



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council  
Held in the Community Centre, North Street, 6.45pm on Monday 6<sup>th</sup> July 2015

## Present

Cllr. Morrell – Chairman, Cllr. Bretan – Vice Chair, Cllr. Joy, Cllr. Smith, Cllr. Hart, Cllr. Hawkins, Cllr. Marchant, Cllr. Green and Cllr. Parsons

In Attendance: Mrs D Emmott – Clerk, Cllr Barrett and 3 members of the public

## 69/07/2015 Apologies for Absence

None

## 70/07/2015 Declarations of Member's Interest in Matters on the Agenda

Cllr. Marchant declared an interest in Planning Application 66/2015/15914.

## 71/07/2015 Minutes of the Previous Meeting

It was **resolved** that the minutes of the Annual General Meeting held on Monday 18<sup>th</sup> May 2015 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Hawkins, seconded Cllr. Bretan.

## 72/07/2015 Planning Applications

- a) Consultation on planning application for the purposes of the installation of new bow top boundary fencing approx. 1200mm in height on top of the existing stone boundary wall, along with the installation of 2 no. timber kickabout walls and demolition of stone boundary wall (approx. 1600mm in height and 6000mm length) and new pedestrian access and gates on land at Sutton in Craven CE Primary School, Main Street, Sutton-in-Craven.  
No Objections
- b) Application Number: 66/2015/15769  
Proposal: Demolition of Existing Garages and Construction of 2 No. Semi Detached Houses, With Associated Hardstanding for Parking and Turning of Vehicles (Amended Scheme to Previously Approved Application Referenced 66/2012/12619)  
Location of Land, Wet Ings Lane, Sutton-in-Craven  
Applicant: Mrs Amy Pickard  
No Objections
- c) Application Number:: 66/2015/15914  
Proposal: Outline Application With All Matters Reserved For The Erection of 2 No.4 Bed Houses  
Location: Ravenstone Gardens, Albert Street, Sutton-in-Craven  
Applicant: Mrs V. Thompson  
The Parish Council object to this proposal on the following points:
- The road is un-adopted, a single farm track which is unmade from both the top of Albert Street and also Park Lane.
  - 2 x 4 bedroom houses could generate as many as 8 extra vehicles using the existing access which is little more than a farm track.
  - Formerly Allotments with restricted building rights
  - From the plans access to proposed properties seems to be over private land. This would require prescriptive rights over that land for a period of approximately 20 years.
  - Impact on drainage system under land
- d) Application Number: 66/2015/15907  
Proposal: Single Storey rear extension and side extension over the garage  
Location: 6 Crofters Mill, Sutton-in-Craven  
Applicant Suzanne Butterworth  
No objections
- e) Application Number: 66/2015/15907  
Proposal: Single Storey Rear Extension and Side Extension: 66/2015/15940  
Proposal: Fell No1. Sycamore Protected by TPO No 5 1969 (Following Emergency Removal of Adjacent Sycamore on 11/06/2015)  
Location: Croftlands, West Lane, Sutton in Craven  
No Objections
- f) Application Number: 66/2015 15903  
Proposal: The Pruning of 2 No. Beech Trees: 2 No Conifer and 1 No Holly Tree  
Location: Alistair House, North Road, Sutton-in-Craven  
No Objections

73/07/2015

### **Public Participation**

A resident commented that Yorkshire Housing have stated that they are selling off houses because they cannot rent them out. The houses are being sold because refurbishment is more expensive, which the resident disputes. By selling the houses instead of refurbishing, more land (green fields) is required to build on.

74/07/2015

### **North Yorkshire County Council Report from Councillor Philip Barrett**

#### **Public Rights of Way**

Due to cuts the Public Rights of Way on the becksides, Holme Lane and from Hazel Grove down to the bridge will only be cut once a year, at the end of July.

#### **Prohibition of Waiting and Loading and Provision of Parking on Main Street**

Following consultation The Traffic Regulation Order for a length of lines (approximately four car lengths) to prohibit parking across the front of the main Church gate received no objections (see clerks report).

#### **Crosshills Library**

Following consultation and due to budget cuts North Yorkshire County Council decision is that Crosshills Library will become a Community run Library with 12-15 hours of Professional Support. This is a difficult time for all including the current staff who are excellent and have worked hard for the community in providing an excellent service.

