



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 7th November 2016

Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr Hart, Cllr. Joy, Cllr. Hawkins, Cllr. Smith, Cllr. Marchant, Cllr. Parsons.
In Attendance: Mrs D Emmott – Clerk, Cllr. Barrett, Ken Martin (NYCC) and 12 members of the public.

115/11/2016 Apologies for Absence

Cllr. Green

116/11/2016 Declarations of Member's Interest in Matters on the Agenda

None

117/11/2016 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 3rd October 2016 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr. Marchant.

118/11/2016 Public Participation

Ken Martin, NYCC, Highways attended the meeting to discuss plans for a proposed pavement and road narrowing on Sutton Lane.

The Parish Council along with residents raised serious concerns about the proposal:

- The proposal to build a footpath on Sutton Lane is to be welcomed as it is widely recognised by villagers that this road is extremely hazardous for pedestrian's, cyclists and people with prams or pushchairs as it is now. However, the proposed footpath in the actual highway is not appropriate.
- The footpath should be on the opposite side of the wall to the proposed idea, thereby causing no obstruction to the highway and offering some degree of protection to pedestrian users.
- Does the plan incorporate dropped kerbs and is it wide enough for pushchairs and mobility scooters?
- Recently there has been a set of traffic lights in almost this exact location whilst minor works were undertaken. The amount of disruption was considerable especially at peak times early mornings, late afternoons. The proposed reduction to the width of the highway with priority traffic flow will be considerably more disruptive.
- If there's priority traffic in one direction, how do motorists exit from the properties onto Sutton Lane, within the restricted area?
- What are pedestrians supposed to do on the other sections of Sutton Lane where there will continue to be no footpath?
- The increase in traffic congestion caused would increase the level of danger to pedestrians.
- When there is standing traffic where do pedestrians go? There is no room as it is!
- The Royd Hill development of flats will produce more traffic and it is probable to assume they will be bought by young working people who will all be setting off at the similar times to and from work.
- The road should remain as wide as possible all the way!
- Other roads i.e. Holme Lane have footpaths. There is not one footpath on Sutton Lane leading to the biggest employer of the area Airedale Hospital.
- A plan is needed to provide a footpath along the whole way. NYCC should be working with Bradford Met and other bodies to provide this even if this means smaller sections at a time.

Information from Mr Martin included:

- There are not funds available to provide a footpath along the whole of the road.
- The proposal is being funded by the developer
- Dropped kerbs were part of the plan.
- The path will be wide enough for pushchairs and mobility scooters
- 3m width – single way traffic.
- The road narrowing will not have the disruption that was caused by the traffic lights.
- The road has been assessed at peak times morning and evening.

It was proposed by Councillor Hart that Mr Martin arrange a date to meet to cone the whole of the proposed area along Sutton Lane and assess the implications to traffic and pedestrians especially at peak times, early morning, late afternoon and evening.

Chairman Signature _____

Date _____

Development and the Local Plan

A resident informed the proposed plans for Land to the West of Holme Lane (Thompson Fields) put forward had less houses but was no different from the previous proposal. The proposal was rejected on the grounds the site being a Green Wedge and that remains the same.

How many local people reside in the Greenroyd Mill Development?
Since occupation there have been changes in residency.

The proposed plans for Land to the West of Holme Lane there is some confusion amongst residents about which field is being proposed. People think it is land known locally as Alvic Field and not Thompson's Field.

Residents who attended felt strongly against that the proposed Outline Application Land to the West of Holme Lane and proposed the Parish Council object in the strongest possible terms.

119/11/2016 North Yorkshire County Council Report from Councillor Philip Barrett

a) **Bridge Road – Kerb**

Cllr. Barrett reported that the camber levels of the reduced kerb on Bridge Road must follow guidelines in case of chemical spillage.

Cllr. Hart informed the level rose to the previous level at the wall edge.

It was resolved for Cllr. Hart, Cllr. Morrell and Cllr. Barrett assess the situation further.

b) **Cross Hills Library**

The community group volunteers appreciate the grants made by Sutton-in-Craven Parish Council and other local parishes to enable the service to continue. The South Craven Community run library has now a wide range of volunteers from different backgrounds. The previous Librarian is to remain in paid employment for 16 hours. Her expertise will oversee and help train the volunteers.

