

**Agenda: Meeting 1 2018-2019**

The Parish Council will meet on **Monday 9<sup>th</sup> April 2018 at 8.00pm** in the Parish Hall.

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**1.1 To receive apologies for absence**

**1.2 Code of Conduct and Declaration of Interests**

- a. To record Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the code of conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

**1.3 To receive reports from the Police, District and County Councillors and YDNPA**

**1.4 To confirm the Minutes of the Meeting 8 2017-2018 (19<sup>th</sup> February 2018)**

**1.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

**1.6 To receive reports and updates on parish matters other than maintenance**

- a. new donated bench for the village
- b. Ward Member Grant – Austwick Litter Picking Group: grant monitoring form completed
- c. reported fly tipped materials on Holm Lane
- d. stories in stone – grants for restoration of milestones and boundary markers

**1.7 To discuss and decide future actions re parish maintenance matters including:**

- a. potholes on the Helwith Bridge Road
- b. blocked drains between Helwith Bridge and Dry Rig Quarry
- c. Sycamore saplings on the road bridge near Wharfe
- d. damaged verges and mud obstruction on Clapham Road
- e. other issues relating to NYCC Highways
- f. state of disrepair of The Weaving Shed, Graystonber Lane
- g. Oxenber and Wharfe Woods: update on outstanding maintenance work and creation of a baseline of the floral habitats
- h. Clapham Road Conservation Verge
- i. maintenance on Austwick to Clapham bridleway
- j. other issues relating to YDNPA
- k. other lengthsman duties or parish maintenance matters

**1.8 Finance**

- a. To note the total balance of the HSBC current account on 31<sup>st</sup> March 2018 as £9,376.51 comprising £7,776.36 parish council monies and £1,600.15 AED funds
- b. To approve the Annual Accounts and the expenditure above £100.00 for the Finance Year 2017-2018
- c. To verify bank reconciliation for Q4 of the Finance Year 2017-2018
- d. To approve payment of £35.00 to Charlotte Wilkinson for 7 weeks of bus shelter cleaning
- e. To approve payment of £199.00 to YLCA for membership 1 April 2018 – 31 March 2019
- f. To receive donation of £790.00 for village bench from Mrs Tuckwell
- g. To approve payment of £948.00 to Timberworks for donated bench
- h. To approve payment of £30.00 to Austwick Parish Hall Council for room hire on 15 January

- and 19 February
- i. To approve payment of £486.50 to Craven Garden Care for work on Clapham Road Conservation Verge in February
- j. To receive grant for £1,000.00 from YDNPA for restoration of road verge on Clapham Road
- k. To approve payment of £201.98 per month to the clerk for salary for February and March and £70.29 for expenses Q4 (January to March 2018)
- l. To review the parish clerk salary and consider to increase it to NJC scale SCP 21 to £209.34 per month with effect from 1<sup>st</sup> April 2018
- m. To consider other financial issues

## 1.9 Planning

### a. To consider applications

1. C/04/683B and 683C/LB consent and listed building consent for removal of cement-based render and replace with lime-based render to east facing gable end of dwelling, Stockdale Cottage, Kiln Hill Lane, Austwick. No comments made.
2. C/04/612E full planning permission for erection of agricultural building, Silloth House, Austwick. Time extension for submission of comments has been agreed.
3. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage at Limestoneber, Austwick. Time extension for submission of comments has been agreed.
4. C/04/148L full planning permission for erection of 8 no. dwellings, land adjacent to Well Spring Cottage, Pant Lane, Austwick

### b. To receive decisions

1. C/04/685 amended description of development: full planning permission for conversion of barn to form one local occupancy dwelling or holiday let; change of use of agricultural land to form domestic curtilage; works to the vehicular access and provision of a new mini sewage treatment plant, White Sike Barn, Far End Farm, Wharfe. **Not yet decided.**
2. C/04/65H full planning permission for erection of single storey rear extension to provide office and ground floor toilet facility, Greystonber Barn, Pant Lane, Austwick. **Approved conditionally.**

### c. To receive/consider any additional planning matters

## 1.10 To receive and respond to correspondences

- a. YDNPA: cyclo sportive events

## 1.11 To receive and respond to items of information

- a. YDNPA: consultation on draft Management Plan for 2019-2024
- b. YDNPA: confirmation and agenda of Spring Parish Forum Meeting on 25<sup>th</sup> April 2018 in Grassington
- c. YLCA: GDPR – Toolkit for Local Councils and Parish Meetings and Data Audit Pro Forma and training sessions
- d. cancelled joint meeting with Police Crime Commissioner
- e. YLCA: The Practitioners' Guide for 2018/19 and Schedule of Amendments

## 1.12 To confirm the date and time of the Annual Meeting of the Parish Council as Monday 21<sup>st</sup> May 2018 at 8pm at Austwick Parish Hall, immediately followed by the ordinary Meeting of the Parish Council.

**Marijke Hill**  
Clerk to the Council