



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 10th January 2022 at 6.30pm

Present

Cllr. Morrell – Chair, Cllr. Bretan- Vice Chair, Cllr. Jennings, Cllr. Parsons and Cllr. Green in attendance: Clerk: Mrs Emmott and Cllr. Barrett

01/01/2022 Apologies for Absence

Cllr. Hart, Cllr. Hawkins and Cllr. Cottrell

02/01/2022 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee. Cllr. Morrell took no part in the discussion.

03/01/2022 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 4th November 2021 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed Cllr. Morrell, seconded by Cllr. Green.

04/01/2022 Public Participation

None

05/01/2022 North Yorkshire County Council Report from Councillor Philip Barrett

Cllr. Barrett informed plans are being made for the Government re-organisation to a Single Unitary Council. An alternative venue is being sourced to hold the County Council's Budget Meeting. The budget must be resolved by Full Council. With remote meetings not being allowed at the moment, the usual venue is too small to meet the Government mandate on Covid safety.

The Social Care sector is facing a crisis with large numbers of staff having to isolate due to Covid-19

06/01/2022 Craven District Council Report from Cllr. Morrell

Cllr. Morrell reported on Sutton Lane. Two meetings have taken place with representatives from both sides of the border. One formal and one informal. The Press and Public were exempt. Both sides are working together in collaboration. Another informal meeting is due to take place in January.

One of the suggestions put forward (should a footpath not be achievable) was to put solar lighting in the road down the centre and sides of the lane. This could be an extra measure in addition to other solutions being looked into. This would have to be funded by the Parishes. More details would be required before any decision on the matter could be considered.

Cllr Morrell informed that any works done on roads have to meet the requirements set out in a Manual produced by the Government (The Manual for Highways).

07/01/2022 Planning Applications

Due to NO meeting in October these applications were referred to Cllr. Hart and Cllr. Bretan for comment and forwarded to Craven District Council. (Not discussed at a meeting).

Application Number	Location	Applicants	Proposal	Comments
2021/23284/LBC	Long House Farm	Mr Gary Feather	Long House Farm, Ellers Road	No adverse comments
2021/23478/TPO	Herdwick House, West Lane	Mr Steven Tosney	T1 Oak, T2 Oak and T3 sycamore -Crown reduction to remove dead branches. T4 Oak, T5 Oak, T6 Silver birch and T7 Sycamore – Remove any dead branches	No adverse comments
2021/23448/HH	5 North Avenue	Mr Andrew Fountain	Proposed single storey rear extension	No adverse comments

Chairman Signature _____

Date _____

2021/23500/HH	23 Hazel Grove	Mr & Mrs Anthony Waddington	Construction of two storey side extension	No adverse comments
2021/24537/REM	4 Hall Court	Mr Paul Thursby	Application for matters reserved in Outline consent referenced 2020/21537/OUT for details of siting, scale and appearance of the dwelling and the landscaping/boundary treatments.	No adverse comments
2021/23503/HH	Hollin Root Barn, West Lane	Mr & Mrs Ian Gill	Proposed single storey side extension to west elevation	No adverse comments
2021/23449/FUL	Land off North Road	Pinnacle View Homes (Yorkshire)Ltd	Proposed new build detached dwelling.	
2021/23534/FUL	11 Albert Street	Mr Armstrong	Retrospective application for the retention of dwelling (resubmission of application 2018/19105/FUL allowed on appeal 4 th January 2019)	No adverse Comments
2021/23567/HH	High Knoll Farm Strikes Lane	Tom Priestley	Proposed attic conversion and installation of window to the Northwest.	No adverse comments

08/01/2022

Clerks Report and Correspondence

- a) **20's Plenty**
 Email confirming passing of motion to support the implementation of 20mph as the default speed for our parish and in all the urban and village streets in North Yorkshire.

 Letter to the Leader and Cabinet Member for North Yorkshire County Council to implement a County wide policy on this issue to support 20mph as the default limit with higher limits only where the needs of vulnerable road users are fully taken into account.

 The County Council Executive meet to consider their 20mph policy on **Tuesday 11th January at 11am. Meeting Agenda**, page 20 of the Appendix has the County 20mph report (previously circulated to members).
- b) **Lumb Clough - Trees**
 Email to Keighley Tree Services informing that their quotation was successful.
 Emails informing others that their quotes were unsuccessful on this occasion and thanking them for their time.
- c) **Paths - NYCC**
 Email informing the Parish Council has no objections to proposed Diversion of Public Footpath No.05.39/21 and 05.39/23 Stubbing Hill Farm.
- d) **Planning**
 Email to planning with Parish Council comments
- e) **Street Lighting**
 Light outside number 1 Ravenstone Gardens reported to NYCC as not working 24/11/2021- Now repaired.
- f) **New Single Council for North Yorkshire**
 An update on progress towards a new single council for North Yorkshire – circulated to members 24/11/2021
- g) **Environment Agency – Flooding (Emergency Plans)**
 Invitation to a zoom call by the Environment Agency on 15th December from 10.30am to 12.30pm.- circulated to members 23/11/2021.
- h) **WI - Tree**
 The WI have permission from Barrett Housing to plant a cherry tree on the land opposite the Cricket Club. A small plaque will also be placed with the WI logo.
 The group are seeking confirmation from the Parish Council.
 The Parish Council have no objection but advise the Women's Institute that the responsibility of maintenance needs to be considered. To forward further details regarding the plaque.
- i) **Path from Holme Road to Cricket Field**
 A resident distressed to see that a very old ivy growing up a tree alongside Sutton beck has been chopped away the base killing it. The resident informs that 3 or 4 young men are responsible a few days prior.
 The resident informs

Chairman Signature _____

Date _____

Hedera Helix or English Ivy has been found not to choke trees as we were all told but is in actual fact extremely important to wildlife and completely natural to the environment having grown up trees for hundreds of years. They have their own root system therefore they do not take any of the host trees nutrients and they do not choke the leaf bearing branches, allowing the tree the light that it needs to survive.

The resident was informed the hedges etc are generally maintained by NYCC paths team. However we have no notification that any work has been carried out by them. Details of reporting issues on NYCC website were also forwarded.

Craven District Council – Consultations

J Rural Worker’s Dwellings SPD – Second Draft

Start date: Tuesday 4th January 2022

End date Tuesday 1st February 2022

Spatial Planning – Good Design SPD – Second Draft

Start date: Tuesday 4th January 2022

End date: Tuesday 1st February 2022

Flood Risk & Water Management SPD – First Draft

Start date: Tuesday 4th January 2022

End date: Tuesday 1st February 2022

It was resolved that a copy of the Section 19 Report produced by North Yorkshire County Council’s Flood Risk Team be forwarded to be included and used as a reference for planning applications in the South Craven Area.

Green Infrastructure & Biodiversity SPD – First Draft

Start date: Tuesday 4th January 2022

End date: Tuesday 1st February 2022

k) **Skipton and Ripon Constituency Committee**

A Remote Meeting was held on 7th January 2022 a 10am

- Update by Executive members of the Council
- Briefing on the Council Budget for 2022-23.

09/01/2022 Park/Pavilion Report

a) **Defibrillator**

Pads have been replaced date of expiry April 2024.

10/01/2022 Flooding/Footpath/Lighting/Highways/Trees/Land

a) **Stubbing Hill Farm – Diversion and upgrade of Public Footpath No.05.39/21 and 05.39/23**

The applicant has agreed to enter into a formal Creation Agreement with the County Council to upgrade the diversion route (A-E-F-D) to a bridleway, but this Agreement would only come into force on the confirmation of a DMMO to upgrade Footpath 05.39/21 to a bridleway. The County Council would then formally extinguish the “new” section of bridleway (A-B-C-D). This would leave route 05.39/21 as a single route with bridleway status following the diverted line. Both the applicant and the BHS have agreed to this proposal, however when looking to make a Creation Agreement the County Council must consult with the Parish Council before doing so.
No Objections

b) **Urban Grass Cutting 2022/23**

It was resolved that the Urban Grass Cutting for 2022/23 be continued.

The funding contribution from North Yorkshire County Council for the cutting of urban highway visibility splays to our parish will be £136.40.

c) **Bench – Hangingstone Quarry**

A resident would like to place a bench near Lunds Tower in memory of her father who passed away on the 24th August.