#### **Local Transport Plan (LTP4)**

The County Council is the local transport authority for North Yorkshire (excluding the city of York). It is responsible for local transport and for the management, maintenance and improvement of the highway network (excluding motorways and trunk roads). The authority are currently working on a new local transport plan which will set out the Council's plans and strategies for the local transport for the next 30 years.

Cllr. Barrett advised the Parish Council to put forward the councils priorities and views.

It was resolved a letter be forwarded to the County Council.

75/07/2015

### **Craven District Council Report**

None

76/07/2015

### **Clerks Report & Correspondence**

- a)
- Email to resident notifying of the Highways assessment for the High Street
  - Letter to resident informing that the tenant on the Pinfold is addressing the concerns raised.
  - Letter to resident explaining why dogs are not allowed on the play area and sports field.
  - Letter to Sutton Bowling Club thanking them for the kind donation of £500 towards a new Scarifier.
  - Park Keeper instructed to purchase a new Olympic Golf 10 Blade Mower for Putting Green.
  - Contractor informed of successful quotation for grass cutting of areas within the village, Schedule and Terms and Conditions. Copy of Public Liability to be forwarded to Council before commencement of work. Now received.
  - Email to Craven District Council confirming Parish Council choice of Street Name for West Lane, Copley Close or failing that Lunds Croft.
  - Letter to Yorkshire Water informing them that it has been reported that sewerage is being tipped into the Rive Aire and requesting their views on the matter.
  - The new development team have looked into the matter and are not aware of any work going on in the area.
  - Letter to Bradford Metropolitan Council enquiring if any progress has been made with the proposed traffic regulation order for yellow lines on the Junction of Sutton Lane End turning right on to the B6265.

### **1. Prohibition of Waiting and Loading and Provision of Parking on Main Street**

Notice of the Order appeared in the paper on the 18<sup>th</sup> June 2015. The Notices applies to Main Street Sutton. 17.5 m east from the extended east wall lines of Gatering Lane. East for a distance of 21.8m.

Double Parking on Main Street particularly near the park and church is a major problem causing congestion. Buses are having difficulty getting through as well as cars.

Following a meeting with Highways to look at a solution. It was proposed that an order be made for a length of lines (approximately four car lengths) to prohibit parking across the front of the main Church gate. The restriction is proposed to maintain the free flow of traffic (to leave a space so cars can pull into pass without having to reverse a considerable length). The Traffic Regulation Order will have an exemption for wedding and funeral related vehicles.

### **2. Police Matters**

#### **a) Bus Shelter – Outside the Village Hall**

Once again another pane of glass was smashed on the shelter. The Police were give some leads which they have followed up.

#### **Crimes of Note dealt with in June – Sutton-in-Craven, Crosshills & Glusburn**

3<sup>rd</sup> June 2 overnight dwelling burglaries 2 vehicles taken with keys, Sutton-in-Craven

4<sup>th</sup> June 13 Koi Carp Stolen from garden pond, Sutton-in-Craven

- 4<sup>th</sup> June Garage workshop entered and chainsaw and power tools taken, Sutton-in-Craven
- 4<sup>th</sup> June Petrol lawn Mower stolen from garden in Glusburn
- 6<sup>th</sup> June 44 sheets Insulation stolen from Building site Station Road, Crosshills
- 11<sup>th</sup> June Guinea Pig Stolen from hutch others left behind Crosshills
- 16<sup>th</sup> June Burglars disturbed in night attempting entry Police search no gain, Sutton-in-Craven

You may suspect some of these crimes are linked as they are similar crimes on the same dates, and this is a clear indication criminals are travelling extensively within Craven to commit these offences. There have also been a number of dwelling houses attacked this month, as well as commercial properties. So many of our crimes are to insecure premises or have happened when property has been left unattended.

### 3. Defibrillator for the Park/Village

It was **resolved** to acquire the forms for a grant from Craven District Council.

### 4. Park / Pavilion Report

#### Sponsorship

The opportunity for members of the local community to sponsor of gardens, benches and picnic tables continues in the park. So far this year four gardens are being sponsored along with a recycled bench seat and a picnic table.

#### Fundraising Event - Request

Sutton Football Club would like to hold a fundraising event in the park on Sunday 2<sup>nd</sup> August 2015. The event would be a smaller version of Funday.

The event is to consist of a series of football matches on the 2 small pitches (main field) all allowing each of their mini teams to invite an opponent for a friendly game. On the fundraising side BBQ, Tombola, Bun Stall, Bouncy Castle and other traditional fundraising ideas. Also they would like to hold a Balloon release (as they did for the Centenary event in 2012).

The club hold all relevant Public Liability Insurance and would provide full risk assessments for the event and ensure all correct safety procedures are followed and manage the arrival and departure of teams and their parking to ensure minimum disruption to the village.

It was **resolved** that the request be granted.

#### Football Club – Storage

Sutton Football Club has expanded in recent years and currently has approximately 250 members. It regularly uses the park for training on evenings during the week and matches on weekends.

The club has put forward a request for increased storage facilities for their equipment. They currently store some of their equipment in the old bowling pavilion in the park along with the park staff and playgroup. Storage space is limited. The club currently stores further equipment in a garage but the club are losing access to this.

The football clubs proposal is to put doors on the stone shelter in the park. The stone shelter was originally built for mobility scooters to shelter in wet weather. It has been advised it is no longer used for that purpose and currently a bench is situated in the shelter.

The Club will fund all the cost for the alterations.

Plans circulated to members.

It was **resolved** that the request be granted subject to advance notice of start of works and a rental charge of £5 per year.

#### Funday

Thank you to the Village Committee Chair, members and its team of volunteers for making the event possible. The dedication and commitment to making this event run smoothly and the hours of ensuring the gala was a success.

#### Sluice Gate

The cogs are worn and making the sluice gate difficult to open.

It was resolved that the sluice gate be assessed and parts replaced as needed. Cllr. Green suggested Mr Clough may be of help with regard to cogs.

### 5. Flood/Sewerage Report

#### Information from Yorkshire Water

As you are aware - there are capacity issues on the sewerage system that serves the area and these may restrict the options available to a developer at the planning stage. There are however guidelines that should be followed and can be enforced via the environment agency where connection to the public sewer is restricted and options such as package treatment plants are to be used

The Environment Agency would investigate any pollution that was reported to them and take action against the body responsible - be that Yorkshire Water if the problem was from a public sewer or a private developer if the problem was coming from a private un-adopted system such as a package treatment plant.

## **6. Footpath Report**

### **a) Fallen Tree – Lyndhurst Wood**

A fallen tree was reported on the footpath leading from Lyndhurst Wood to Hazel Grove. The matter has been reported to Public Rights of Way and the owner of the land. The tree has now been removed from the path.

## **7. Standards Committee - Parish Representatives**

Three parish representative vacancies.

The District Council's Standards Committee has, under the Localism Act 2011 responsibility for dealing with standards complaints against elected and co-opted members of Parish Councils. The Standards Committee is comprised of five District Councillors each with voting rights, together with up to four co-opted Parish Councillors (non-voting). The Committee is also supported by three Independent Persons appointed by the Council who offer guidance and advice to the Monitoring officer in dealing with standards complaints.

## **8. North Yorkshire County Council's Craven Area Committee – Vacancies for Parish Council representatives**

The Craven Area Committee currently has two vacancies for representatives from Parish Councils to serve on the Committee until 2017 as co-opted Members and, therefore, is seeking nominations from local Parish Councils to fill those vacancies.

## **9. Local Transport Plan (LTP4) Consultation**

The County Council is the local transport authority for North Yorkshire (excluding the City of York). It is responsible for local transport and for the management, maintenance and improvement of the highway network (excluding motorways and trunk roads). The highway network consists of approximately 9,200km of road, 4,000km of footway, 47,000 streetlights and 2,000 bridges. The authority are currently working on a new local transport plan which will set out the Council's plans and strategies for the local transport system for the next 30 years. The information from this consultation will help inform the long term priorities that will be given to different aspects of local transport. It was **resolved** a letter be forwarded to the County Council

## **10. Settle Stories**

A request for a contribution to save the images in the W. R. Mitchell Collection. It was **resolved** that the request be refused.

