



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 3<sup>rd</sup> April 2017

## Present

Cllr. Morrell – Chair, Cllr. Bretan, Cllr. Joy, Cllr. Hawkins, Cllr. Smith, Cllr. Parsons and Cllr. Green.  
in Attendance: Clerk Mrs Emmott, Cllr. Barrett and 4 members of the public.

## 37/04/2017 Apologies for Absence

Cllr. Hart

## 38/04/2017 Declarations of Member's Interest in Matters on the Agenda

None

## 39/04/2017 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 6<sup>th</sup> March 2017 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Hawkins, seconded Cllr. Smith

## 40/04/2017 Public Participation

- a) Elm Road – hole in road (stop tap)  
Area 5 Highways to be informed.
- b) Thompsons Field Planning Application  
More car parking places proposed on area which constantly floods.
- c) Footpath, Sutton Lane  
Things remain the same. A 20mph scheme has been proposed which meets criteria. NYCC are awaiting results on the consultation of 20mph schemes before further action will be taken.
- d) 1900 Bridge Footpath requires maintenance especially the middle section.  
This is maintained by NYCC but due to cutbacks it is only cut once a year. The Parish Council undertook some work on the path last year. A site visit will be made to assess the situation.

## 41/04/2017 North Yorkshire County Council Report from Councillor Philip Barrett

### Flood Report

The section 19 report for the South Craven area is now available to view on North Yorkshires County Council website. Funding from Regional Flood and Coastal Committee Programme will enable further detailed studies.

### Cross Hills Library

This library is now managed and operated by volunteers working in partnership with North Yorkshire County Council Funding has also been sourced from local Parish Councils.

## 42/04/2017 Craven District Council Report from Cllr. Morrell

### a) Amenity Land

Craven District Council have been contacted by a resident who wanted to purchase a piece of the grassed area on the corner of Wilson Street for a garden. Craven District Council staff had obtained three quotes on the value of the land and were considering selling part of it to the property owner and building affordable shared ownership houses on the remainder.

As a Ward Representative, Cllr. Morrell informed he gave his personal view that the land in question may only be a small piece of amenity land, but it is none-the-less an attractive asset to the village as a whole and therefore opposed to the sale or development of this land.

## 43/04/2017 Planning Applications

Application Number	Location	Proposal	Comments
66/2017/17893	Land To The West Off Holme Lane	Outline Application With Some Matters Reserved For The Erection of Circa 32 No Dwellings With Means of Access From Holme Lane and Associated Works (Resubmission of Original Application Reference 66/2016/17442) Snell Developments	Resubmission identical to appeal submission except for car parking spaces.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

32/2017/1781	South Craven School	Installation of 16 No. 60W LED Road Lanterns and \$ No.78W LED Floodlights	No objections
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It was resolved to advise the Parish Councils Planning Consultant on the resubmission.

#### 44/04/2017 **Clerks Report & Correspondence**

- a) Letter from Glusburn school thanking Cllr. Hart for the £50 donation given to Choir with regards to switching on the Christmas Lights in the park.
- b) Email from a resident on Holme Lane about the glare from the bowling lights into their living room. The information has been passed on to the Bowling Club. The Bowling Club informed lights were not angled when first tested and have now been re-positioned.
- c) An Email from a resident on King Edward Street regarding the piled-up leaves and children using them as a springboard to climb onto the shared wall garden. It was resolved to inform the resident of composting plans and ask the Park Keeper to monitor the situation.
- d) Tree reported blocking the bridge by the Cricket field. Reported to Environment Agency.

#### 1. **Grants**

None

#### 2. **Park/Pavilion Report**

- a) The Cradle Seats on the Toddler Swings need replacing due to wear and tear. Three quotes were obtained cost of each seat is £128.99 +VAT. It was resolved to purchase the Cradle Seats.
- b) The safety surfacing around the bloqx has been damaged (picture circulated). It was resolved the bloqx area be fenced off and quotes obtained for repairs and re-surfacing.

