

ROECLIFFE AND WESTWICK PARISH COUNCIL

Minutes of Roecliffe and Westwick Parish Council Meeting held on Monday 27th September 2021 in Roecliffe School Hall at 7.00pm

Attendees: Cllr J Bolland (Chair), Cllr N Baird, Cllr J Reeve, Cllr J Tulip, County Cllr R Windass, District Cllr N Brown, Parish Clerk and 7 members of the public.

1. Apologies for absence

Cllr J Newberry

2. Declaration of Interest in items on the Agenda

None received.

3. Minutes of meeting held on 4th May 2021 were a true and correct record

These were approved and signed by the Chairman.

4. To receive the District and County Councillor's Report

District Councillor Nick Brown attended the meeting and reported the following:

- The new Unitary Authority for North Yorkshire, which Cllr Brown supports, dominates proceedings at HBC. There will be 90 Clls in N.Yorkshire each representing some 6000 electors.
- Elections will take place next May 2022. Borough Councillors are to stay in post until 2023.
- Housing developments continue without supporting infrastructure.
- He is disappointed at the loss of the Christmas market in Harrogate as it can bring 90000 visitors to Harrogate. A smaller replacement market is taking its place.
- Public transport infrastructure for Harrogate still not in place.
- Disappointed the meeting with Paynes Dairies did not go ahead.

County Councillor Robert Windass attended the meeting and reported the following:

- Unitary Authority also dominates at NYCC. It needs to be right for all the boroughs not just Harrogate. Vital the best resources are kept from each borough.
- Serious problems with social services and social care. Shortfall in staff due to European workforce not returning. Recruitment hard. Agencies are providing staff but at great cost (£25 /hr instead of £8/hr/). More support is required from Central Government as spending is too high.
- NYCC took highways back in house. Potholes attended to but weeds everywhere. Previous Ringway staff are being retrained but some have left/retired. 6 new gritters are arriving which are state of the art and will use grit more economically but safely.

Signed..... Date.....

- Covid levels are still higher in North Yorkshire than national average, mainly in Harrogate and Selby. Rydale have the lowest levels.
- Requested an email update of outstanding highways issues in Roecliffe.

Cllr Bolland asked Cllr Windass about the '20s plenty' initiative and whether it could be applied to Roecliffe. He replied that at present the police do not have speed equipment to test for 20mph. It depends on the class of road but might apply to part of Roecliffe, particularly around the school.

Action: Clerk to email Cllr Windass a list of outstanding highways issues.

5. Financial Report

- 5.1 To approve the Income and Expenditure for the period 15/04/21 – 14/09/21 and Bank Reconciliation.

This was **approved** and is attached as Appendix A

- 5.2 To consider the introduction of bank charges to both the Roecliffe & Westwick bank accounts by HSBC.

The meeting was **notified** about the addition of banking charges by HSBC

- 5.3 To following account was **approved** for payment.

5.3.1 Clerk's Salary (September)

6. To consider and decide upon the following Planning Application:

21/03874/FUL Erection of single and two storey extensions. (Revised Scheme).
Lock House, Westwick.

It was **agreed** to delay a decision on this application until Cllr Newberry is present.

Action: Clerk to request a one week extension from HBC

7. To receive an update on the issue of speeding on Bar Lane and consider the addition of VAS.

Cllr Bolland reported that a meeting had been held with Darren Griffiths from NYCC, himself and the clerk in Roecliffe on September 24th. The possibility of adding VAS to the village and possible sites were looked at. Bar Lane and also Sheaflands at the Bishop Monkton end of the village were identified. Two possible sites were identified on Bar Lane as being appropriate. They are shown in the map attached as Appendix 2. There was no suitable site for a VAS at the Sheaflands end of Roecliffe, since these signs have to have good visibility in both directions. The only way to have VAS signs at Sheaflands would be to move the 30mph sign towards Bishop Monkton, and this process would take ages for approval. VAS on Bar Lane will protect pedestrians as well as the properties. As there are no electric posts in the vicinity, new posts with solar panels will need to be installed. These are at an additional cost of £500 + VAT each from NYCC.