## **11. Open Spaces**

Magazine, Annual Report and Accounts 2014, Invitation to Annual General Meeting to be held at 11.00 on Thursday 9 July 2015 at Friends' House, 173 Euston Road, London NW1 2BJ

## **12. Craven District Council –Planning Decisions**

1. **Date of Valid Application: 27 March 2015**  
**Proposal: Erection of New 3 Bedroom Detached House (Resubmission of withdrawn Application 66/2014/14585)**  
**Location: Within Garden Area of 1 Hazel Grove Road, Sutton-in-Craven**  
**Date of Decision: 22<sup>nd</sup> May 2015**  
**Permission Granted**
  
2. **Date of Valid Application: 23<sup>rd</sup> January 2015**  
**Proposal: Outline Application With All Matters Reserved for Construction of 50 New Houses and Associated Access and Landscaping**  
**Location: Land Off Main Street, Sutton-in-Craven**  
**Date Decision issued: 03 June 2015**  
**Permission Refused**
  1. The proposed development would compromise the gap between Sutton in Craven and Eastburn and would constitute large Scale development beyond the settlement boundary which would be harmful to the landscape and character of the area. and the approach to Sutton. In terms of the presumption in favour of sustainable development it is considered that the adverse impact in relation to the individual character and identity of the settlements, their overall character and appearance and that of the area generally would significantly and demonstrably outweigh the benefits when assessed against the policies in the NPPF taken as a whole.
  2. The application site exceeds 1 hectare and although the site is in Flood Zone 1 no flood risk assessment has been carried out in accordance with the technical guidance to the NPPF. In the absence of such as assessment the Local Planning Authority cannot be satisfied that the proposed development would not cause a flood risk.
  
3. **Date of Valid Application: 20 January 2015**  
**Proposal: Outline Planning Application For Construction of 20 Houses**  
**Location: Land To The South West of Greenroyd Drive and Harper Grove, Sutton-in-Craven**  
**Date of Decision issued: 12 June 2015**  
**Permission Refused**

1. The Proposed development would extend Sutton-in-Craven in a southerly direction and would constitute large scale development beyond the settlement boundary which would be harmful to the landscape character of the area. It is acknowledged that the NPPF advocates a presumption in favour of sustainable development. However, it is considered in this case that the adverse impact of the proposed development in relation to individual character and identity of Sutton-in-Craven, its overall character and appearance and that of the area generally would significantly and demonstrable outweigh the benefits of allowing development to take place when assessed against the policies in the NPPF taken as whole.
4. Date of Valid Application: 08 April 2015  
Proposal: Alteration of Existing Window To Patio Door and Alteration of Existing Door To Become a Window  
Location: 4 Holmeffield Farm, Holme Lane  
Date of Decision: 19<sup>th</sup> June 2014  
**Permission Granted**
5. Date of Valid application 08 May 2015  
Proposal: Proposed Single Storey Rear Lean-To Extension  
Location: 11 Rowan Garth, Sutton-in-Craven  
Date of Decision Issued: 23 June 2015  
**Permission Granted**

#### **77/07/2015** Members Reports from Meetings and Community Reports

- a) **Village Hall Garden – Pebble Throwing**  
Councillor Green reported that a resident raised concern about pebbles being thrown from the Village Hall garden, they stretched from the Hall to the chemist in the gutter.  
The Village Hall Committee to be informed. It was noted that this is a police matter.
- b) **Yorkshire Local Council Craven Branch Annual Meeting**  
Cllr. Bretan attended and was voted Vice-Chair with Councillor Paul Whitaker as Chair.  
The Council congratulated Cllr. Bretan on her appointment.

Topics discussed at the meeting included.

Transparency Code for smaller councils, Digital Transparency Fund, Workplace Pensions Auto Enrolment, Local Councils Awards Scheme, The increasing development of Windmills and Wind farms, Solar Panels and the difficulty disposing of them after use

#### **78/07/2015** Finance

It was resolved to authorise payments, orders and transfers listed in the report (circulated). Receipts noted.  
Proposed Cllr Hawkins, seconded Cllr. Smith.

#### **79/07/2015** Future Agenda Items

None

#### **80/07/2015** Pinfold – Lease

It was resolved that the public and press be excluded from the meeting during consideration of this agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business.”

The Pinfold was discussed and the following points to be set for the lease holder to make improvements.

- Fencing to be removed as soon as possible
- Walls rebuilt within 2-3 weeks
- Contact Council with regard to any further sections of wall being removed
- Rubble – removed or sited
- Shed to re-sited within 2 weeks
- To liaise with clerk regarding Risk Assessments & Health and Safety – Use by schools
- No Vehicle Access

It was resolved a letter be forwarded to Mrs Lund informing of the Councils request to the lease holder.

It was resolved that the lease holder give verbal notice to the helper should this not suffice a letter to be administered.

#### **81/07/2015** Date and Time of Next Meeting

The next meeting will be held on the 3<sup>rd</sup> August 2015 at 6.45pm.