120/11/2016 Craven District Council Report from Cllr. Morrell

a) **Community Emergency Plan**

Cllr. Morrell attended a session – South Craven Discovery Café, where he spoke about Sutton's Community Emergency Plan and the need to recruit volunteers.

b) **Cross Hills Library**

At the South Craven Discovery session, he also met with David Pearson and informed him of the Arts Council National report on pilot schemes.

121/11/2016 Planning Applications

Planning Ref No.	Site Location	Description of Proposal	Comments
1902/100 NYCC	Sutton Lane	Proposed Extension of Pavement & Road Narrowing	(see below (a))
66/2016/17384	The Ashes, West Lane	Proposed Extension and Alterations	No Objections
66/2016/17442	Land to the West of Home Lane	Outline Application With Some Matters Reserved For The Erection Of Circa 32 No. Dwellings With Means Of Access From Holme Lane And Associated Works	Strongly Object (please see below (b)).
66/2016/17392	8 Bridge Road	Two Storey Extension To The Existing Detached House	No Objections

a) **Sutton Lane**

Following Mr Martins (NYCC Highways) visit the Parish Council still reiterate their previous submitted concerns with regards to this proposal. Mr Martin to be informed.

b) **Land to the West of Holme Lane**

Advice has been sort on the application from the Parish Councils Planning Consultant, Alison Roland Town Planners Ltd.

It was **resolved** to engage Alison Roland Town Planners Ltd services in producing an objection to the Outline Planning application on behalf of the Parish.

- Loss of open land which forms part of an area allocated as "Green Wedge" in the Craven Local Plan.
- Policy BE3 "development will be resisted where it would compromise the gap between settlements".
- The proposal site forms part of the Green Wedge at one of the narrowest points. This renders its function as a physical and visual break between settlements even more important.
- The development would materially erode the openness of the Green Wedge and compromise the objective to prevent coalescence of settlements.
- The Green Wedge creates a visual break on the ground a sense of arrival at the village of Sutton-in-Craven, a village with a different character and identity to and Cross Hills.

Chairman Signature _____

Date _____

- The retention of the Green Wedge adds to the rural setting of the village which is less developed than Glusburn and Cross Hills. It has loose knit open spaces including the site, the allotments, the park which make up Sutton's identity, along with the views out of the village to the open countryside.
- The site is designated a Flood zone 2. Run-off water from this site contributes significantly to flooding on Bridge Road. Development will exacerbate this.
- Diverting water into the beck will raise the flood risk even further to a river which has broken its banks several times in bad weather causing flooding to The Hawthorns and surrounding area.
- The ability of the road network to safely accommodate the traffic associated with further development. The roads in Sutton were built at a time of horses and carts.
- The main roads through the village, Holme Lane, Eilers Road, Bridge Road, Sutton Lane all built centuries ago cause huge problems for residents at present additional traffic will only increase further problems.
- The narrow footways and on some roads, the non-existent footways i.e. High Street and Sutton Lane mean that children walking to school often "spill over" on to the road increasing the risk of accidents for children.
- Schools and the doctor's surgery are already oversubscribed.
- Sewers are at full capacity.

In conclusion, the proposal will materially undermine the openness of the Green Wedge, which retains an important function in preventing the coalescence of settlements, Cross Hills and Sutton, thereby maintaining their individual character and identity.

