

## BRAMSHALL PARISH HALL COMMITTEE MEETING

A meeting was held on Monday, 4<sup>th</sup> April 2016 commencing at 7pm.

Present: Mrs A. Harris (Chair), Mr T. Postlethwaite, Mrs C. Postlethwaite, Mr B. Lomas, Mrs C Phipps, James Phipps, Mrs J. Evans, Rev. J. Lander and Mrs SA Lander.

Apologies: Mr G. Gamble, Mrs M. Lowe

Minutes of the previous meeting dated 22<sup>nd</sup> February 2016 were read, confirmed and signed as a true and correct record.

### **Matters Arising:**

Barrie will chase up the second electric quote so that we can proceed to get the electrics up to date.

John gave an update on the Breeze and Wilson and Live & Local performances held since the last meeting. Both were low on attendance but approximately £80 for Hall, News sheet and Church was raised. Live & Local have now advertised their new menu for 2016/7 and a few committee members have forwarded their views and we will now submit our requests for October 2016 and March 2017. (dates to be given to Geoff to keep until the end of June when we will be notified of our results)

John reported that The Old Rectory had now been issued with a key to the hall in case of an evacuation emergency arising. He would now be visiting the residents once a month to take a service.

### **Main Business:**

Summer Ball – Anne issued fliers and posters. Important we get posters to Leigh & Strawberry Farm (SallyAnne) A separate flier would be inserted in the next edition of the news sheet. Anne to check with Dave Dee Disco and she agreed to provide the table decorations. Tom to obtain the necessary licence. SallyAnne – Wine glasses and organise a raffle for the evening.

BKV – Tidy up went ahead Wednesday of last week – Church paid for the skip. BKV posters from local children at Leigh & Kingstone schools (Anne) – poster boards to go up around the village (Anne liaise with Jack Lovatt).

Meeting Room – An email had been received from Ginny Gibson who had offered her help with revamping the bar area into a meeting room. Although it was thought too small to be a meeting room we would have to use it when the kitchen is refitted. Any large meetings could be transferred to the church if necessary as on previous occasions. The fire doors are in bad condition and an ordinary door with frosted glass either side put forward to allow more light into the room. It was also pointed out that damp was affecting the wall behind the door – this was caused by the guttering blocking outside on a tight corner (needs investigating). A price for a cupboard to store NCT equipment in that room required.

Kitchen update – Anne put forward that she had got a brochure from Betta Living in Stafford for a possible company to offer a quote. Tom had a brochure from a stainless steel company that Sargeants had used. After some discussion it was thought best to get Tom to approach his contact to organise a meeting at the hall on a Monday 11<sup>th</sup> April afternoon or evening or 18<sup>th</sup> and 25<sup>th</sup> afternoon only. Anne to then go ahead and organise a meeting with Betta Living and a third person/company if time allowed. Anne updated everyone that Staffordshire County Council had advised due to cutbacks grants had been withdrawn as from the 1<sup>st</sup> APRIL 2016.

Hand Driers – Tom put forward that automatic hand driers priced £110-£120 would be the best. We require three for the hall and once we have ascertained the installation system and how it impacts on our facilities we can then proceed with a purchase. Anne agreed to investigate.

Regarding the Johnson Apparel contract we should be in order to cancel in line with their terms. Paperwork was in Barrie's possession regarding Cathedral Hygiene who take away nappy waste etc.

Cutlery/Crockery – no update

Acoustics – Not discussed.

**Treasurer's report:** Barrie reported £1264 in the current account and £4381 on deposit. Money handed in tonight not included.

**Booking Secretary's Report:** Geoff had given John a brief report – beginning of 2016 had been busy up until the end of March. April appeared to be quiet although enquiries are coming through to book parties.

SallyAnne reported that NCT had requested help with hall charges as they were going through a lean time. All agreed to halve their charges for the whole of April and May eg £10 per session.

**Maintenance:** Fire doors in bar area need replacing and guttering above looked at. Two small tiles close to the main hall hatch to the kitchen have broken and need replacing urgently. SallyAnne and John would try an interim repair.

**Web Page** – The web page is up to date – any additions or amendments please let Cathy and James know.

**Any Other Business:**

Date of the next meeting would be the AGM – Monday 9<sup>th</sup> May at 7pm.

Meeting closed at 8.05pm

Signed:

Date: