

HEMYOCK PARISH HALL MANAGEMENT COMMITTEE

Risk Assessment for the serving of alcohol in Hemyock Parish Hall

Risk 1.

Disorderly behaviour when leaving premises, attributed to consumption of alcohol that results in complaints from local residents.

Necessary Control Measures: Consider refusal to serve (particularly towards end of agreed licensing period). Make those served with alcohol aware of the need to avoid such disorderly conduct, either by written notice or general announcement.

Risk 2.

Underage Drinking:

Necessary Control Measures: Steps must be taken to ensure that those underage do not consume, nor are served, alcohol. When requesting proof of age, acceptable forms of I.D. are: Passport, Photo Driving Licence, or any other form of I.D. bearing photo, date of birth, and 'PASS' holographic mark. It is advisable that those whose age is unknown to those serving alcohol, request proof where the age appears 25 or under.

Risk 3.

Refusal to serve through drunkenness:

Necessary Control Measures: Alcohol should not be served where a person appears to be already under the influence of alcohol, or where serving may cause that to be so.

Risk 4.

Serving alcohol after the licensed period:

Necessary Control Measures: Advise those being served alcohol of the intention to cease serving, and close down the bar or sales area.

Management of risks: A log book is provided in the bar area, and the following must be recorded;

1. Any refusal to serve alcohol to young persons where proof of age cannot be provided.
2. Any refusal to serve alcohol where a person appears to be already under the influence of alcohol.
3. Any refusal to serve alcohol where there is a significant risk of disorderly conduct through the further consumption of alcohol.
4. That where no refusals to serve for any reason have been made, confirmation is entered into the log book, and is signed and dated by the person responsible for hiring the hall.