

Stakeholder engagement meeting minutes

Stakeholder: Andrew Baldwin (AB), Reed Boardall (RB)

Date: 13 JUNE 2016 9:30am

Location: Reed Boardall, Bar Lane, Roecliffe

Attendees: Dave Siswick (DS), Paul Say (PS)

Key points

- DS expressed the thanks of the Parish to AB for RB's support to date, in particular for the printing of the parish survey
- AB noted the results of the survey, particularly the number and detail of responses
- AB offered continued support where practical
- DS & PS addressed the following subjects with AB

1. Litter

- RB on a monthly basis conduct 'litter picks' in and around their premises including the A168 roundabout and adjoining roads.

2. Speed & volume of traffic on Bar Lane

- Volumes of RB traffic in and out of their premises are not expected to increase in the short to medium term
- Spikes in traffic volumes (i.e. Monday am and Friday PM to meet historic business demand) in and out of their premises are 'smoothing out' over the week as business demands and conditions change
- Shift patterns at RB are 0600 to 1400, 1400 to 2200 and 2200 to 0600 – causing limited congestion at the time of shift changes
- RB people are reminded internally to be considerate to the local community that they exist in

3. Operational Licenses

- AB advised that we could review Licenses with the Department of Transport.

4. Parking

- Illegal lorry parking was recognized by AB as an issue
- RB provide information to Drivers, in multiple languages (see example)
- RB also undertake patrols at 6am and 6pm daily to reinforce guidance (n.b. patrol times changing to 8am 12 midnight)
- In the event of a Driver ignoring information and patrol guidance, details are fed back to the suppliers where applicable (RB stopped notifying authorities quite a while ago)

5. Communication with the Parish

- AB acknowledged that many in the Parish would be unaware of the interventions that RB make to help manage the issues of littering, traffic speed & volumes & parking
- AB offered the potential of;
 - Open Day for parishioners
 - Visits from the school
 - N.B. Both would need to be managed and planned appropriately (restricted numbers)

6. Grass verges

- RB maintain grass verges in and around their premises
- In communication materials given to Drivers they also guide against parking on verges

7. Road traffic data

- RB have not seen or been consulted by North Yorkshire CC and/or Harrogate BC on road traffic volumes or data
- AB was aware of recent survey – rumble strips and manual collation of data by surveyor but has not received any information from the authorities

8. Feedback from RB

- PS asked if AB & RB had any feedback for the Parish. AB advised that concerns had been expressed by his people about the speed of traffic going in and out of Bar Lane – particularly at the time of school drop off and pick up. 30 mph speed limit was not being adhered to.

9. Working with RB going forward

- AB advised that continued updates via email are sufficient
- It is difficult for AB to attend Saturday AM meetings due to family commitments

Next steps

- DS & PS to share minutes of meeting with the wider Roecliffe & Westwick Neighbourhood Plan Committee (Committee)
- Request the following information;
 - Details of Operational Licenses from Department of Transport ~~VOSA~~
 - Request traffic data from North Yorkshire CC and/or Harrogate BC
- Share feedback from RB with the Headteacher, Roecliffe Primary school re speed of traffic by parents in and out of village & opportunity for school visit(s)
- Discuss with the Committee the offer for a Parish Open Day at Reed Boardall