



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Park Pavilion on Monday 6<sup>th</sup> September 2021 at 6.45pm

## Present

Cllr. Morrell – Chair, Cllr. Bretan- Vice Chair, Cllr. Hart, Cllr. Jennings, Cllr. Parsons, Cllr. Green, Cllr. Cottrell and Cllr. Hawkins  
in attendance: Clerk: Mrs Emmott and Cllr. Barrett

## 72/09/2021 Apologies for Absence

None

## 73/09/2021 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee. Cllr. Morrell took no part in the discussion.

## 74/09/2021 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 2<sup>nd</sup> August 2021 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed Cllr. Morrell, seconded by Cllr. Green.

## 75/09/2021 Public Participation

On behalf of a resident Cllr. Green discussed the issue of parking obstructing views and the siting of a mirror to aid exiting the street.  
North Yorkshire County Council no longer put mirrors up due to unreliability.

## 76/09/2021 North Yorkshire County Council Report from Councillor Philip Barrett

None

## 77/09/2021 Craven District Council Report from Cllr. Morrell

None

## 78/09/2021 Planning Applications

Application Number	Location	Applicants	Proposal	Comments
2021/22836/HH	2 Hazel Grove Road	Mr William Osborn	A small garden room extension on to the back of our separate garage in our garden.	No objections
2021/23039/HH	34 Park Avenue	Mr Mark Webber	2 Storey side extension and loft conversion.	No objections
2021/23017/HH	Woodlands, West Lane	Mr Will Booth	Extensions and alterations to existing house.	No objections
2021/23074/FUL	Low Buckstone Farm, West Lane	The Beauty Barn	Change of use of business workshop into a beauty salon	No objections
2021/23129/HH	9 The Coppice	Mr & Mrs Kirk and Michelle Fanshawe	Removal of existing rear conservatory and erection of single storey rear extension and alterations	No objections
2021/23161/HH	22 Manse Way	Mrs Glenys Fowler	Demolition of existing car port and construction of new single storey extension to side of existing bungalow and for 2 metres beyond the rear of the same.	No objections

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

- a) **Building site – Wet Ings Lane/Greenroyd Drive**  
 On the 30th of July 2015 Permission was granted by Craven District Council for the Demolition of Existing Garages and Construction of 2 No. Semi Detached Houses with associated Hardstanding for Parking and Turning of Vehicles (Amended Scheme to Previously Approved Application Referenced 66/2013/13353).  
 In 2017 the Parish Council contacted Craven District Council about the state of the site and an Enforcement File was opened which required the owners to clean up the site.  
 As a Parish Council we have no power over planning or its enforcement, it lies with the District Council.  
 Following further complaints to Planning Enforcement they contacted the owners and informed that things will move forward with the site soon as the owner is keen to get things resolved.  
 Residents have informed a member of the Parish Council that the owners have been to the site in the last week and told neighbours that work will commencing in 2 weeks.  
 The clerk to inform Craven District Council Planning Enforcement of the above.
- b) **Spatial Planning Notifications**  
 Affordable Housing SPD  
 Adoption date: Friday 6<sup>th</sup> August 2021  
 Craven District Council has formally adopted its Affordable Housing Supplementary Planning Document (SPD). The SPD is now in use and capable of being a material consideration in planning decisions.
- c) **Bus Service Improvement Plan**  
 North Yorkshire County council (NYCC) are currently consulting on a Bus Service Improvement Plan, as part of the implementation of the Government's "Buses Back Better" strategy.  
 At CPRE and Action for Yorkshire Transport they have identified six key elements which they believe should be included in the plan as detailed in the emailed document.  
Improved Connectivity  
 Re-designed routes to maximise connectivity for the area as a whole.  
Increased Capacity  
 16-seater minibuses increased to 25-seater buses.  
Development of Tourist Services  
 Several bus services in the Yorkshire Dales and North York Moors National Parks (and neighbouring Forest of Bowland, Howardian Hills and Nidderdale Areas of Outstanding Natural Beauty) fully justify such promotion and should be developed accordingly.  
 The current North Yorkshire County Council Local Transport Plan (LTP) excludes support for Sunday and "leisure" services. Clearly exploiting the opportunities to promote bus transport for tourism requires this policy to be revised.  
Improved Infrastructure for Buses  
 There are places where the infrastructure for bus services is lacking, and further investment in facilities is needed to help make bus travel an attractive proposition for more people. This includes adequate parking facilities, particularly where buses connect, at places such as Helmsley, Kirkbymoorside, Leyburn and Northallerton. More consideration should also be given to the provision of shelter, seating and information for waiting and potential passengers.  
Simpler, more affordable Fares  
 Fares are currently a major disincentive to travel in rural areas, especially when a journey requires travelling with different operators or different modes. Single/return fares should be reduced with BSIP funding where necessary to achieve cost/distance parity between all areas of the county, rural and urban. A level should be reached to make bus travel attractive compared to car travel.  
Improved Information and Publicity  
 Greater emphasis needs to be placed on the marketing of bus services as part of a unified public transport network, with printed timetables supplementing on-line resources and up-to-date, clear and attractive roadside information. "Real-time" bus information should be displayed at popular bus stops with battery and solar-powered displays now available to allow provision in more locations  
 Cllr. Morrell informed that the consultation also questioned: -  
 a) Whether concessions should still be given to the young and elderly?  
 b) Should bus and cycle lanes be increased?
- d) **North Yorkshire Police, Fire and Rescue Service Consultation Event**  
 High Street, Skipton from 10am to 4pm, Friday 17<sup>th</sup> September 2021 10am – 4pm  
 and Friday 15<sup>th</sup> October 2021 10am to 4pm.
- e) **Blocked Drain – Gatering Lane**  
 Reported to North Yorkshire Highways through the Parish Portal.

