



Ramsbottom Monthly Food and Craft (Farmer's) Market (Second Sunday of each Month)

Booking Form

Please complete the Application below and return with:

1. Copy Insurance Police – ALL TRADERS
2. Photograph of products – ALL TRADERS
3. Risk Assessment (we do have a template if you do not have one) ALL TRADERS
4. Food Safety documents (Applicable Food Traders)
5. Gas Safety Certificate (Traders using Gas)

Your Application will not be considered if returned without the above supporting documents. Photographs or photocopies of the document will suffice.

Applicant Name	
Company Name	
Address	
Postcode	
Telephone (mobile preferred)	
Website	
Email	
Facebook	
Twitter	
Instagram	
Any other contact info	
Can you please give a brief product description of your Food or craft	

<p>product</p> <p>** Please forward to us by either email or post at least 2 photographs displaying your work</p>	
<p>Do you wish to have an indoor or an outdoor pitch? Please Circle?</p>	<p style="text-align: center;">Indoor Outdoor</p>
<p>outdoor traders must supply their own marquee and table, indoor traders need to supply their own table or can rent one for £3 per market</p>	<p>Please tick:</p> <p>I am an outdoor trader and I do have my own marquee/table</p> <p>I am an indoor trader and have my own table</p> <p>I am an indoor trader will need to rent a table (indoor only)</p>
<p>Date of event/s you are wishing to attend</p>	
<p>Are you looking to be a regular trader or just book for one month?</p>	
<p>If applicable are you Council Registered with for food safety Please detail the name of the Council (Attach a copy of your registration)</p>	
<p>Do you have a risk assessment (please attach a copy)</p>	<p style="text-align: center;">Yes No</p>
<p>Insurance Policy (Public liability) Number and Expiry Date (Attach a copy)</p>	
<p>Would you be interested in a new weekly Saturday outdoor market launching in Ramsbottom?</p>	

Please enclose with this application form a valid copy of your public Liability Insurance (ALL TRADERS), Food Hygiene Documents (if applicable for FOOD TRADERS), Gas Safety Certificate (those using gas), Risk assessments (All TRADERS – we do have a template which we can forward to you if you do not have a risk assessment in place) and at least two product photographs, your application cannot be considered without them

TERM AND CONDITIONS

Bookings

Bookings will be confirmed when we have received a completed application form with supporting documents (insurance, photograph, risk assessments, if applicable food hygiene).

Items for Sale

All items for sale must be made by the stallholder and of an Artisan nature, items bought wholesale for resale are unacceptable. Once a product line is approved by us for sale you MUST advise of any change in product range or introduction of new products, if you change your products for sale without prior permission from the Market Operator then you may be requested to remove those items for sale or to pack up your stall and leave the market, in this instance your market fee would not be refunded and will remain payable.

Public Liability Insurance

Is a must have for all stallholders to have their own insurance No responsibility or liability will be taken for any damages, theft or accidents.

On the day

All stalls must be set up at least 15 minutes before the Market starts and not earlier than 7:30am for outside traders and not earlier than 8am for indoor traders, when setting up you must ensure that any noise is kept to a minimum, your stall must not dismantled before the Market ends.

All stalls must look well presented, and covered with floor cloth or similar.

Your stall must NOT cause any hazard to yourself, the public, other traders or the operator, you must ensure that the area surrounding your stall is kept free from products, debris or other possible tripping/blocking hazards. At the end of the market you must ensure that everything is removed from your stall and surrounding area, you are NOT permitted to leave any of your waste/rubbish all of this must be taken away by you.

If you are going to be late on the day, please phone prior to the event starting. When you do not attend the market due to any reason without 7 days notice your full stall fee will be payable, if the stall is cancelled with 7-14 days notice 50% will be payable, over 14 and your stall fee will be returned. If you wish to retain a particular pitch then your stall fee will be payable during any holidays or absences to secure the return to that pitch. The operator may place another trader in that space during your absence but if the stall fee is paid then you will return to that space once you return. Should the stall fee not be paid during any absence then the operator shall re allocate that stall to the next willing trader to have that space, you will then be placed back on the waiting list.

Facilities and requests

On arrival the organiser will show you where to set up.

We will try are up most best to meet any special requests but they are not always feasible.

Thank you for expressing an interest in relation to booking with Ramsbottom Markets

Should your application be successful then we hope you have a fun and prosperous day!

The return of this form does not indicate that you have been accepted to trade. You will be notified in an email following considering this form whether a stall has been allocated to you. If you have been allocated a stall then you will be provided with instructions for payment, stall fees must be paid prior to the market date.

Should you be refused a stall then the decision of the Operator is final, you may be accepted to go on our waiting list for a stall at a future date. Consideration when allocating stalls is given to the areas of the market which require more traders. The market operator's decision on whether a trader is approved is final, the operator can request that a trader remove his stall and products from the market and can reject the trader from attending any further markets if the operator feels that the trader or his/her goods are not appropriate to the market or if their stall or products is a risk to the public or a hazard. If the stall is not in keeping with the market then the operator can refuse reattendance. The operator has the final say in to the traders attending the market and the products available for sale.

Please tick to ensure you have read the above terms and conditions

Name	
Date	
Signature	

Please return any application forms and documentation to:
Gregg Fletcher, Market Operator,
Ramsbottom Markets
40 Stanford Hall Crescent
Ramsbottom
BL0 9FD

Remember you must include the required documents as detailed above

info@ramsbottommarkets.co.uk
www.facebook.com/rammymarkets