



# *Sutton-in-Craven Parish Council*

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 7<sup>th</sup> September 2015

## Present

Cllr. Morrell – Chairman, Cllr. Joy, Cllr. Smith, Cllr. Hart, Cllr. Hawkins, Cllr. Marchant and Cllr Bretan  
In Attendance: Mrs D Emmott – Clerk, Cllr Barrett and two members of the public

## 94/09/2015 Apologies for Absence

Cllr. Green (holidays), Cllr. Parson (work commitments)

## 95/09/2015 Declarations of Member's Interest in Matters on the Agenda

Cllr. Joy declared and personal interest in Sutton Art Clubs Grant Application (member) and abstained from debate and voting.

## 96/09/2015 Minutes of the Previous Meeting

It was **resolved** that the minutes of the Meeting held on Monday 3<sup>rd</sup> August 2015 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Hart and seconded Cllr. Marchant.

## 97/09/2015 Planning Applications

- a) Application Number: 66/2015/16083  
Proposal: Demolition of Existing Outbuildings and Erection of Two Storey Extension  
Location: 11 Harper Grove, Sutton-in-Craven  
Applicant: Mr Tom Clarkson  
No Objections
- b) Application Number: 66/2015/16089  
Proposal: Construction of A New Steel Portal Frame Agricultural Building and Double Garage  
Location: Bent Royd, Bent Lane, Sutton-in-Craven  
Applicant: Mr Smith  
No Objections

## 98/09/2015 Public Participation

- a) A resident reported the following:  
Street Light No. 4 on North Road is constantly lit.  
The clerk to report the matter.
- b) He also questioned North Yorkshire County Councils decision to turn certain street lights off during the night/early morning with incidents of crime (burglary) in particularly rising.
- c) An email received complaining about dogs not being allowed on the playing field when the Park Keeper allows his dogs onto the field when opening and locking the park gates.  
Cllr. Marchant informed that this matter has been discussed and dealt with at a previous meeting.

## 99/09/2015 North Yorkshire County Council Report from Councillor Philip Barrett

Cllr. Barrett reported that North Yorkshire County Council, City of York council and East Riding of Yorkshire Council have submitted a proposal for devolution based on the Local Economic Partnership (LEP) geographical area. The LEP's role is to encourage prosperity across the region and ensure decisions are made locally to reflect local circumstances and needs, and the devolution proposal reflects this commitment. The Council is now awaiting a decision on the proposal from other authorities.

## 100/09/2015 Craven District Council Report from Cllr. Morrell

Cllr. Morrell reported that at the moment there is not clear direction on the matter of devolution and Craven District have to decide where to stand if plans for an elected mayor and devolution in Yorkshire go ahead. The leader Councillor Foster has been holding talks with leaders from North Yorkshire, York, East Riding, Hull, and the Leeds City Region on the future of the area.

## 101/09/2015 Clerks Report & Correspondence

### a) **Letters to North Yorkshire Police, Julia Mulligan, and Inspector Crocker, Skipton Police**

Reply from Inspector Crocker in the absence Inspector Matt Hagen the Craven Rural Inspector includes:

Currently crime and anti-social behaviour figures in Sutton largely mirror last year. Reported damage or 'vandalism' has reduced as has Anti-Social behaviour. In Craven and North Yorkshire there has been a 6 year downward trend in reported crime and anti-social behaviour, the latter reducing more significantly. We are still the safest County in England and Wales and Craven is near the top of its family of most similar Districts for crime generally and Anti-Social Behaviour.

Unfortunately this quarter Craven is bucking a national trend as far as Burglary is concerned and it is the communities bordering West Yorkshire who have experienced this. In response we have bought in specialist resources and dedicated patrolling and will continue to do so until we are confident the offenders have been caught.

Currently here is one locally dedicated Police Officer and two Police Community Support Officers at Cross Hills Their area includes Sutton in Craven, West Craven, Aire Valley with Lothersdale, Cowling and Glusburn Wards.

The work of the dedicated neighbourhood officer's is changing. They are far more targeted and they are constantly assessing the threat, harm and risk caused by and to people within the community. Working with vulnerable people or targeting high risk offenders. This is intensive, often involves a number of agencies and can be complex.

North Yorkshire Police is investing in technologies to allow officers to spend more time out on patrol and alongside that to give them the tools to be more efficient when they do so with current reductions in police budgets it is unlikely that we will see an increase in officers and more likely that savings will come by using our current work force more effectively.

The force is undergoing a number of reviews to ensure that we are able to deliver a policing service which is fit for the modern age, responsive to the demands placed upon it and as efficient as possible.

This includes an estates review. Currently North Yorkshire Police 75 buildings and office spaces upon which we spend 6-8 million each year. It is important that we have an estate that is affordable and sustainable, meets the operational needs of the force and prioritises frontline local policing within the community.

The principle the force is adopting is that policing is about people not property.

The Chief officer Team will be addressing the full Craven District Council on the evening of 6<sup>th</sup> October 2015 at 7pm at Belle Vue.

**b) Email to Claire Brown, (Environment Agency) requesting a site visit.**

**c) Email to the Environment Agency** requesting that overgrowth be removed from the beck side from Glusburn Bridge to Holme Bridge.

**d) Sutton Junior Football Club – Letter of support**

Sutton-in-Craven Parish Council fully supports Sutton Junior Football Club in its efforts to acquire its own land.

The Club plays a huge roll in our community having formed in 1998. It has grown significantly over the years and having its own grounds will make a massive difference to the clubs future.

The club has currently 21 teams ranging from under 7 up to adults. The club provides an opportunity for children to get involved in football and enjoy it to the best of their ability.

Having its own ground will enable the club to sustain and carry on helping to develop, maintain and promote the health and social well-being of a wide age range of residents and visitors in the village.

Adults, children from all walks of life, different ages, with varying abilities, beliefs and back grounds can come together to form a stronger community a healthier lifestyle through the work activities offered by Sutton Junior Football Club.

**e) Gatering Lane / Wet Ings Lane**

Blocked gully cleared by park keepers assistant.

**f) Alcohol, Music and Dancing Licence Application – Sutton Cricket Club**

Copy or a Letter sent to Craven District Council received from the residents of the Coach House objecting to the application.

## **1. The Pinfold**

Item to be reviewed at next meeting.

## **2. Park / Pavilion Report**

**a) Surfacing**

The following quotations were received for work to prepare and resurface the area at the front and side of the storage facility:-

Quote 1: £4,550 + VAT = £5,460      Quote 2: 4,505.30 + VAT = £5,406.36      Quote 3: £4,300 + VAT= £5,160

It was **resolved** to accept the quotation of £5,160 from E & R Hutchinson.

**b) Village Committee Sponsored Benches**

With regard to last month's enquiry about benches donated by the Village Committee.

Our records show that seven benches were donated and these are sited in the park with plaques.

## **3. Grant Applications**

**Sutton Art Club**

Sutton Art Club have requested a grant to enable them to hold demonstration evenings and exhibitions. An application form has been completed and documents provided.

It was **resolved** that a grant of £250 be awarded.

#### **4. Parish Liaison Group Meeting**

The next meeting of the Parish Liaison Group will be held on Wednesday 23<sup>rd</sup> September 2015. The meeting will commence at 6.30pm and take place at Craven District Council's Belle Vue Square Offices, Broughton Road, Skipton. Items proposed for discussion include:  
Devolution  
LEADER Programme update  
Changes in NYCC highways and transportation

#### **5. Register of Members' Financial and Other Interests**

It has been nearly three years since Chapter 7 of the Localism Act 2011 came into force and with it the new standards regime. Craven District Council Standards Committee has begun a review of the District Council's Code of Conduct for Members and also the 'Register of Members' Financial and Other interest's which was approved in July 2011. The Committee would like to hear your views on the current Register of Interests. The Committee know that the Register is very detailed and lengthy and would like to simplify it whilst ensuring that all Councillors, District and Parish, register those interests which the law requires them to. Standards Committee will be meeting on the 30<sup>th</sup> September 2015 and councillors are welcome to attend.

#### **6. Flood Report**

- a) A meeting has been arranged with Claire Brown MCIWEM C.WEM CEnv, FCRM Advisor (Partnership and Strategic Overview Team), North and East Yorkshire and the Environment Agencies Flood Resilience Team. Cllr. Morrell and the clerk will be attending.

#### **7. Footpath Report**

Cllr. Hart reported that sign posts for footpaths at Bankfoot and Long House have still not been replaced. The clerk to contact North Yorkshire County Council Public Rights of Way.

#### **8. Lumb Clough**

A request to use Lumb Clough to run bushcraft courses from the Keighley and Haworth Forest club. This is run by trained bushcrafters and they have a letter from Bradford Council Parks Department authorising them to run such activities. The sessions are usually about 3 hours long once a month. They begin with a safety talk and then an instructional on some aspect of outdoor living such as shelter building, fire lighting or identifying trees and their uses. Conservation and care of the environment are key themes and endeavour to leave no trace of the session. The Boys' Brigade group based at Sutton in Craven Baptist church are wanting a course. It is a brilliant activity for building self-reliance and team work and foster a sense of responsibility to the natural environment. The courses are free and all the equipment is provided. The instructors are both Disclosure and Barring Service (DBS) and The Criminal records Bureau (CRB) checked and have remote locations first aid certificates. It was **resolved** to invite the organisers to the next parish council meeting to discuss the courses in more detail.

##### **Hall Drive – Inconsiderate Parking**

Complaints have been received from residents of Hall Drive over vehicles parking near the entrance to the clough blocking the road. Wheelchair users and parents with prams are finding it very difficult to get by. The residents have asked if 'No Parking Signs' could be sited. Cllr. Hart commented that the road is un-adopted. The road is a designated Bridleway and should remain clear to allow the Emergency Services access.

#### **9. Craven District Council –Planning Decisions**

1. Date of Valid Application: 12 June 2015  
Proposal: Single Storey Extension and Side Extension over the Garage  
Location: 6 Crofters Mill, Sutton-in-Craven  
Date Decision Issued: 04 August 2015  
Permission Granted subject to conditions  
Date of Valid Application: 13<sup>th</sup> July 2015  
Proposal: Single Storey Side Extension and Creation of 2 No. Parking Spaces to Front Garden Area  
Location: 6 Harper Grove, Sutton-in-Craven  
Date Decision Issued: 20 August 2015  
Permission Granted
2. Date of Valid Application: 10 July 2015  
Proposal: Retrospective Application for Decked Area To Rear Garden  
Location: 23 High Street, Sutton-in-Craven  
Date Decision issued: 20<sup>th</sup> August 2015  
Permission Granted

#### **9. Craven District Council – Appointment of Parish Representatives for the Standards Committee**

Pamela Heseltine, Skipton Town Council  
Michael Rooze, Grassington Parish Council  
Robert Stead, Embsay with Eastby Parish Council

**10. Yorkshire Water**

Yorkshire Water are carrying out a survey on the water pressure between Glusburn and Eastburn the pipe runs through Lumb Clough and access may be required.

**102/09/2015 Members Reports from Meetings and Community Reports****a) Yorkshire Housing – written report**

Cllr. Morrell met with Annette Sadler from Yorkshire Housing who introduced him to the staff and residents of Greenroyd Mill.

Yorkshire Housing are planning to build 27 (or thereabouts) homes on the Yeadon House site.

It is noted from previous surveys that there is a need for one and two bedroom properties particularly bungalows. There is also a need for bungalows designed specifically for vulnerable or disabled people who need supported housing assistance to live independently.

**b) Missing Dog Bin – Cricket Field**

Cllr. Hawkins reported that the dog bin down by the Cricket Field has been removed.

Craven District have been informed. It would seem the bin has been damaged and is being replaced.

**c) Crayfish**

Cllr. Hawkins reported that a species of American Crayfish has been spotted in the beck.

Kevin Sunderland, Aire Rivers Trust was contacted and responded with the following information:-

As far as I know, there is currently no way of effectively dealing with Signal Crayfish. They appear to have very large amounts of eggs so can multiply very quickly. They are also able to walk up weirs and other barriers so it is not possible to restrict them to a particular stretch of water. It is to be hoped that a way of restricting their expansion will be found in the future but until then it would appear that we'll have to rely on predation from otters, mink, birds and trout to limit their numbers.

**d) Sutton Cricket Club**

Cllr. Joy reported he has received a copy of letter sent to Craven District from a resident objecting to Sutton Cricket Clubs application for an Alcohol, Music and Dancing Licence. The resident requested that the letter be brought to the Parish Councils attention. Cllr. Joy also stated that several residents have expressed concern over the application. It was resolved that the letter be noted and any residents who object or support the application to write to Craven District Council.

**103/09/2015 Finance**

It was **resolved** to authorise payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr Hawkins, seconded Cllr. Smith.

**Audit**

Following the Internal Audit carried by an approved Accountant who is independent of the Parish Council the External Audit was carried out by PKF Littlejohn and the following report received.

“On the basis of our review, in our opinion the information contained in the annual return is in accordance with the Audit Commissioner’s requirements and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

A “ Notice of Conclusion of Audit and Right to Inspect the Annual Return” and copies of the sections 1,2 and 3 of the Annual Return have been displayed on the Park Notice Board for the required 14 days from the 4th August 2015.

**104/09/2015 Future Agenda Items**

None

**105/09/2015 Date and Time of Next Meeting**

The meeting closed at 7.45pm. The next meeting will be held on the 5<sup>th</sup> October 2015 at 6.45pm.

SPC57	A Hawker	102.42	Leak – Potting Shed
SPC58	Community Centre	180.00	Room Rent
SPC59	Woodbank Nurseries	87.97	perennials
SPC60	North Yorkshire Pension Fund	728.35	Pension contributions
SPC61	HM Revenue & Customs	445.94	Tax & National Insurance
SPC62	Staff (7members)	3466.17	salaries
SPC63	Npower	8.15	Pavilion Gas