It was **agreed** that the proposed positions of the VAS were excellent. The PC was also advised to take out a maintenance contract of 5 years from the VAS suppliers. The total cost to install 2 VAS in Roecliffe would be £8000 + VAT. Cllr Windass proposed to pay £3000 towards this from the locality budget. Cllr Bolland proposed asking for financial support from local businesses eg. Reed Boardall, Alexanders and Paynes Dairies.

Signed..... Date.....

Cllr Windass said that before we ordered any VAS to contact him first, tell him the total amount, and then he would contribute..

Action: Cllr Bolland to approach local businesses for financial support.

8. To receive an update on the Neighbourhood Plan.

Cllr Bolland informed the meeting that the examiner has approved the plan and it now requires Liz Payne at HBC to update our document. A zoom meeting was held with her and Richard Booth. It turns out that the formatting and update of our present document was done by our Consultant, David Gluck. Liz Payne has contacted him and finally received his version of the NP. Once the final document has been edited, it will be available on the website for 28 days and households without internet access will receive a hard copy. HBC will help to organise the referendum.

9. To receive an update on Paynes Diaries and continuing litter problems.

Cllr Baird updated the meeting. The proposed meeting with Charlie Payne on 22nd September was cancelled at short notice without reason. So far there have been no replies to a request to reschedule. Cllr Baird plans to visit the site now covid restrictions are lifted.

A resident raised the issue of nightly vehicle movements and if the dairy had planning for this.

Action: Cllr Newberry to check planning conditions for the site.
Action: Cllr Baird to try to reschedule a meeting.

10. To receive an update on widening the layby outside the Village Church to allow parking of hearses and accompanying vehicles.

Cllr Newberry will obtain a quote from Duffields of Ripon to undertake this work whilst work at the Manor Farm development is progressing.

11. To receive an update on Tree Maintenance and Grass Cutting.

Cllr Varley addressed the meeting. He confirmed the general view that the grass cutting has improved since weekly cuts were requested. He also mentioned that Alasdair Downie has advised that global warming is making the grass cutting season longer. It was also noted that there are low over hanging branches on the exit road out of Roecliffe towards Bishop Monkton that need cutting back. The meeting was advised that Highways undertakes this work.

Action: Cllr Varley to contact Highways/JC Trees

12. To consider the location and accessibility of the defibrillator.

Cllr Reeve addressed the meeting with concerns that the location of the village defibrillator in the beer garden of the Crown might not be the most accessible and easy to find location for it. Cllr Varley commented that a refresher course for trained users would be beneficial as it is some time since the original course. It was agreed that Cllr Bolland would contact Dr S Green to arrange this. The latest news is that Cllr Bolland has contacted Dr Green and he will arrange for a sign to be placed on the visible side of the pillar in the Beer Garden stating that the defibrillator is on the other side of the pillar. The defibrillator is placed where it is as there it is protected from the weather, and it is also wired in so it is best not moved.

Signed..... Date.....

13. To confirm date of next meeting.

Monday 22nd November 2021 at 7.00 pm

This was **confirmed**.

The meeting closed at 8.30pm

Signed..... Date.....

