



# *Sutton-in-Craven Parish Council*

## Minutes of the Meeting of Sutton-in-Craven Parish Council

Held in the Community Centre, North Street, 6.45pm on Monday 2<sup>nd</sup> March 2015

### Present

Cllr. Morrell – Chairman, Cllr. Bretan – Vice Chair, Cllr. Joy, Cllr. Smith, Cllr. Hawkins, Cllr. Marchant, Cllr. Green and Cllr. Parsons

In Attendance: Mrs D Emmott – Clerk, Cllr Barrett and 24 members of the public.

### 27/03/2015 Apologies for Absence

Cllr. Hart (Health Problems)

### 28/03/2015 Declarations of Member's Interest in Matters on the Agenda

Cllr. Marchant declared an interest in Planning 66/2015/15334

### 29/03/2015 Minutes of the Previous Meeting

It was **resolved** that the minutes of the Meeting held on Monday 2<sup>nd</sup> February 2015 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed by Cllr. Bretan, seconded by Cllr. Hawkins.

### 30/03/2015 Planning Applications

a) **Application Number: 66/2015/15395**

Proposal: Proposed Rear Flat Roofed Extension To Create Staff Area And Store. New Staircase to be Provided to First floor Living Accommodation from Existing Entrance on Main Street. Internal Alterations to Create Larger Shop with New Glazed Entrance with DDA Access with Internal Ramp.

Location: 30-32 Main Street, Sutton-in-Craven

Applicant: Mr Jazz Heer

No Objections

**Application Number: 66/2015/15443**

Proposal: Single Storey Side Extension and Associated Access Steps

Location: Stable Cottage, West Lane, Sutton-in-Craven

Applicant: Mrs Sue Walker

No Objections

**Application Number: 66/2015/15334**

Proposal: Outline Application With All Matters Reserved For Construction of 50 New Houses And Associated Access And Landscaping

Location: Land Off Main Street, Sutton-in-Craven

Applicant: Mr H Ingham

24 Members of the public attended in regard to this planning application. The vast majority were against the application.

1. The site lies within the Special Landscaped Area
2. Outside the Development Boundary limits of the settlement, in open countryside, where the local plan places strict control over new development and seeks to protect the character and quality of the countryside
3. 81 comments (not suitable) made about the site in the Local Plan Consultation. Which is 10% of the comments received for the entire Craven District
4. Some of the so called "open land" will not be visible from the road and some will actually be enclosed in the developed area.
5. Also included is development in the form of footpaths in the "Green Wedge"
6. Such a large development will obviously have implications for the entire village, with infrastructure restraints, particularly in the light of all the new proposals/approved schemes in the South Craven/Eastburn/Steeton location, and talk of an additional 220 homes in Crosshills
7. Housing is proposed on rising slopes, going horizontally across the field.  
The estate would intrude into the hillside at this prominent approach to the village, which is defined by attractive terraced and cottage properties.
8. Visually the modern layout would amount to poor design which would sit incongruously alongside the existing settlement form.
9. The proposal does not respond to the National Policy Framework which stresses the importance of responding to local character and history and reflect the identity of local surroundings, Integrating with adjacent Victorian Housing by way of paved links and open spaces, rather than row terraced houses is considered not enough.
10. The creation of a residential road with required visibility splays would further accentuate the intrusion of a suburban estate into the surrounding countryside.

11. The parish has concerns on harm the proposal would cause to the settlements form and character and appearance of the area at this prominent gateway site into the village, as well as the adverse impact on the setting of Grade II listed building opposite the site.
12. The proposal would undermine the visual break between Sutton and Eastburn villages.
13. The surrounding network does not have the capacity to accommodate the traffic generated by this development. Large vehicles particularly buses, have difficulty negotiating their way through the village, most particularly at the junction of Holme Lane with Colne Road Crosshills and around the corner of Greenroyd Mill onto Main Street, where parked cars around the school and adjacent the park inhibit the free flow of traffic
14. The applicant maintains that in the absence of a five year supply of housing there is a presumption in favour of the development. Following the consultation for the Local Plan and the comments received this site should not still be included as a preferred option site.
15. The latest Housing Position Statements from 2013 able to demonstrate a 5 year supply. We appreciate the 5 year calculation is likely to be boosted based on updated household projections, but this only increases the requirement Borough wide (based on figures derived from Policy Committee on 24 July 2014) from 160 per year to 172 per year, hardly a significant amount. This is insufficient in our view to justify the release of these prominent Greenfield sites.
16. Planning Policy Statement 3: Housing – highlights that the priority for development should be previously developed land, in particular vacant and derelict sites. Which is not synonymous with precluding development on Greenfield sites, it is a clear policy direction and should underpin decision making. Sustainable Objective 10 of the Core Strategy Preferred Options is “to maximise development of previously developed land and central housing sites for housing.”
17. Brownfield sites still remain in the village and these should be developed first and foremost
18. It has been confirmed by Yorkshire Housing that they will be developing the Old Yeadon House site in the near future.
19. Concerns about the ability of the Aire Valley Sewage network to facilitate this development in light of Yorkshire Water’s statement to the effect of this sewage system now being at “capacity” and indeed “over capacity” at times of heavy rainfall.
20. Although it is noted some provision is being made of education is this a ‘New School’ because according to our local schools they are at capacity. Residents who live in Sutton cannot get their children into their chosen local school.
21. Cross Hills Health Centre is already at capacity with the waiting list to see a Doctor over six weeks.

**31/03/2015 Public Participation**

A member of the Village Committee commented that he felt that some groups in the village were being unfairly treated with regard to charges made for the use of the pavilion and the park. The use of the park grounds, toilets etc. for Funday is given to the Village Committee free of charge. The Tea Room is closed for the event as the Village Committee require the use of the whole pavilion. A policy is in place for the hire of the pavilion along with terms and conditions.

With regard to comments regarding the Bowling Club: The Bowling Club use the bowling green on a Monday afternoon and two evenings during the week from April – September for competition matches. When competition matches are not being held the bowling green is open to the general public. Subscriptions are paid to the Council from the club which help towards keeping the green maintained. Matches also bring in visitors and spectators which in turn brings in further revenue for the Tea Room which is non-profit making facility. The Bowling Green was first opened in 1912 and in 1914 its first competition was held.

**32/03/2015 North Yorkshire County Council Report**

Cllr. Barrett reported:  
North Yorkshire County Council Precept for 2015/16 – increase of 1.99%

Parish Councils are being consulted on North Yorkshire County Council Street Lighting Energy Reduction Programme following this the consultation will extend to the general public for comment.

**33/03/2015 Craven District Council Report**

None

**34/03/2015 Clerks Report & Correspondence**

- a) Letter to Mr Donaldson regarding Trees in the Clough.

**1. Planning Consultant**

It was resolved that the Council employ the services of Alison Roland Town Planners Ltd to submit objections on behalf of the Parish Council to planning applications which the Parish find controversial.

**2. Police Matters**

- a) Police are hunting a prankster who stretched cord across a main road.

North Yorkshire Police are appealing for witnesses and information about a potentially dangerous incident that occurred on Main Street, Sutton-in-Craven. It happened near to the junction of Albert Street about 11pm on Thursday 12 February 2015. At this time a member of the public discovered that a length of green plastic, similar to a clothes line had been tied across the carriageway at chest height. This reckless act could easily have resulted in serious injury. Officers are conducting enquiries and are requesting the public's assistance to help identify the persons responsible.

b) Reported to the Police :

On the 19<sup>th</sup> February 2015, the bus shelter outside the Village Hall, was again reported to have had one of the panes of glass smashed (now mended). North Yorkshire County Council had only just replaced the three broken panes with new ones.

Theft of eggs

Criminal Damage

Stolen cars

A group of youths have been reported to be lighting fires in the Clough

A Police Community Support Officer confirmed the above is currently being investigated.

### **3. Election Arrangements**

Election Arrangement letter circulated by Email (14/02/2015) and paper copy to members.

### **4. Proposed Prohibition of Waiting, Main Street**

A request made by Sutton in Craven Parish Council for parking restrictions for a short length on Main Street, Sutton-in-Craven.

Main Street is 7.2 metres wide and vehicles tend to park on both sides of the road especially during school holiday periods, which causes congestion with vehicles unable to pass safely.

The proposed length of double yellow line, equivalent to approximately 4 car spaces will allow vehicles to pass more safely. The parking restrictions will also allow for vehicles to wait as reasonably necessary in connection with a wedding or funeral at the adjacent church.

### **5. Cross Hills Library – update**

None

### **6. Flooding Report**

A meeting is being arranged with Claire Brown from the Environment Agency to discuss support for flood defences. Cllr. Morrell and the clerk to attend.

### **7. Footpath Report**

a) A footpath has now been sited from Greenroyd Drive to Wet Ings Lane.

### **8. Park Pavilion/ Report**

#### **Tour de Yorkshire, Sunday 3<sup>rd</sup> May 2015**

The race, which will be held on 1-3 May (Friday to Sunday), is expected to become a flagship cycling event in the UK in 2015 and an outstanding cycle race in the international calendar, including the participation of top international teams. It will be broadcast live on national TV and throughout Europe.

