

SUTTON-IN-CRAVEN PARISH COUNCIL

SUTTON PARK

APPLICATION FORM

Proposal for use of Sutton Park for organised activities or events

- Date and Time of Use
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- Description of Use (type of event) Fete, Gala etc
.....
- Is the event: For Profit or non-profit.....
- Number of people anticipated
- Contact Person and correspondence address, email and telephone number:
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.....
- Name of any Organising body/Club:

Important: Risk Assessment and Public Liability

1. The Parish Council only holds Public Liability insurance for the Parks/Recreation Ground's casual use by the public. The Organiser is responsible for the Public Liability of all matters and use connected with the event/group.
2. The Parish Council strongly advises the Event Organiser/User to arrange for its own Public Liability Insurance.

Please supply a Copy of your Public Liability Insurance with this application or within 14 days before the event.

Please confirm that a risk assessment will be made prior to use:

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The full Rules of Use with instructions for Organised Events can be obtained from the Park Pavilion, Parish website or from the Clerk. Please confirm that these have been read by the Event Organiser: Yes / No

Signed by Event Organiser: