



JUNIOR PLAYER AGREEMENT FORM 2018

This form is designed to be completed by the parent, or legal guardian of any player under the age of 18.

Once completed, the form should be returned to your team manager at the club

SECTION 1: PERSONAL DETAILS OF YOUNG PLAYER

Name	Age / Date of birth
Home address	Post code

SECTION 2: PERSONAL DETAILS FOR PARENT/LEGAL GUARDIANS OF YOUNG PLAYER

Name	Home address (if different)	Post code (if different)
Email address:		
Home telephone number for parent/legal guardian:		
Mobile telephone number for parent/legal guardian:		

SECTION 3: EMERGENCY CONTACT DETAILS

Can we use the above details as a contact in an emergency? If not please provide the contact details of an alternative adult below.

As the person completing this form, you must ensure each person whose information you include in this form knows what will happen to their information and how it may be disclosed.

Name of an alternative adult who can be contacted in an emergency	Phone number for alternative named adult	Relationship which this person has to the child (for example, aunt, neighbour, family friend and so on)
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SECTION 4: SPORTING EXPERIENCE INFORMATION

Has your child played this chosen sport before: Yes No

If yes, where has this been played?

- | | |
|---|--|
| <input type="checkbox"/> Primary school | <input type="checkbox"/> Club |
| <input type="checkbox"/> Secondary school | <input type="checkbox"/> County |
| <input type="checkbox"/> Special educational needs school | <input type="checkbox"/> Local authority coaching session(s) |
| <input type="checkbox"/> Other (please specify): | |

SECTION 5: DISABILITY

We will use this information for statistical purposes as well as to establish if there are any additional needs / support / adjustments that your child may require, please discuss this with us.

The Equality Act 2010 defines a disabled person as anyone with 'a physical or mental impairment, which has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities'.

Do you have any physical or mental health conditions or illnesses that have lasted or are expected to last 12 months or more? Yes No

Does this disability or illness affect you in any of the following areas?

- Vision impairment
- Hearing impairment
- Mobility impairment
- Dexterity impairment
- Learning impairment
- Memory impairment
- Mental Health impairment
- Stamina, Breathing or Fatigue impairment
- Developmental impairment
- Has other type of impairment, please provide more details:

SECTION 6: MEDICAL INFORMATION

Please detail below any important medical information that our coaches/junior co-ordinator need to know and which would be affected by your child's participation in sporting activities. Such as: allergies; medical conditions (for example - epilepsy, asthma, and so on); current medication; special dietary requirements, any additional needs, and/or any injuries. Please indicate if you would like to discuss this privately with us.

Name of doctor/surgery name

Doctor's telephone number

Medical consent:

I consent to my medical details to be shared with coaches/leaders for the purposes of the delivery of my safe participation in the club sporting activity.

Not providing consent will not affect your child's membership to the Club, however giving us consent to share this information will help club volunteers to know how to respond effectively in the case of any medical emergency.

SECTION 7: PARENT/LEGAL GUARDIAN PARTICIPATION AGREEMENT :

- I agree to the child named above taking part in the activities of the club.
- I confirm I have read, or have been made aware of, the clubs policies concerning:
- | | |
|--|--|
| <input type="checkbox"/> Changing / showering | <input type="checkbox"/> Missing children |
| <input type="checkbox"/> Transporting children | <input type="checkbox"/> Playing in open age (senior) matches |
| <input type="checkbox"/> Photography / video | <input type="checkbox"/> Anti bullying and the code of conduct |
| <input type="checkbox"/> Managing children | <input type="checkbox"/> Social media, text and email |
- I understand and agree to the responsibilities which I and my child have regarding these policies
- I also confirm I have been given comprehensive details of the home and away fixtures in which my child may participate

SECTION 8: CLUB PHOTOGRAPHY/VIDEO/TEXTING CONSENT

I consent to the club photographing or videoing (name of child) _____ involvement in sport in line with the club photography/video policy.

If you do not wish to give consent for this please contact us to discuss how we can manage any potential photography. Not giving consent will not affect your child's membership of the club.

I agree / do not agree to my child being contacted by their sports Manager/Coach using SMS messaging, email, for the purpose of keeping players updated with training and games.

SECTION 9: PRIVACY STATEMENT

Laverstock & Ford Sports Club takes the protection of the data that we hold about you as a member seriously and will ensure that the data you provide is processed in accordance with data protection legislation.

Please read the full privacy notice below carefully to see how the Club will treat the personal information that you provide to us.

PARENT/GUARDIAN AGREEMENT

By returning this completed form, I confirm that I have legal responsibility of (name of child) _____, and that I have read and understood the permission statements on this membership form and the privacy notice below.

Date :

Signature:



Privacy Notice

Under new laws coming into effect in May 2018, we need to provide you with certain details concerning how your personal data will be used and protected.

Laverstock & Ford Sports Club takes the protection of the data we hold about you as a member seriously and are committed to respecting your privacy. This notice is to explain how we may use personal information we collect and how we comply with the law on data protection, what your rights are.

Names of data controller	Laverstock & Ford Sports Club Club Chairman / Club Secretary / Club Treasurer
Categories of personal data we collect	<ul style="list-style-type: none"> • Name and date of birth • Contact details • Medical/specific requirements information • Disability information • Emergency contact details • Sporting experience information • Video/Photography agreement • Participation agreement
Our sources of the personal data	<p>We obtain personal data from:</p> <ul style="list-style-type: none"> • The individual registering to join the club as a member • Club coaches/managers and safeguarding officer • Team Players • Affiliated sports databases (Play-Cricket / FA Full Time etc.)
Automated decisions we may take	None
Purposes for which we process personal data	<p>The club will process the personal data for:</p> <ul style="list-style-type: none"> • Memberships database • Administering bookings and attendance at sessions • Dealing with medical needs/specific requirements • Supporting the delivery of sports sessions • For training and competition entry • Reporting of participation and any incidents and of figures and trends (including equality and inclusion information) • For quality and improvement monitoring
Who we will disclose your personal data to	<ul style="list-style-type: none"> • Leagues • Sporting bodies (ECB / FA etc.) • Coaches/Managers, Safeguarding Officer and other volunteers for administrating training sessions • The County Board/Association that supports the local Club whose programmes you have registered for • Volunteers who work at clubs/venues to support the delivery of sporting sessions

<p>Legal basis for processing your personal data</p>	<p>The legal basis for the collection and processing of your personal data is:</p> <ul style="list-style-type: none"> • for administration: that it is necessary to fulfil the contract that you are going to enter into or have entered into with us • for dealing with medical needs: that you have given your explicit consent or in your vital interests. • in all other cases: that it is necessary for our legitimate interests which are to build a programme to encourage participation in sport and does not prejudice or harm your rights and freedoms.
<p>Your right to withdraw consent</p>	<p>Where you have given your consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.</p>
<p>Location of your personal data</p>	<p>The Club will keep your personal data within the European Economic Area.</p>
<p>How long we will keep your personal data for</p>	<p>We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you are registered with us as a member.</p> <p>One year after you cease to be a member of the club or play an active part in our sporting teams, we shall delete your data.</p>
<p>Your rights in respect of your personal data</p>	<p>You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.</p>
<p>Our contact details</p>	<p>mail. Laverstock & Ford Sports Club 23 Church Road, Laverstock, Salisbury, Wiltshire, SP1 1QX</p> <p>email. info@laverstockandfordsportsclub.co.uk</p> <p>phone. 01722 327401</p> <p>website. www.laverstockandfordsportsclub.co.uk</p>
<p>Complaints</p>	<p>If you have any concerns or complaints about how we are handling your data please do not hesitate to get in touch with the Club Chairman or Club Secretary. You can also contact the Information Commissioner's Office.</p>



CLUB SAFEGUARDING CHILDREN AND VULNERABLE ADULTS POLICY

Every child, young person and vulnerable adult who plays or participates in sport should be able to take part in an enjoyable and safe environment and be protected from abuse. This is the responsibility of every adult involved in sports, thus everyone involved at our club is required to endorse and adhere to our Safeguarding Children and Vulnerable Adults Policy.

We recognise our responsibility to safeguard the welfare of children, young people and vulnerable adults who play or participate in sport by protecting them from abuse and harm. We are committed to working to provide a safe environment for all children, young people and vulnerable adults to participate in sport to the best of their abilities for as long as they choose to do so.

We recognise that the terms 'child, young person or vulnerable adult', 'abuse' and 'harm' are open to interpretation and challenge but for the purpose of this Safeguarding Children and Vulnerable Adults policy they are defined as follows:

A child or young person shall be defined as:

'anyone who has not yet reached their 18th birthday.'

A vulnerable adult shall be defined as:

'a person aged 18 or over'

'who are receiving or may need community care services because of learning, physical or mental disability, age, or illness'

'who are or may be unable to take care of him or herself, or unable to protect him or herself against significant harm or exploitation'

Abuse shall be defined as:

'a violation of an individual's human or civil rights by any other person or persons and, for the purposes of safeguarding children and vulnerable adults, shall include physical abuse, emotional abuse, sexual abuse, neglect, bullying and hazing.'

Harm shall be defined as:

'ill treatment and forms of ill treatment (including sexual abuse and forms of ill-treatment which are not physical) and also the impairment of or an avoidable deterioration in physical or mental health and the impairment of physical, intellectual, emotional, social or behavioural development.'

'Harm' may be caused by acts of commission and acts of omission.

Our Safeguarding Children and Vulnerable Adults Policy also addresses verbal abuse and bullying of youngsters and vulnerable adults by parents and coaches on the side-lines.

Our Safeguarding Children and Vulnerable Adults Policy principles are that:

- The child's or adult's welfare is, and must always be, the paramount consideration;
- All children, young people and vulnerable adults have a right to be protected from abuse regardless of their age, gender, disability, culture, language, race, faith, belief or sexual orientation;
- All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately; and
- Working in partnership with other organisations, children, young people, vulnerable adults and their parents and carers is essential.

We are committed to working in partnership with external organisations and in accordance with their procedures. This is essential to enable these organisations to carry out their statutory duties to investigate concerns and protect all children, young people and vulnerable adults.

Our Safeguarding Children and Vulnerable Adults Policy is in response to government legislation and guidance, developed to safeguard the welfare and development of children, young people and vulnerable adults.

We have an appointed Welfare Officer at the club who abides by the Code of Conduct and this appointment is in line with certain affiliation requirements.

Club Welfare Officer – Karen Musselwhite | 07778 505534 | karen-stuart@hotmail.com

Laverstock & Ford Sports Club, 23 Church Road, Laverstock, Salisbury, Wiltshire, SP1 1QX.

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