It was resolved to check with the Parish Council Insurance Company, Bench Policy and ground/suitability.

d) **Lumb Clough**

Works were completed by Keighley Tree Services to remove two dead Beech trees from the Clough.

Trees in Lumb Clough beck near the entrance bridge have also been removed by the respective owners.

Cllr. Parson informed the area where the beech trees were removed was not left in a satisfactory manner. To be noted and reported to the contractors.

Cllr. Morrell reported that Ash die back has hit many woodlands and suggested in the spring a report be undertaken on the Ash trees in the Clough.

e) **Gatering Lane**

Cllr. Barrett reported that arrangements are in place to have the two potholes repaired on Gatering Lane.

Chairman Signature _____

Date _____

Application No	Date Received	Proposal	Location	Decision Date	Decision
2021/23237/HH	13 th September 2021	Proposed conversion of existing detached garage to form ancillary accommodation to existing dwelling	Alistair House, North Road	4 th November 2021	Granted
2021/22798/FUL	16 th June 2021	Demolition of existing garden room and erection of attached pool building to west elevation, erection of garage to east elevation. New access and removal of existing access.	Wood Top farm LBC obtained	5 th November 2021	Granted
2021/23186/FUL	27 th September 2021	Proposed new agricultural worker's dwelling.	Pole Moor Farm	11 th November 2021	Withdrawn
2021/23428/CPL		Application for certificate of lawful development for proposed dormer to west elevation	24 Hall Drive	19 th November 2021	Permitted Development
2021/23184/FUL	11 th August 2021	New agricultural access	Stubbing Hill Farm, West Lane	25 th November 2021	Refused See below
2021/23283/HH	13 th October 2021	Construction of Greenhouse	Long House Farm, Ellers Road	1 st December 2021	Granted
2021/23313/H	8 th October 2021	Replacement Garage	2 Manse Way	3 rd December 2021	Granted
2021/23359/VAR	18 th October 2021	Application to vary condition no.1 (approved plans) on the planning permission referenced 2019/21048/REM granted 16 th December 2019 for retrospective changes to the plot position and additional windows.	High Knoll Farm, Strikes Lane	3 rd December 2021	Granted
2021/23143/HH	29 th September 2021	Conversion of existing attached garage to habitable room.	Glenburn Cottage, 7-9 Overburn Road	12 th December 2021	Granted
2021/23478/TPO	5 th November 2021	T1 Oak-Crown reduction by 30%	Herdwick House, West Lane	24 th December 2021	Granted
2021/23448/HH	28 th October 2021	Proposed single storey rear/side extension	5 North Avenue	22 nd December 2021	Granted

Stubbing Hill Farm – planning refused

The proposal will lead to unacceptable impact upon highway safety contrary to National Planning Policy Framework Paragraph 111.

2 2 The proposal will result in the loss of trees and hedgerow harmful to biodiversity and landscape character contrary to Local Plan policies ENV1, ENV3 & ENV4 and National Planning Policy Framework Paragraphs 126, 130, 131 & 174.

12/01/2022

Members Reports from Meetings and Community Reports

- a) Christmas Lighting to be reviewed at a later date.

13/01/2022

Finance

- a) **Payments, Orders and Transfers**

It was **resolved** to authorize payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr. Morrell, seconded Cllr. Bretan.

- b) **Precept**

A detailed budget was presented to the Council for consideration.

To agree to the budget and Precept for 2022/23 (Tax base for the Parish as notified by Craven District is 1286.38).

It was resolved that a Precept of £79,000 be applied for. Band D £61.41 (a reduction of (0.42)

Proposed Cllr. Morrell, seconded Cllr. Bretan.

The clerk informed on the Parish Councils position regarding progress of Street lighting upgrades, repairs required for the park lodge and the roundabout in the park.

Chairman Signature _____

Date _____

Public and Press

That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Contracts:-

Details of a letter from a Unison representative with regards to a member of staff were presented to the Council.

14/01/2022

Future Agenda Items

None – Councillors to inform the clerk seven days in advance of meeting.

15/01/2022

Date & Time of Next Meeting

The meeting closed at 8.50pm. The date of the next meeting will be advised based on Covid-19 figures and amount of business.

Chairman Signature _____

Date _____