

18th September 2015 Roecliffe Neighbourhood Plan

Sixth Meeting Minutes

Present: Jim Bolland, Dave Siswick, Andrew Baldwin, Jo Mitchell, Paul Say, Joyce Reeve, Stuart Varley.

Apologies: Kerry Dalton, Keith Pettitt, Adrian Webster, Richard Booth, Scott Green

Dave Siswick was thanked for all the work he has done while in the Chair for these meetings. Jim Bolland has taken over until alternative arrangements can be made. The Consultation Period for acceptance of the boundary suggestion has now finished, and Janet Entwistle at HCB has written to us saying that our proposal of the parish boundaries of Roecliffe & Westwick has been accepted, and HBC have advertised our new Neighbourhood Boundary on their web-site.

Local Green Spaces: Dave has completed all the questionnaires he has been sent by Liz Payne at HBC, but has only received one letter of support for the Village Green from the WI. More are needed from the P.C. and possibly the Crown. Regarding Roecliffe Common maybe a letter from the school will help, stating that they use it for nature studies.

Dave has been in touch with N.Y.C.C. regarding Register of Common Greens & Common Land. All the data has arrived and there is no register of interest on either piece of land. No registered rights and the P.C. own both.

A meeting has been fixed to see Janet Entwistle at HBC next Thursday to find out how to proceed with our Neighbourhood Plan project and we will try and see Liz Payne at the same time.

Survey: Paul had let the Committee test the Monkey Survey Survey and 60% had completed it. Where glitches, these now fixed. Has to add Sports & Recreation to the survey. He has all the names and e-mail addresses he needs to go ahead.

Andrew will help Paul to reformat and add e-mail addresses.

Paul will add questions and we will do a retrial with the committee. Will take a week. ie Sept 21 to 26th

Paul can send recipients thank you notes and prompts to chase people up.

Regarding paper copies, Jim to send Andrew accompanying letter and Vision Statement (done) and Andrew will print off 150 copies, together with the reformatted questionnaire. These will be ready for collection in the next few days and Andrew will call Jim who will collect them.

So we will be ready to start visiting houses the week of October 4th. We will keep the survey open for 2 weeks, and for those on e-mail Paul will then send a reminder, and give a further one week. Ie the survey should be completed by October 25th. The survey should be completed by everyone over 18.

Paul said he might be able to feed paper copy info into Monkey Survey to help with analysis. He will think about it.

Paul said the survey was something to promote on www.streetlife.com since he knows some residents access this, and he has seen some of our Planning Applications on the site. We should put all our meeting minutes on the site to get our message around. **Something for Richard to advise on? We should also have all our Neighbourhood meetings and decisions on our Roecliffe web-site. Jim to talk with Richard.**

Regarding the school survey, Paul has drafted some 10 questions and will speak with Kerry now that school term has started. Kerry to then check for appropriateness.

Whether we should check with all Businesses? We decided to visit Payne Dairies, as the second largest employee. Andrew did not see Industry as important in our survey, except if they needed more land to expand into. **Something to check with Janet Entwistle.**

AOB: Joyce and Jo to work together on Community Resilience Scheme. Joyce to share papers with Jo. We need to see what is useful to us in the documentation.

Next Meeting: Friday, October 23rd at 4.00 pm at Dave's house.

Jim Bolland

PS I am now away from Sept 26th until Oct 19th. In my absence Please ask Dave if you need help. In particular I am thinking about distribution of paper copies of the survey, the homes you agreed to visit, and where they are.