

FROGS MEETING

MINUTES TAKEN BY: Tracey Bird	DATE OF MEETING: 23 rd January 2018
VENUE: Grovelands School – Sandy Lane Hall	
PERSONS PRESENT: Tracey Malik – Chair (TM) Imi Malik – Chair (IM) Melanie Reynard – Vice Chair – (MR) Tracey Bird – Secretary (TB) Anita Trainor – Treasurer – (AT) Hannah Martin Zoe Hollowell Sarah Goldsack Tamsyn Pike Jayne Beale Sharon Peaker Gemma Thompson Rachel Avison	DISTRIBUTION LIST: All present Grovelands Website FROGS Facebook groups APOLOGIES: Flavia Richards Paul Elliott Tanya Quddua Claire Treliving Tani Guerni Janet Poole Fiona McLellan Kirsty Love Paulette McGahan

No	Item	To be actioned by	Date Completed
1.0	Meeting opened 8.33pm <u>Welcome</u> Tracey M opened the meeting and welcomed everybody.		
2.0	<u>Christmas Fair Debrief</u> It was commented that the stage took a lot of room and a suggestion was to move a few of the stalls into Sandy Lane hall next time to create more space. The entrance needs tightening up as lots of people arrive early and start milling around. Possibly ask everyone setting up or performers to arrive half hour early and then shut gates until fair starts. Imi mentioned that a neighbour complained our flyer was not put all the way through letterbox and highlights to burglars that are not in. People liked the simplicity and back to basics of the pocket money stalls and nice to have prizes as opposed to sweets. The gift stall to be ticketed or run in a classroom as children getting more than one gift. Sarah suggested doing the gift stall in school time. Parents give £5, FROGS buy the gifts and the children wrap in school and take home for parents.		

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<p>3.0 <u>Financial Update</u></p> <p>Anita updated us with how much we raised for each event as follows:</p> <p>Halloween Disco - £897.55 Fire Safety/Cake Sale - £109.55 Xmas Shopping Night - £358.95 Quiz Night - £379.55 Christmas Fair - £3264.23 APFS Christmas Cards – £233.50</p> <p>The total amount raised for the autumn term was £5243.33. Amazing!</p> <p>4.0 <u>Valentines Disco</u></p> <p>This year there will be 4 discos.</p> <p>Monday 5th Feb – 3.15 – 4pm – Nursery & Reception and 4.30 – 5.30pm for years 3 & 4.</p> <p>Tuesday 6th Feb – 4.30 – 5.15pm – years 1 & 2 and 5.45 – 6.45pm for years 5 & 6</p> <p>Tracey M said they have looked into having a DJ for the discos to make it more fun for the kids. The DJ's will do party games, disco lights etc. Those present at meeting agreed that an increase in ticket price to £4 per child was fair for the added entertainment plus the usual glow sticks, cakes and unlimited squash. Since the meeting, we have confirmed two DJ's. DJ's to be added to posters.</p> <p>Year 5 and 6 discos, we discussed having an area with cushions to chill and a buffet but felt the DJ was enough to keep them entertained.</p> <p>Mel suggested for the KS2 discos to have a polaroid camera for the children to take selfies and a memento of the event. There would be no concern of photos being stored as they are instant print and then the childrens property with no copies available. Mel to check prices.</p> <p>Again for KS2, an idea was to have a punch bowl so they have added independence and can just help themselves to drinks.</p> <p>Hannah Martin mentioned that Riverhouse Barn are giving away props and she will see if anything there that would be of use to us.</p> <p>Tracey Bird to do a poll for volunteers at discos.</p>	<p>Mel</p> <p>Mel</p> <p>Hannah</p> <p>Tracey B</p>
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5.0	<p><u>Cake Sale</u></p> <p>FROGS would like to do a cake sale for the leftovers cakes on Wednesday 7th Feb straight after pick up at 3pm. Tracey & Imi to confirm dates with school.</p>	Tracey & Imi	
6.0	<p><u>Nearly New Sale</u></p> <p>A previous suggestion from Mel was to host a nearly new sale which FROGS would like to do towards Easter. We already have some donations of used toys and books from the Christmas Fair and will be advertising for unwanted, good used condition donations soon. Date to be advised.</p>	Tracey & Imi	
7.0	<p><u>Second Hand Uniform Sale</u></p> <p>School uniform sale – Kerry Daly and Jane Grist have kindly volunteered to organize the uniform sales again for us this year. Date of next sale to be advised soon.</p>	Kerry & Jane	
8.0	<p><u>Adult Social Events</u></p> <p>FROGS are looking to arrange another fun filled adult social evening and from the poll in Facebook the most popular choice was the cheese and wine evening. Lots of ideas and suggestions on how to run the evening. Sarah said one idea was to have different ticket grades such as gold, silver and bronze and depending on which band ticket you buy, it gives you different a selection of 3, 5 or 7 wines and cheeses. Hannah Martin has a contact that can do trade prices on cheese and will ask for us. FROGS meeting with Jo Coleman next week to discuss dates.</p> <p>Sharon Peaker and Sarah Goldsack have volunteered to look into organizing a ball as an external social event.</p> <p>Tracey Bird suggested doing a Production evening where all the schools clubs put on an evenings entertainment for their families. Tickets sales, bar, children have a chance to perform and organisers will get some advertising. Tracey to discuss with school and clubs if possible.</p>	<p>FROGS committee</p> <p>Sharon & Sarah</p> <p>Tracey Bird</p>	

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9.0	<p><u>Childrens Events</u></p> <p>Some suggestions for events for the children included a treasure hunt, Easter egg hunt and movie night.</p> <p>Easter egg hunt – to be run similar to National Trust where posters are hidden around the school with a clue and once you’ve found them all, those clues spell a word. They then take their completed word to a pick up point to collect their Easter egg that FROGS provide.</p> <p>Movie night – Mel said other schools are doing this and it is very popular. One school provides popcorn, drink and sweets and its £5 per child including the broadcasting license we would need and can sometimes be a pre released film. Different showing with different films for different ages. FROGS are looking to do this after Easter.</p> <p>Picnic in the playground on a Friday after school</p> <p>Camping for families on the field in the summer term.</p> <p>Hannah suggested hiring in a theatre company to do a performance. They could use us as their dress rehearsal. Hannah Martin to speak to Riverhouse Barn.</p>				
10.0	<p><u>Summer Fair</u></p> <p>The Summer fair has a provisional date of 30th June. FROGS to confirm dates with school and will advise as soon as possible. Some ideas were to hire upcoming bands to come and play, fancy dress competition, coconut shy, hire fairground rides.</p>				
11.0	<p><u>PTA events</u></p> <p>Imi advised we now have an account set up and are looking into the finer details. Anita and Mel to investigate.</p>				Anita & Mel
12.0	<p><u>FROGS Website and Notice Board</u></p> <p>Tracey M advised that FROGS are going to have the notice board in reception where we can advertise upcoming events, running profits total and lots more. We will ask school for a target that we can work towards.</p> <p>Our FROGS page on the school website has nothing on it! Mel to investigate getting information on there.</p>				Tracey & Imi Mel

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<p>13.0</p> <p>14.0</p> <p>15.0</p> <p>16.0</p>	<p><u>FROGS Meeting Times</u></p> <p>It has been mentioned that the evening meetings are too late for some so it was suggested we alternate meetings between 9am after drop off, 2pm before pick up and an evening one so hopefully everybody can get to one at some point.</p> <p>Tracey B to do a poll for next meeting date to get the most attendance possible.</p> <p><u>AOB</u></p> <p>Tracey M informed us that leftover mince pies from shopping night were given to a local foodbank and any leftover cakes from the upcoming cake sale will also be given to a foodbank.</p> <p><u>NEXT MEETING</u></p> <p>To be advised.</p> <p><u>CLOSE</u></p> <p>Tracey M closed the meeting and thanked everybody for coming.</p> <p>Meeting closed – 9.47pm</p>	<p>Tracey Bird</p>	
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