122/11/2016 **Clerks Report & Correspondence**

- Pumping Station, Cross Hills Football Field**
Email to Yorkshire Water requesting any information involving the pumping station near Cross Hills Football Field during the flooding 25/26 December 2015.
- Crag Nook Delph**
Email to the Rambling Club informing of details of the Public Right of Way and Walked footpath at Crag Nook Delph.
- Cross Hills Library**
Email to Wendy Bond Treasurer of Cross Hills Library informing that their grant application was successful. A letter of thanks received.
- Community Resilience Plan**
Email to Robin Derry with regards to arrange a meeting to discuss updating Sutton-in-Cravens Community Resilience Plan.
- Trees – Holme Beck**
Tree trunk in Holme Beck near the bridge at Sutton Court/Cricket Field reported to Environment Agency ref: 1476239
- The Police and Crime Plan**
The Police and Crime Commissioner Julia Mulligan has launched a major consultation exercise to find out what people want from North Yorkshire Police to help them 'Be Safe, Feel Safe'.
An online survey will be available at www.telljulia.com from Thursday 13 October and run until the middle of November.
- Craven Community Champions Awards**
Nominations are open until 13th November 2016.
Categories: Arts and Culture, Sport and Recreation, Best community Group, Young Citizen of the Year, Greener Craven Award, Digital Innovation in the Community, Volunteer of the Year and Citizen of the Year Award.
- Lumb Clough**
It was reported that the stream that comes out of the field and goes under the footpath to reach the beck at the first footbridge was blocked. Water was coming up through the path and coming down the footpath.
The Park Keeper was informed and dealt with the problem.
- North Yorkshire the second safest area in England – North Yorkshire Neighbourhood Watch**
This was announced today Thursday 20 October 2016 in the "Crime Statistics for England and Wales, year ending June 2016" bulletin published by the Office of National Statistics (ONS).

1. **Emergency Community Plan**

A meeting was held on 27th October 2016. Cllr. Morrell, Cllr. Marchant and the clerk attended.
Emergency services will always have to prioritise those in greatest need during an emergency, especially where life is in danger. Communities may therefore need to rely on their own resources to minimise the impact of an emergency, before the emergency services arrive. Emergencies can take many forms, from small house fires through to widespread loss of electricity and flooding.
A promotional leaflet is being put on to the websites and noticeboards to recruit volunteers.

Chairman Signature _____

Date _____

2. Park/Pavilion Report

a) Surfacing

The repairs have now been completed by Let's Play (Everywhere)Ltd at a cost of £1,881.00 plus VAT.

b) Inclusive Play Equipment

The Clerk has secured funding from the CDC Ward Members Grant Scheme £250 and from Yorventure £8,000 towards an inclusive roundabout. 10% of the total £800 pounds must be paid to Yorwaste Ltd the land fill operator. The application to the Craven Community Grant scheme, Craven District Council was refused due to funding from the Ward Members Grant.

The total price of the project is £10,900.50 plus VAT.

Remembrance Sunday

- c) Cllr. Hart has been nominated to present the wreath for the Parish Council on Sunday 13th November at the park cenotaph. Cllr. Morrell will also be in attendance.

3. Footpath Report

a) Footbridge - Acres

Nick Bunting, Public Rights of Way Officer, went to have a look at the bridge and proposed to replace all the decking. Nothing was suitable in stock so quotes are being obtained for anti-slip bridge decking from suppliers. Nicky informs that she would like to get it replaced this financial year, but will keep us updated.

b) Ravenstones

Report from Susan Stott, Diversions and Definitive Map Officer

There have been several changes to the Countryside Access Team, formerly known as the Public Rights of Way team, during the last year or so due to a restructure of the team (including staff cuts) and this has involved looking firstly at the prioritisation of maintenance/enforcement issues and now DMMO and Public Path Order casework. I currently have an opposed DMMO case to deal with in Ingleton parish which requires submission to the Secretary of State, and after a discussion with my managers it has been decided to deal with the Ravenstones case next. I'm afraid I can't give you a timescale as to when it will be dealt with as the Definitive Map Team has been working for approximately the last year or so on updating the Definitive Map and Statement for the whole county, and this is still ongoing; however, I can assure you that as soon as I commence work on the case I will let you know.

4. Removal of Bring Sites in the Craven District

Craven District Council has operated site recycling facilities throughout the district since 1970. The extension of kerbside recycling to all properties in Craven in 2010 has resulted in a decreased demand for bring site use by residents. Recent inspection of these facilities has also revealed significant abuse by commercial entities.

Results showed that if their nearest bring site was removed, over 95% of respondents would either use the existing household recycling service, travel to the next nearest bring site or Household Waste and Recycling Centre, or use a charity shop for their recyclable waste. Only a very small percentage of respondents advised that they would stop recycling.

The consultation findings were put to the Policy Committee 11th October 2016, and after careful consideration it was decided that the majority of bring sites could be removed, with those listed below remaining.