Appendix A

Income & Expenditure & Bank Reconciliation for Period 15/04/21 – 14/09/21

	Date Banked	Number	Income	Expenditure	Total
Opening Balance per Community Account				Total Parish Village Fund	£9825.01 £5720.99 £4104.02
Opening Balance per Business Manager Account					£1254.12
Precept	30/04/21		3175.00		3175.00
Interest	04/06/21		0.03		0.03
Interest	03/09/21		0.03		0.03
Total					£3175.06
YLCA subs + training	19/04/21	100733		156.00	156.00
BHIB Insurance	06/05/21	100734		368.32	368.32
SLCC training course	14/05/21	100735		144.00	144.00
SLCC Subscription	14/05/21	100736		67.00	67.00
Clerks Sal (a) + ¼ exp + zoom sub and defib pads	11/06/21	100737		295.92	295.92
Clerks Sal (m) + zoom sub	08/06/21	100738		184.04	184.04
Yorks Accts Payroll	17/06/21	100739		36.00	36.00
Yorks Accts Payroll	21/07/21	100740		36.00	36.00
Farm & Land	15/07/21	100741		396.00	396.00
Clerks Sal(j)	08/07/21	100742		169.65	169.65
Clerks Sal(j) + ¼ exp + print cartridge + stamps	12/08/21	100743		248.85	248.85
Ripon Builders Merchants	01/09/21	100744		285.23	285.23
Farm & Land	04/09/21	100745		408.00	408.00
Clerks Sal (a) + weth comps virus s/w update	09/09/21	100746		218.65	218.65
Total					£3013.66
Closing Balance per Community Account				Total Parish Village Fund	£9986.35 £5882.33 £4104.02
Closing Balance per Business Manager Account					£1254.18
Total Funds				Parish Village Fund	£7136.51 £4104.02

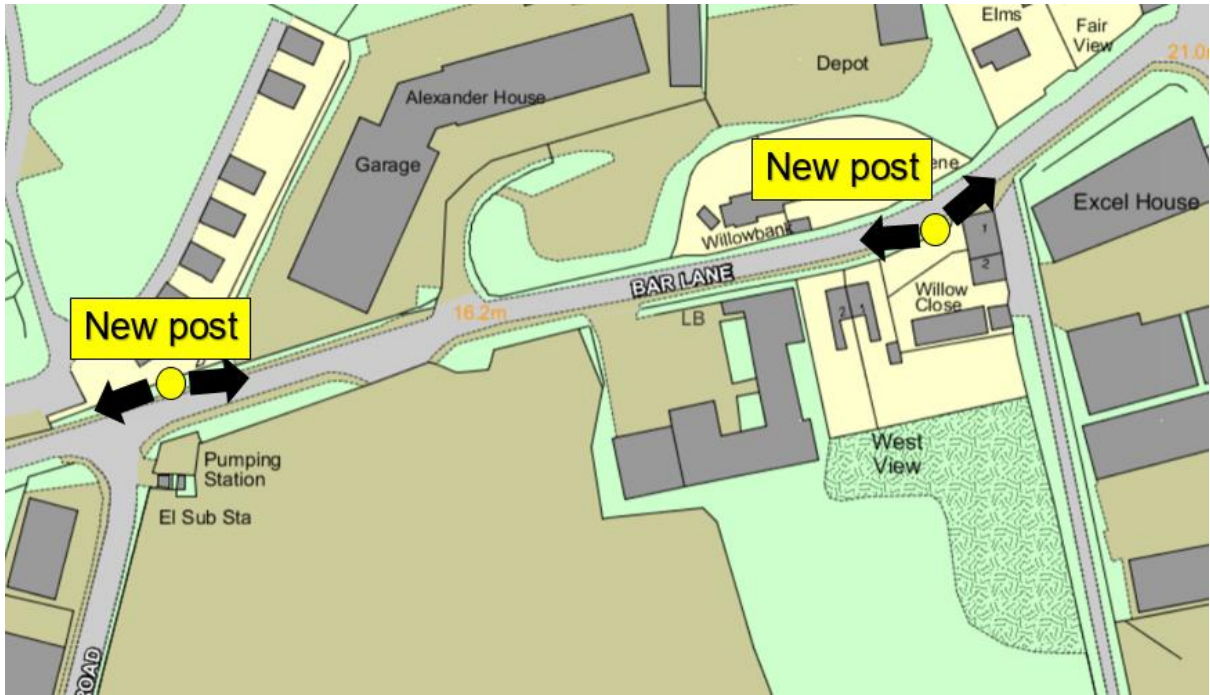
Note: Cheques to be signed at meeting:

Clerks Sal (Sept) (£169.65) +
 Mileage expenses x 2 home to Roecliffe 30 miles @ 0.45 £27.00 = £196.65
 Yorkshire Accountants Payroll = £36.00

Amount in Community Acct after cheque signing = £9789.70

Signed..... Date.....

Appendix B



Signed..... Date.....