

# **1<sup>st</sup>. May 2015 Roecliffe Neighbourhood Plan Third Meeting Minutes**

Meeting held at Holmside Farm 1545hrs.

Present: Dave Siswick, Scott Green, Jim Bolland, Jo Mitchell, Stuart Varley, Joyce Reeve, Keith Pettitt, Kerry Dalton, Richard Booth.

Apologies: Andrew Baldwin, Adrian Webster, Paul Say.

Members were welcomed and thanked for their attendance; Jo Mitchell was introduced.

The Area Designation (boundary) application has been presented to HBC and is currently going forward to be considered at a Cabinet Meeting. These are held at fortnightly intervals.

The survey is not yet completed and an update from Paul is anticipated over the weekend. There is to be one copy of the survey for each eligible member of the community, defined as being over the age of eighteen on the day of the referendum, and domiciled within the boundary. There will be the facility to either complete the hard copy which will be left behind at the time of the introductory visit, or alternatively, on-line completion will be available. It is vital that completion can be slick and simple.

A bank account has been opened at Barclays in Boroughbridge. The application to Locality for a grant has unfortunately expired, but will be renewed. The amounts to go into the budget for this are a bit of a mystery, particularly as the expected largest item, printing, is being taken care of (thank you once more Andrew). Other items are Report/ consultancy services, premises for public presentations, publicity and hospitality.

Advice is needed on the expected amounts and with identification of other areas.

Gill R/Janet E will be consulted on this.

It is unclear whether we receive liquid funds, or whether payment is made by Locality on the submission of invoices.

Stuart has given the subject of housing preliminary consideration; Scott has kindly volunteered to assist. We need to gain some idea of the housing requirements for our area, and evidence of this will be sought. Larger scale maps will be acquired to assist in the examination of suitable areas.

Kerry is happy to adapt the main survey to make it applicable for children. She is proposing to carry out this survey nearer to the end of school term in June.

Facility for questioning the other children of the area who are under eighteen but not at the school is required.

This consideration begged the question of how and whether to involve the members of the businesses which are located in Roecliffe; there are 57. Should they have a voice? They will be unable to vote.

It was felt that their views are important, and should be canvassed, and incorporated as far as possible and practical into the Plan. Only residents participate in the final voting.

Again, guidance on this will be sought.

Richard is making good progress on the website work. It was agreed that the survey should be available, but inactive, on the site; this can be downloaded and printed to provide a hard copy to be filled in if required. Photographs of the area, and contact details of committee members would be provided, as well as relevant links. The Roecliffe Conservation Report, and a link to Locality are examples.

Joyce has made a start on Conservation and Resilience; Jo has volunteered to assist with this.

The members present appreciated the difficulties of attending these meetings for those members with jobs, and the usefulness of the "reply to all" button on e-mail applications was felt to be a most useful tool, providing almost conference call facility.

The next meeting will be held at 1500hrs on May 29<sup>th</sup>. At Holmside Farm.

Dave Siswick.

2.5.15.