

BRAMSHALL PARISH HALL COMMITTEE MEETING

A meeting was held on Monday 23rd May 2022,

Present: Mr T. Postlethwaite (Chair), Mrs C Phipps, Mrs SA Lander, Mrs C. Postlethwaite, Mr B. Lomas, Mrs J. Pattinson-Evans, Rev. J. Lander, P. Gilpin, Mr H. Richardson, A. Macbeth, A. Harris,

Apologies: Mr G Gamble, S. Bufton

Minutes of the previous meeting dated 14th March 2022 were read, confirmed and signed as a true and correct record.

Matters Arising:

Hall Floor – Granwax have been to assess & will contact 3 approved contractors to quote. A second company Tanners did not turn up to the appointment and then said they couldn't do Granwood floors

Heaters –Woodward's are to be chased about coming to assess what needs doing. The intent is to replace the current system and recommendations for how best to do this. Quotes will be required.

Heating and flooring are both expensive items. Discussion was held as to whether the heating and flooring can be classed as capital costs, which would enable money from the Investment trust to be used. This will require discussion & agreement from the Charity Commission.

Bulkhead lights need new bulbs, as only 2/3 still work. LED replacements have been suggested previously. This is also for discussion with Woodwards.

Curtains won't be fitted until after the floor is done, however work can begin to choose and source them in readiness.

Fence Panels – These have been done

Kitchen – ends of the worktops still need fixing. Amanda offered to look into this

Acoustics – It is difficult to hear in the hall. It was suggested to speak to John Sword as to what would be suitable ways to address this.

Cleaning – The issue of a Vacuum and brushes & mops was raised. A vacuum is not needed as the floors are hard floors. The brushes and mops are used by Ewe (Yvie) and she is happy with them. They will be replaced as and when she advises they are needed.

As noted in the AGM minutes it was agreed for a £10 surcharge for events hire to cover the cost of Evie coming to check the state of the hall after.

Outdoor water and electricity – It was noted that it is suggested that this would be useful for events which use the outdoor area & for maintenance. Concerns were raised over abuse of these outside when the hall is not in use. Sue had previously sent information that the cost would likely be ~£200-£250

Kitchen worktop ends still need replacing – Amanda agreed to take a look.

Table Cloths – it was clarified that we still need a new set for the 4ft tables, although it was suggested that we no longer provide this service. Amanda agreed to look into sourcing new tablecloths.

Wifi – this issue was again raised. Previous investigations put this at £26/month. It was agreed to review how much demand there is for this, and whether it would cover the monthly cost. Similar applies to a flatscreen TV

Handbook of responsibilities etc for hirers – It was noted that a handbook would be useful to be available detailing responsibilities of hire and location of switches etc.

Online booking for the website – this was discussed. Issues concern vetting of who is hiring due to previous issues with hirers outside of the village which are accepted on a discretionary basis. There is also an concern with keeping a non-bookable online calendar of availability up to date & giving incorrect information.

Insurance -Barrie listed what was covered in the insurance policy. This included Buildings, greens & playing surfaces, the defibrillator, Public Liability. Trustee indemnity is not currently on the policy but is to be added as renewal is due shortly. A certificate of Insurance is on the board in the hall, and will be updated with the new policy. It was suggested a summary of what it covers is also added.

It was agreed that the cost for Ewe cleaning the hall is to increase to £50/pw + an additional payment for checking the premises after events.

Treasurer's report: As per the AGM

Booking Secretary's Report: As per the AGM

Web Page: Up to date. Analytics show the most popular page on the website is still the Parish Hall with 57 hits.

AOB:

Date of the next meeting, 11th July, Church, 7.15pm.

Meeting closed at 8.30 pm

Signed:

Date: