



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 7th March 2022 at 6.45pm
The Meeting followed the Annual Parish Meeting at 6.30pm.

Present

Cllr. Morrell – Chair, Cllr. Bretan- Vice Chair, Cllr. Jennings, Cllr. Parsons, Cllr. Hawkins and Cllr. Green in attendance: Clerk: Mrs Emmott and Cllr. Barrett.

19/03/2022 Apologies for Absence

Cllr. Cottrell and Cllr. Hart who has resigned due to health reasons.

Cllr. Hart joined the Parish Council in 1977 and later became a governor of Sutton CP School, being chairman for 15 years. He was a founder member of Sutton Fun Day. He was first elected onto Craven District Council in May, 1992 and has been chairman twice, was a former chairman of planning, and also sat on the policy, grants and select committees.

Over the years Cllr. Hart has served the people of Sutton-in-Craven helping to have protected the area from unwanted development and to have helped maintain the green wedge between Eastburn and Sutton, Glusburn and Cross Hills.

We all sincerely, thank him for all his hard work and wish Ken and his wife Kathleen well in health and happiness.

20/03/2022 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee. Cllr. Morrell took no part in the discussion.

21/03/2022 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 10th January 2022 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed Cllr. Morrell, seconded by Cllr. Green.

22/03/2022 Public Participation

None

23/03/2022 North Yorkshire County Council Report from Councillor Philip Barrett

Skipton & Ripon Area Constituency Committee is to be held on Thursday 10 March 2022 at 2pm.

Signage on Sutton Lane and Eilers Road damaged. To be reported to Highways.

24/03/2022 Craven District Council Report from Cllr. Morrell

Cllr. Morrell informed that Craven District Council Officers and Members had done extremely well in obtaining funding to upgrade the Town Hall in Skipton and this is continuing in a bid to upgrade the High Street.

25/03/2022 Planning Applications

Application Number	Location	Applicants	Proposal	Comments
2021/23556/HH	Upper House Farm, Pole Road	Julius Bahn Ltd	Orangery to rear	No adverse comments
2021/23512/HH	19 Harper Grove	Mr & Mrs Arbuthnott	Proposed side extension, loft conversion with dormer window and internal alterations	No adverse comments
2022/23772/HH	14 Hall Way	Luke & Ella Sagar	Proposed two storey side extension with garage	No adverse comments

Chairman Signature _____

Date _____

26/03/2022

Clerks Report and Correspondence

- a) WI – Tree
Email to WI informing that the Parish Council have no objections to the WI planting a cherry tree (now a Rowan Tree which has less denser foliage). The land is owned by Barrett Housing and the Council informed permission has been given by them. Consideration should be given to future maintenance of the tree. Plaque size to be confirmed.
- b) **Flood Risk & Water Management SPD Consultation – First Draft**
A copy of the North Yorkshires County Council Flood Report – Section 19 was forwarded for consideration of use in the final draft and to use as a reference on future planning applications.
- c) Request to site a bench at Lund’s Tower was declined. Insurance, Health & Safety, suitability and the Parish Councils Bench Policy were all into account. Alternative sites have been put forward to the resident.
- d) The completed precept request form was forwarded to Craven District Council.
- e) A resident of King Edward Street (an unadopted road) contacted the Parish Council about a member of the public threatening behaviour over a parking incident in front of their property.
The matter was reported to the Police. The resident was seeking advice regarding signage.
The clerk advised contacting Craven District Council for advice on street signage on unadopted roads.
- f) A Councillor from Cowing Parish Council contacted the clerk regarding the A6069 near the Dog & Gun, Malsis area. The clerk informed of the boundary changes in 2012 and that the area in question is under Glusburn and Cross Hills Parish Council.
- k) Circulated: Advice on Elections, ltn 13 Policing your Area, Levelling Up White Paper, Adoption of Minerals & Waste joint plan adopted 16th February 2022.
- l) Village Hall Bus Shelter Area
A member of the Village Hall Committee reported large amounts of litter around the bus shelter / garden of the Village Hall.
The clerk advised that if any members could take pictures with the date and time on and forward them to the Parish Council a case could be put to Craven District Council for a bin. Any residents should report large amounts of litter in that area to Craven District Council.
- m) **Skipton & Ripon Area Constituency Committee** being held on Thursday 10 March 2022 at 2PM.
Remote Meeting
- n) Reported to Craven District Council: Post broken on the land off Main Street / Wilson Street.
- o) It was reported that a lady was punched in the face and knocked to the ground whilst walking her dog in Sutton Clough. The perpetrators were in their mid- teens and wore scarfs to mask their faces.
The matter has been reported to the Police.

