

BRAMSHALL PARISH HALL COMMITTEE MEETING

A meeting was held on Monday, 9th November 2015 commencing at 7pm.

Present: Mrs A. Harris (Chair), Mr T. Postlethwaite, Mrs C. Postlethwaite, Mrs G. Lovatt, Mr B. Lomas, Mr G. Gamble, Mrs C Phipps, Rev. J. Lander and Mrs SA Lander.

Apologies: Mrs V. Thomas, Mrs M. Lowe

Minutes of the previous meeting dated 12th October were read confirmed and signed as a true and correct record.

Matters Arising:

Trees within the parish hall car park are our responsibility.

Investments: Barrie explained he had received a one sentence reply from the Charities Commission and in essence we can use the income from the investments for improvements to the hall. He would discuss with Gavin how fast this money can be accessed. He was seeing if we could use some of the investment excess on improvements for the kitchen and gents toilet etc.

Main Business:

Electrical report – We have still not received from L Woodward a quote for putting the electrics in order (emergency exit lights – test fire alarm etc). We have done all the work necessary to get the insurance lessened but we need urgently to get everything in order with the rest of the electrics.

Live & Local – John reported we had 50 people attend the Live and Local event (“Blair Dunlop”). Thanks to Tom for getting the licence and running the bar – this raised £35 as did the raffle. There was £96 to split between Hall and Church.

Kitchen quotes – Tom not happy at how this was going – everyone had different ideas and after some discussion we did not agree on what we actually wanted. B & Q meeting was cancelled and will be re-scheduled if necessary. Firms to contact Howdens – Tippers (Anne to action) - Paul Gabriel from Stramshall – Lucy Sargeant (SallyAnne to action). Basically as the committee could not form an agreement on what would be best for the hall then we need to contact firms to come in and offer their suggestions – which Anne & SallyAnne were doing!

Quotes for hand driers were looked at. SallyAnne put forward that we need to look at the contract from Johnson Apparel and Cathedral Hygiene re their costs/services. We need the services of Cathedral Hygiene to continue – **Barrie, please check this out.**

Tom suggested a metal store cupboard in bar area for organisations to keep their equipment in. (eg NCT). One could be sited behind the door.

Once the kitchen is sorted the bar area needs to be made more useable for meetings. It would mean new doors for another access to the room from outside as the existing doors are in a bad way. Another project to be considered.

Anne had found Cathy Russell of the Village Halls Advisory committee had put an article in about grants for village hall projects. SallyAnne to obtain form. *(this has been actioned and a form is being sent by email)*

Acoustics – Tom suggested trying curtains on the bottom wall. Other options were discussed but no decision made. New curtains are required in the hall but colour and material could not be agreed on.

Treasurer's report: Barrie reported £1022 in the current account and £4390 on deposit.

Booking Secretary's Report: Most weekends leading up to Christmas the hall is booked.

Maintenance: The northside downspout has been sorted by Pete Kent.

Web Page – Regarding the history side reported at the last meeting everyone thought it good to keep but we cannot move it from the old web page as it is corrupt. SallyAnne to try to contact Jenny Wall to discuss. (SallyAnne actioned). Cathy had nothing to report. Hopefully church page will be actioned before the next meeting.

Any Other Business:

Blue Chairs – Tom reported we were in breach of H & S stacking the blue chairs ten high. They should be turned round also so that they can use the trolley. We may not have room putting in stacks of 8 but it needed trying. We cannot move the bowls mats. *SallyAnne & Marie moved chairs but still not convinced committee will like.*

Round Tables need correct trolleys to put them on, or wooden blocks on the floor in the storeroom to ensure they do not fall down.

Christmas decorations - we purchased a new tree last year but the decorations are poor so the committee agreed to obtaining new ones for this year. They need going up at the beginning of December so **Wednesday 2nd December at 2pm** suggested – helpers would be appreciated.

Christmas Meal – **Thursday 4th February.** Discuss at next meeting the venue.

Next meeting: Monday 11th January 2016

Meeting closed at 8.10pm

Signed:

Date: