

**BRAMSHALL & LOXLEY PARISH HALL
BOOKING FORM**

1. Name
2. Address.....Tel. No:.....
3. Date you require the Hall ?.....
4. What time of day will you require to use the Hall?.....
5. No of Circular Tables Required (£2-50/table).....
(Six 4ft circular tables, Six 5ft circular tables available)
6. No of table Cloths required (£2-50 each inc laundry)

Please read carefully the conditions of hire and note that the deposit (50% of the total hiring) is non-refundable in the event of cancellation. Please ensure that all rules and regulations are adhered to and your signature below is an acknowledgment of this fact.

Signature of hirer.....

Dated.....

Please return this completed form, together with the necessary payment, to the Booking Secretary, Mr Geoff Gamble. (address below)

Please make cheques payable to “Bramshall and Loxley Parish Hall”.

Thank you for your booking. If you make any changes to the above hire please contact the Booking Secretary:

**Geoff Gamble
Bidston
Stone Road
Bramshall**

ST14 5BG Tel:01889-569338/ 07940-326463, Early Evening only please.

Bramshall Village Hall uses personal data for the purposes of managing the hall, it's bookings and finances, running and marketing events at the hall, staff employment and its fundraising activities. Data may be retained for up to 7 years for accounts purposes and for longer where required by the Hall's insurers. If you would like to find out more about how we use your personal data or want to see a copy of information about you that we hold, please contact the Hall secretary.