#### 3. **Flood / Footpath & Lighting Reports**

- a) **Flood Report**  
The Section 19 report for South Craven is now available to view on the North Yorkshire County Council website at [www.northyorks.gov.uk/floodinvestigations](http://www.northyorks.gov.uk/floodinvestigations)
- b) **Parish Lighting**  
There is a parish light to the rear of Gordon Street, property no. 21. I have attached a location map. There are signs of cracking at the top, so the column needs to be replaced. The estimate to replace it with a 5 metre steel column complete with a 10W LED lantern is approx. £1150 + VAT. This includes the fees that NPG would charge us to transfer their supply cable. It was resolved to replace the Street Light.

#### 4. **To review Standing Orders, Financial Regulations, Financial Risk Assessment and General Risk Assessment**

**Resolved:** Standing Orders and Financial Regulations reviewed. No amendments made.

**Resolved:** Financial Risk Assessment reviewed. No amendments made.

**Resolved:** General Risk Assessment reviewed. No amendments made.

#### 5. **Allotment Weir**

It was resolved to contact Aire Rivers Trust for more clarification on whether it is necessary for the council to commission a report and what funding may be available should the Council commission one.

#### 6. **Craven District Council's Recycling Collection Service**

From the 1st April the Council will be changing the way it collects waste recyclates making it easier for residents to recycle. From this date residents, will be asked to co-mingle their recyclate waste and place it in the blue bin.

- Domestic waste and recycled waste will be collected on alternate weeks
- Waste Operatives will now be collecting both domestic and recyclate waste 4 days per week rather than 5 days per week.
- The 4 days will be Tuesday, Wednesday, Thursday and Friday unless otherwise stated in the calendars.
- This will mean that the hours worked per day will increase which will require residents to present both types of waste for collection at the kerbside or collection point by no later than 6.30am.
- It should be noted that those residents who take advantage of the Council's Garden Waste Scheme will have an additional calendar which will be notified to them in due course

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

7. **Craven District Council –Planning Decisions**

Date of Valid Application	Location	Proposal	Date Decision Issued	Decision
10/01/2017	20 Greenroyd Court	Conservatory to Rear	07/03/2017	Granted
03/02/2017	10 Hall Drive	Proposed Hipped Roof Structure	27/03/2017	Granted

**45/04/2017 Members Reports from Meetings and Community Reports**

- a) Cllr. Bretan attended the Craven Parishes Liaison Meeting held on the 22<sup>nd</sup> March 2017 at the Craven District Council's Belle Vue Offices. Items discussed included: -
- Julia Mulligan, the Police and Crime Commissioned informed in the emerging Police and Crime plan
  - Craven District Council Local Plan
  - Changes to the Waste Management Service
  - Community Emergency Plans and Business Continuity
  - Highways
  - North Yorkshire County Council Elections
  - Transparency Code for Smaller Authorities

**46/04/2017 Finance**

**To authorise payments in accordance with the budget and note receipts.**

It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

**That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business."**

- a) It was resolved that Mark Hough be given a pay rise of £16.58 per month
- b) It was resolved that Denise Emmott be given a pay rise £11.57 per month.
- c) It was resolved that Christine Robinsons wage will increase by £20.80 per month in line with the living wage.
- d) Other members of staff will be paid with regards to increases/hours in line with Government guidelines.

**47/04/2017 Future Agenda Items**

None

**48/04/2017 Date and Time of Next Meeting**

The meeting closed at 8.30pm. The next meeting will be the Annual Meeting held on Monday 8<sup>th</sup> May 2017.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

SPC121	JACS	97.44	Gloves, padlock, paint, brush
SPC122	Npower	187.41	Gas
SPC123	LBS Worldwide Ltd	92.50	Lawn sand
SPC124	Npower	463.47	Electric
SPC125	GB Plumbing and Heating	190.00	Shower and leaking toilet
SPC1	Maxwell Amenity Ltd	187.98	Fertiliser, feed
SPC2	British Telecommunications	152.12	Line Rental, calls,Internet Dec,Jan Feb Mar
SPC3	HM Revenue & Customs	443.82	Tax & National Insurance
SPC4	NYCC Pension Fund	819.31	Pension contributions
SPC5	Staff (4 members)	2784.97	Salary
SPC6	Yorkshire Local Councils Associations	728.00	Membership
SPC7	NFU Mutual	195.64	Tractor Insurance
SPC8	North Yorkshire county Council	2653.24	lighting
SPC9	Zurich Municipal	3371.80	Insurance

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_