



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 6th November 2017

Present

Cllr. Morrell – Chair, Cllr. Bretan Vice-Chair, Cllr. Hart, Cllr. Hawkins, Cllr. Place, Cllr. Joy and Cllr. Parsons.
in Attendance: Clerk: Mrs Emmott, Cllr Philip Barrett and six members of the public.
The Chairman welcomed everyone present.

114/11/2017 Apologies for Absence

Cllr. Smith and Cllr. Green

115/11/2017 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell and Cllr. Place declared a prejudicial interest in Planning Applications (120/11/2017). Cllr. Morrell and Cllr. Place are District Councillors and members of the Craven District Council Planning Committee. Both Councillors adjourned to the public area and took no part in the discussions.
Cllr. Morrell declared a prejudicial interest in (121/11/2017) (1) Grant Applications, Parochial Church and left the room during discussion and voting.

116/11/2017 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 2nd October 2017 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr. Joy.

117/11/2017 Public Participation

- a) A resident reported that lights no. 15 Main St and No. 7 Bent Lane/ Ash Grove have still not been repaired. The lights have previously been reported. The clerk to look in to the matter.
- b) A resident enquired if there was any further information with regards to the second planning application put in for Land to the west of Holme Lane.
The Chairman informed that no further information has been received.

118/11/2017 North Yorkshire County Council Report from Councillor Philip Barrett

Cllr. Barrett informed:

- The repairs on Sutton Lane have now been completed.
- The waiting restrictions by the Kings Arms should be in place by the end of the year.
- Craven Area Committee Meeting to be held on 9th November 2017, 10am at Herriot Hotel, Skipton.
- North Yorkshire County Council Meeting to be held on 8th November 2017 10.30am at County Hall.

119/11/2017 Craven District Council Report from Cllr. Morrell

Cllr. Morrell informed he has been attending meetings discussing the process of Part Shared Ownership for properties in the area.

You can buy a share of your home (between 25% and 75% of the home's value) and pay rent on the remaining share. You'll need to take out a mortgage to pay for your share of the home's purchase price or have the funds available to buy the share outright.

Shared ownership housing schemes are aimed at first time buyers (or first time in your sole name if divorcing). Other parties will be considered exceptionally if the local authority agrees a housing need. You must not be able to afford market housing for sale locally and there is a national cap that requires that you do not have an income over £80,000.

Cllr. Morrell proposed that some of these homes should be made available as rentals for those on disability allowance or low income.

Policy Committee 11th April 2017 resolved that Barnfield Investment Properties Limited be the preferred partner to form a joint venture company to deliver land regeneration projects in partnership with the Council.

The Contract and Terms of Business for the joint venture arrangement were approved by Council on 1st August 2017. The Company's name was also agreed as the Craven Barnfield Regeneration Partnership.

The Council has formed a joint venture with a private sector strategic partner to provide the additional capacity and innovation that enables land to be developed, creating economic growth and local regeneration. The Council is also seeking to capture long term value from some of the property developments.

Chairman Signature _____

Date _____

120/11/2017 Planning Applications

Application Number	Location	Proposal	Comments
2017/18573/CPL	Hollin Root Farm, West Lane	Certificate of proposed lawful development for the construction of out building for a garage and workshop.	Concerns on how the
2017/18607/HH	Hollin Root Barn, Off West Lane.	Construction of two storey extension to existing detached residential dwelling and demolition of detached garage.	development will affect the footpath.
2017/18601/FUL	Bay Horse, Ellers Road	Conversion of former Public House to 2 no. houses. Demolition of existing front and rear extensions.	No adverse Comments
2017/18578/FUL	Clough Head Farm, West Lane	Proposed double garage and proposed timber cladding to dwelling approved permission 2017/18246/PNCOU and re-grading of land to south and west of proposed garage, Proposed Timber Cladding to be applied to dwelling approved in application 2017/18246/PNCOU	Timber cladding on dwelling not In-keeping.
2017/18638/LBC	Higher Jackfield Farm, Dick Lane	Installation of air source heat pumps & timber screen enclosure.	No adverse comments

Building Site – Greenroyd Drive

Complaints have been received about the site being a dumping ground and an eyesore. The clerk to report the matter to Craven District Council.

121/11/2017 Clerks Report & Correspondence

- a) Request to Park Keeper to remove a pine tree at Crag Nook Delph.
- b) Email to Sam Hutchinson authorising use of booklet of community groups.
- c) Email to Stacey Reffin informing the den on Wet Ings Lane has still not been removed.

1. Grant Applications**Sutton Village Hall**

Request for £250 towards refurbishment of the Village Hall Floor
It was resolved that the request be granted.

Sutton Parochial Church

Sutton Parochial Church request for £250 towards a New Sound System.
It was resolved that the request be granted.

2. Land at Wilson St / Main St

The transfer is in bid to protect the area from future development. The report recommends the land is to be transferred to the Parish Council for 50 years for a transfer value of £1. The transfer will include a break clause that is exercisable only by giving twelve months' notice and not exercisable within the first ten years of the 50-year term.

It has been confirmed that there are no current bye laws that affect this site.

In terms of maintenance this will continue to be undertaken by Craven District Council until the point of actual transfer. At the point of transfer a joint inspection will be undertaken and any existing defects will be identified and rectified by CDC within a jointly agreed reasonable rectification period.

It was **resolved** to proceed with the transfer. Proposed Cllr. Joy, seconded Cllr Place.

3. Park/Pavilion Report**a) Requests for use of the Park**

Carol Service: Saturday 9th December 5.30pm

Schools Remembrance Service: Friday 10th November 10.45am

Remembrance Sunday Service: Sunday 12th November 10.45am

CDFC Christmas Nativity: Sunday 10th December 4pm

Praise in the Park 2018: Sunday 8th July 3pm

It was **resolved** that all the above be granted permission for the use of the park.

4. Flood / Footpath & Lighting Reports**a) Lighting Faults**

Lights reported out: No 7 Ash Grove, 13 Meadow Lea, 15 Main St, No 3 Walton Street.

b) Gatering Lane – Potholes

Several potholes at the bottom of Gatering Lane have been reported to the Public Rights of Way Department. The lane is a route to school.

Chairman Signature _____

Date _____

c) **Village Committee-Christmas Lights**

Funds have been raised for adaptations to a further 5 Lampposts that did not previously have Christmas Lights on them. These are 5 out of the 6 posts on Sutton Lane from the boundary with Eastburn. One is not accessible due to a tree surrounding the post. These works are due to be completed prior to this year's switch one.

Due to the contractor workloads the frames are being put on the lampposts on or around Saturday 11th November 2017. But will not be switched on until as near as practical. The date for the lights to be illuminated is the 24th November for the start of the festive season and local Christmas events.

To be switched off as near as practical to Friday 5th January and before the 'twelfth night' and taken down at the earliest opportunity.

5. **South Craven Community Library – Report from Wendy Bond, Chair of Trustees**

The Library now has 35 Volunteers from all Parishes who are committed to keeping the library, not only open, but ensuring that they offer same, if not enhanced service to the community.

The trustees would like to request the same amount of donation from each of the Parish Councils as last year.

The donation requested is £1910.

It was **resolved** that a financial report be requested for the next meeting.

6. **Yorkshire Water – Upgrade of Water Pipes**

Yorkshire Water, work commencing 6th November 2017 are starting work to lay a new water main. The work will be mainly in private fields, however from Tuesday 7th November until Friday 10th November. West Lane opposite the reservoir will be closed. A fully signposted diversion route will be in place.

Morrison Utility Services will be undertaking the work on behalf of Yorkshire Water.

7. **Craven District Council –Planning Decisions**

Application No.	Date Received	Proposal	Location	Decision Date	Decision
2017/18270/HH	4 th July 17	Proposed Side Extension	9 Scott Close	17 th Oct 17	Granted

8. **Bradford Waste Management DPD Adoption**

I am writing to advise you that the City of Bradford Metropolitan District Council resolved to adopt the Bradford Waste Management DPD on 17th October 2017. The Waste Management DPD now forms part of the Local Plan for the Bradford District and will be used in the determination of planning applications.

122/11/2017 **Members Reports from Meetings and Community Reports**

Cllr. Bretan attended the Craven Branch Meeting of the YLCA. Some of the topics discussed included: -

- General Data Protection Regulation (GDPR)
- Reminder of the duty to prepare a budget (Local Government and Finance Act 1992)
- Reminder that the Transparency Fund is still open for applications
- Promotion of training for parish clerks, ie the Introduction to Local Council Administration and the Certificate in Local Council Administration
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Cllr. Bretan also informed that 20mph speed zones may not be issued any more.

Cllr. Joy thanked the Clerk and Pavilion Staff for providing lunch for several senior citizens.

123/11/2017 **Finance**

To authorise payments in accordance with the budget and note receipts.

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr. Place, seconded Cllr. Bretan.

124/11/2017 **Future Agenda Items**

None

125/11/2017 **Date and Time of Next Meeting**

The meeting closed at 7.55pm. The next meeting will be held on the 4th December 2017.

SPC68	Jacs	20.75	Teak Oil
SPC69	HM Revenue & Customs	845.58	VAT
SPC70	BT	198.00	April - September
SPC71	ROSPA	142.80	Play Area Inspection
SPC72	RBL Poppy Appeal	25.00	Wreath
SPC73	K. Holdsworth / Minstrels Nursery	183.75	Plants
SPC74	Park Keeper Expenses	209.63	Fuel, plants, Wellingtons
SPC75	Graham Harrison Ltd	155.00	Gas Safety Checks Pavilion & Lodge
SPC76	Staff (6 members)	3447.69	Salary/wages
SPC77	HM Revenue & Customs	439.67	Tax & National Insurance
SPC78	NYCC Pension Fund	846.26	Pension contributions
SPC79	Mrs Hough	50.00	Park gates
SPC80	Yorkshire Water	299.53	Park/Pavilion Water

Chairman Signature _____

Date _____