## 2. Park/Pavilion Report

### a) Park – Adventure Trail

The parts arrived with the contractor to install them. However since the trail was installed in 1991 the new parts are not now compatible, and the contractor recommended that with regards to value for money and longevity the best thing is to replace the whole sections.

Tyre Traverse Chain & Tyres	£ 1,094.61
Swinging Steps Chain Assembly	£ 894.92
Burma Bridge Chain	£ 404.62
Shackle Assembly	£ 96.64
2 Forged Eyebolts	£ 16.48
Delivery & Installation	£ 495.00
<b>TOTAL</b>	<b>£ 3,002.27 plus VAT</b>

A refund of £314.40 is due back to the Parish Council for the returned parts.  
It was **resolved** that the parts be ordered and installed.

### b) Multi Use Games Area

Repairs to the surfacing have now been carried out.

### c) Roundabout

A damaged slat in the roundabout has been repaired.

### d) Commercial Bins

The 1100L bin will be collected from April – March  
The 660L bin will be collected from April – October

## Flooding/Footpath/Lighting/Highways/Trees/Land

### a) Bent Lane Farm – Footpath

Sign on the gate at the entrance to that track, saying "Private Road, No Footpath" or words to that effect. At the top of the track the gates are closed and locked shut with a very heavy chain and padlock. On the other side of the gate there is a sign saying "Private Road, footpath to Glusburn" with an arrow pointing into the field on the Cowling side of the farm. There is no way to access that field from the Colne Roadside of the gate. So the public right of way through Bent Lane Farm is now obstructed by a locked gate.

Reported to NYCC Footpaths Reference: 70692 – gate locked and misleading sign.

### b) Lumb Clough – Tyro Training

The Park Keeper and Clerk met with a representative from the Tyro Training Group with regards to woodlands for training purposes.

Our next Arboriculturist survey report will inform of any work suitable to meet requirements.

### c) Lumb Clough – Trees

Reported: - Two large dead beech trees require removal for safety reasons.

Quotes to be obtained and Craven District Council to be notified.

### d) Cherry Tree – Manse Way

Reported to Craven District Council.

CDC informed they are going to monitor the tree in the spring next year. If the tree declines further, they will remove it. If not, they will try removing the decayed areas and see if it recovers.

It was **resolved** that the clerk inform the Tree Officer at Craven District Council that children play on the grassed area where the tree is situated, and the Parish Council feel it is not safe to be left as it is. It either requires removing or fencing off.

### e) Sandbag Store – Manor Way

Graham Tarn informed the sandbag store on Manor Way has been restocked with 200 more sandbags.

### f) South Craven Catchment Flood Group

A meeting of the South Craven Catchment Flood Group will be held on the 3<sup>rd</sup> November at 1.30pm at the Community Centre. This meeting is not open to the public. The group is made up of Councillors, District Councillors, Representatives from the Environment Agency, North Yorkshire County Council Flood Risk Management Team, Yorkshire Flood & Coastal Committee, Craven District Council, Yorkshire Wildlife Trust, Highways and Flood Wardens.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

Application No	Date Received	Proposal	Location	Decision Date	Decision
2021/22712/HH	19 <sup>th</sup> March 2021	Proposed two storey side extension & single storey rear extension	21 Hazel Grove Road	6 <sup>th</sup> August 2021	Permission Granted
2021/22911/HH	14 <sup>th</sup> June 2021	Construction of single storey rear extension	28 Crofters Mill	4 <sup>th</sup> August 2021	Permission Granted
2021/22990/VAR	21 <sup>st</sup> June 2021	Application to vary condition no.2 (approved plans) of planning approval referenced 2017/18195/FUL granted 21/11/2017	1 Mulberry Way	10 <sup>th</sup> August 2021	Permission Granted
2021/22520/HH	17 <sup>th</sup> March 2021	Two storey side extension and single storey front and rear extensions	10 Dovelands	12 <sup>th</sup> August 2021	Permission Granted
2021/23001/HH	10 <sup>th</sup> June 2021	Construction of two storey side extension with single storey element, and front porch.	3 Cedar Grove	12 <sup>th</sup> August 2021	Permission Granted

Planning Inspectorate APP/C2708/X/20/3263459: Buck Stone Lane, BD20 7BD

View Point Stables

On the 18<sup>th</sup> August 2021 a Temporary Stop Notice was served which requires the immediate cessation of all commercial activities and services at the site and expires in 28 days. At that point a Stop Notice will be served. The accompanying Enforcement Notice requires that everything is removed from the site and the land is returned to open grassland four months after the Notice takes effect on 21<sup>st</sup> September 2021.

81/09/2021

**Members Reports from Meetings and Community Reports**

- a) Cllr. Green reported that a tree on North Road/ Manor Way is encroaching on the post box and needs to be cut back. The tree is under the remit of Yorkshire Housing.

82/09/2021

**Finance**

- a) **Payments, Orders and Transfers**  
It was **resolved** to authorise payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr. Morrell, seconded Cllr. Bretan.
- b) **External Audit – PKF Littlejohn**  
On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
- c) **Current and Projected Expenditure**  
The clerk circulated a budget for 21/22 showing current and projected expenditure.

83/09/2021

**Future Agenda Items**

Traffic - Speeding

84/09/2021

**Date & Time of Next Meeting**

The meeting closed at 7.50 pm. The next meeting will be held on 1<sup>st</sup> November 2021 at the Community Centre.