- Grasmere Close car park, High Bentham
- Main Street car park, Emsay
- Glusburn Institute car park, Glusburn
- Whitefriars car park, Settle
- Community Centre car park, Ingleton
- Coach Street car park, Skipton

5. Public Consultation on Co-Mingled Recycling Collections

In July 2016, it was agreed in principle that the collection methodology for recyclates in the Craven District would change in the next financial year.

It means that the collection methodology will be simplified: all your recyclates (paper, cans, plastic, glass and card) will be collected on the same day in the same container. This takes away the need for multiple visits.

The new methodology will mean you have a collection once a week on the same day. In week 1 you will present your green wheeled bin for residual waste for emptying, then in week 2 you will present your blue bin/pod for emptying. This gets away for the need to distribute and collect blue bags.

The government has set a target that all local authorities are to achieve 50% recycling by 2020.

The consultation will close on December 21st 2016.

Chairman Signature _____

Date _____

6. Carol Service & Nativity

The Annual Carol Service will be held in Sutton Park on 10th December at 6pm. The local schools will be attending and this year's Gala Queen will switch on the Christmas tree lights.

The Christmas Nativity will be taking place on Sunday the 11th December at 4pm setting off from the Bay Horse Public House.

7. Craven District Council –Planning Decisions

Date of Application	Location	Proposal	Date Decision Issued	Decision
25 August	New Wychwood, West Lane	New Gabion Retaining Wall To Bottom of Embankment Following Collapse	20/10/2016	Granted
05/09/2016	Land Adjacent to 13 Harper Grove	Residential Development of Three, Two Bedroom Starter Homes with Off Street Parking	25/10/2016	Granted
01/09/2016	30 Woodturners Close	Single Storey Rear Extension	27/10/2016	Granted
02/09/2016	High Jackfield Farm, Dick Lane	Enlargement of House into Barn to Provide Living Room and Bedrooms. Replacement Window Frames, Whole House, To Match Existing Pattern and Double Glazing	01/11/2016	Granted

123/11/2016 Members Reports from Meetings and Community Reports**Floodlights**

Cllr. Hart enquired in to the progress of the application for floodlights for Sutton Bowling Green. This is still on going.

YLCA Craven Branch

Cllr. Bretan informed she had attend the Yorkshire Local Craven Branch Meeting on the 8th October 2016. Topics discussed included: A report from Julian Smith MP, Transparency Funding, Workplace Pensions, Local Government Finance Act, Broadband, Waste Recycling Collections, National Park, Planning Documents. It was proposed to invite the Yorkshire Air Ambulance to the next meeting.

Cllr. Hawkins attended the Local Council Executive Meeting at Wetherby.

124/11/2016 Finance**To authorise payments in accordance with the budget and note receipts.**

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

Pensions

It was **resolved** that Christine Robinson be enrolled in the North Yorkshire Pension Fund from 01/10/2016.

125/11/2016 Future Agenda Items

None

126/11/2016 Date and Time of Next Meeting

The meeting closed at 8.30pm. The next meeting will be held on Monday 5th December 2016.

SPC71	Mark Hough Expenses	145.50	Fuel, bolt, lawn seed, turf roll
SPC72	Alison Roland	840.00	Planning Objections
SPC73	Butler Fuels	339.26	Gasoil
SPC74	M. Apreda	1293.00	Grass cutting
SPC75	Playsafety Ltd	138.60	Play Area Inspection
SPC76	Woodbank Nurseries/CR	24.99	Wellingtons
SPC77	Lets Play (Everywhere)Ltd	2257.20	Wetpour surfacing repairs
SPC78	LBS Worldwide Ltd	75.40	Lawn sand
SPC79	Staff (5 members)	3670.65	Salary/wagws
SPC80	North Yorkshire Pension Fund	819.31	Pension contributions
SPC81	HM Revenue & Customs	444.81	Tax & National Insurance
SPC82	Yorwaste	800.00	Landfill Tax
SPC83	B. K. Growers	152.46	plants
SPC84	Yorkshire Water	288.58	Park/pavilion water

Chairman Signature _____

Date _____