27/03/2022

Annual General Meeting of the Council

It was resolved that the Annual Meeting of the Council will be held between on the 16th May 2022.

28/03/2022

Park/Pavilion Report

- a) **Pavilion**
It was resolved to increase the prices in the Pavilion following Covid-19. The Pavilion is a non-profit making facility with any proceeds being put back to finance running costs. During lock down and then re-opening as a Takeaway (the added extras involved), Increases in electricity, gas, rates and wages. The Pavilion Tearoom like many other businesses needs to try and re-coop funds in order to keep it open for the community . Prices have not risen especially for hot drinks for a number of years.
- b) **Funday 19nd June 2022**
Email from the Village Committee informing they are looking into the possibility of returning with Funday this year on Sunday 19th June 2022 along with preparation/setup etc. as in pre-pandemic years.
As restrictions in January 2022 for large outdoor events have been lifted the Parish Council grant permission for the event to be held subject to following any government guidance/restrictions in place at the time of the event.
Completed Risk Assessment and a copy of the Public Liability to be forwarded to the Council prior to holding the event. Pavilion use as in previous years.

Chairman Signature _____

Date _____

- c) **Queens Platinum Jubilee – Lighting of the Beacon**
 Lighting of beacons are to take place on the 2nd June at 9.45pm.
 A Silver Birch Tree to be planted in the park with plaque commemorating the Queens Platinum Jubilee.
 Jubilee Bank Holiday:- Food and craft around the Cenotaph and Pavilion to be looked into.

29/03/2022 Review of Documents – Standing Orders and Financial Regulations

Standing Orders 18f and g have been updated in line with new legislation.
 It was resolved that the revised Standing Orders and Financial Regulations be accepted.

Bench Policy and Footway Lighting Policy

It was resolved these policies be adopted.

30/03/2022 Flooding/Footpath/Lighting/Highways/Trees/Land

- a) Flooding on Holme Lane, (need for road closure when flooded and urge NYCC to investigate drainage there as a priority, A-boards (notice to close road?), trees in the beck watercourse need removing including Long Dyke; EA Sutton Beck calibration required to bring it in line with Glusburn Bridge monitor.
 It was resolved that a South Craven Flood Catchment Group be organised, 21st April 2022 (subject to attendance).
 Invitations to be extended to new area Flood Wardens.
- b) Trees – Lumb Clough
 A very large tree came down in the recent storms, landing in part in a neighbouring field.
 The clerk tracked down the owner and informed them of the situation.
 Following a discussion the owner informed that the land is to be planted up with 2000 trees in a project with the Woodland Trust. The neighbouring field with the Public Right of Way through it has been planted up with Wild Flowers. As the land where the tree fell is to be woodland the owner suggested cutting the tree in half, leaving the trunk where it has fallen, tidying the branches, put into piles and leaving them in the field for habitat, re-instating the fence. This would be beneficial to both parties.
 The Park Keeper is liaising with the owner.

31/02/2022 Craven District Council –Planning Decisions

2021/23469/RE M	23 rd November 2021	Application for matters reserved in Outline consent referenced 2020/21537/OUT for details of the access siting, scale and appearance of the dwelling, and the landscaping/boundary treatments.	4 Hall Court Hall Drive	10 th January 2022	Granted
2021/2330/HH	18 th October 2021	Proposed Two Storey rear extension.	11 Crofters Mill	14 th January 2022	Granted
2021/23500/HH	23 rd November 2021	Construction of two storey side extension	23 Hazel Grove	21 st January 2022	Granted
2021/23503/HH	19 th November2021	Proposed single storey side extension to west elevation	Hollin Root Barn, West Lane	4 th March 2022	Granted

32/03/2022 Members Reports from Meetings and Community Reports

- a) Cllr. Bretan attended the YLCA Branch remote meeting. Emergency Plans were discussed.

33/03/2022 Finance

- a) **Payments, Orders and Transfers**
 It was **resolved** to authorise payments, orders and transfers listed in the report (circulated). Receipts noted.
 Proposed Cllr. Morrell, seconded Cllr. Bretan.

34/03/2022 Public and Press

That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business.
 Contracts.

Update on letter received from Unison Representative.

35/03/2022 Future Agenda Items

Road Maintenance, Planning Courses.

36/03/2022 Date & Time of Next Meeting

The meeting closed at 7.30pm . The date of the next meeting will be held on the 4th April 2022

Chairman Signature _____

Date _____

Chairman Signature _____

Date _____