craven Flood Group of the above.

**6. Craven District Council –Planning Decisions**

Application No	Date Received	Proposal	Location	Decision Date	Decision
2018/19321/MMA	24 <sup>th</sup> May 2018	Dalesview Developments Proposal:Material amendment to original planning consent ref: 2018/18879/FUL for resiting of houses 3 &4 and 5 & 6	Bay Horse, Ellers road	27 <sup>th</sup> July 2018	Granted

**99/08/2018 Members Reports from Meetings and Community Reports**

- a) Parish Liaison Meeting  
Wednesday 19<sup>th</sup> September 2018 at 6.30pm at Craven District Council’s Offices.
- b) Cllr. Hawkins informed she had attended the Joint Executive Board Meeting on the 4<sup>th</sup> July and the next meeting is due to be held in October.

**99/08/2018 Finance**

**To authorise payments in accordance with the budget and note receipts.**

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

None

**Public and Press**

That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Following a number of complaints with regards to the use of the amenity space on Wilson Street/Main Street. It was resolved that the Parish Council delay the signing of the lease for a month.

Should reports of anti-social behaviour continue the Parish Council will consider returning the land to Craven District Council who have expressed an interesting to build on it.

**101/08/2018 Date and Time of Next Meeting**

Monday 3<sup>rd</sup> September 2018, at 6.45pm.

SPC47	Viking	BACS	127.16	Ink Cartridges, paper
SPC48	R D Thomas	BACS	135.00	Lodge Kitchen Tap & boiler pressure
SPC49	Jacs	BACS	90.81	Wood preserve, paint, cable ties
SPC50	R D Thomas	BACS	135.00	New cistern filler and outside tap
SPC51	Yorkshire Water	BACS	261.72	Park/Pavilion Water
SPC52	British Telecommunications	BACS	90.00	Line rental/Internet/calls May/June/July/Aug
SPC53	Mr Hough	102467	140.00	Gates
SPC54	M Apreda	BACS	136.00	Urban hedge and grass cutting
SPC55	Staff (6 members)	BACS	3947.18	Salary/Wages
SPC56	HM Revenue & Customs	BACS	528.07	Tax & National Insurance
SPC57	North Yorkshire Pension Fund	BACS	927.95	Pension contributios