Craven will host approximately 8 miles on Sunday 3<sup>rd</sup> May, on the stage from Wakefield to Leeds. It will pass through Sutton in Craven village, through Cross Hills town centre and Kildwick en route to Silsden where it leaves the district.

It was resolved that the Pavilion be open for the Tour de Yorkshire, Sunday, 3<sup>rd</sup> May and other non-profit organisations local to Sutton i.e. Brownies, Schools etc be invited to fund raise.

### **9. Craven District Council –Planning Decisions**

None

### **10. Sutton-in-Craven Post Office**

With Postmaster's agreement, the Post Office branch will move to a new location – Londis, 30-32 Main Street. If the move goes ahead, subject to consultation it will change to one of the new local style branches.

The programme is underpinned by Government Investment, with the Government committing £1.34bn in 2010 to maintain and modernise the Post Office network and in November 2013 announcing a further £640m investment in the Post Office network until 2018.

- Post Office services will be offered from a till on the retail counter in a modern open plan branch
- Longer opening hours
- The majority of Post Office products and services will still be available.

A six week consultation is taking place. Opening Times will be 0800 -21:00.

### **11 North Yorkshire County Council Street Lighting Energy Reduction Programme**

Following studying the plan of lights which are to be switched off between 12-5am in Sutton. The Parish Council have some concerns where they feel that certain lights should remain on. These are on:

**12. North Yorkshire County Council – Reduction to Grass Cutting Services in Sutton-in-Craven**

North Yorkshire County Council are stopping cutting grass where it is not required for safety reasons. The areas of grass are on Park Avenue, North Road, Boundary Ave, Hall Way/North Avenue, Crofters Mill and Hazel Grove Road. Total area of all the grass 4,461 SqM x 6 = 26,766 SqM per year. Awaiting further information from North Yorkshire County Council.

**13. Lyndhurst Wood**

A very tall, large tree was reported to have snapped off 10 feet from the ground and fallen across the path into Holme Beck so that the upper branches were blocking the flow of water. The Environment Agency and the Woodland Trust were informed and the tree removed.

**14. Annual General Meeting of the Village Hall Committee**

The Annual General Meeting of the Village Hall Committee is being held on Sunday 8<sup>th</sup> March 2015, 10am at the Village Hall. Following the meeting the Committee would like the name of the Parish Council representative for the Committee.

**15. Implementation of Part 1 of the Commons Act 2006 Publication of the Commons Registration (England) Regulations 2014 – circulated**

The commons Act updates the registration system established by the Commons Act Registration Act 1965 and makes provision for:

- Applications to amend the Registers to bring them up-to-date, so that they become (and continue to be) a reliable record of the extent of land and rights;
- Rectification of certain mistakes and omissions made when the Registers were opened in the late 1960's; and
- Transitional period applications and proposals to reflect events which took place after 1970 but before the beginning of the transitional period, which could have been registered but were not.

The transitional period has now been amended to commence from 15 December 2014 ending on 14 December 2018. During transitional period applications may be made to the County Council for its Registers to be amended in respect of qualifying events as set out in Schedule 3 of the Commons Act 2006.

**16. Annual Parish Meeting and the Annual Meeting of the Local Council**

The Annual Parish Meeting will be held on the 13<sup>th</sup> April 2015 and the Annual Meeting of the Local Council will be held on the 18<sup>th</sup> May 2015.

**35/03/2015 Members Reports from Meetings and Community Reports**

a) None

**36/03/2015 Finance**

It was resolved to authorise payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr Hawkins, seconded Cllr. Smith.

That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business."

It was resolved unanimously that Mark Hough be given a 1% pay rise: £15.25 extra per month from 1<sup>st</sup> April 2015.

It was resolved unanimously that Denise Emmott be given a 3% pay rise: £25.37 extra per month from 1<sup>st</sup> April 2015.

**37/03/2015 Future Agenda Items**

To be notified to the clerk.

**38/03/2015 Date and Time of Next Meeting**

The meeting closed at 8.10 pm. The next meeting will be on the 13<sup>th</sup> April 2015 at 6.45pm.

Sp138	Information Commissioner's Office	35.00	Data Protection
Sp139	Scribe 2000 Ltd	294.00	Accounts Software Licence
Sp140	Maxwell Amenity	120.00	Feed- Bowling Green
Sp141	Total Tree Services	2580.00	Trees – Lumb Clough
Sp142	Butler Fuel	356.74	Gasoil
Sp143	Staff (4 members)	2756.28	salaries
Sp144	HM Revenue & Customs	371.20	Tax & Nat Insurance
Sp145	North Yorkshire Pension Scheme	710.85	Pension Contributions