

Austwick Parish Council
Meeting 1 2022-2023 – Monday 11th April 2022
Minutes

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation:

Mr Cleverly participated at items 1.7c plans for the Annual Parish Meeting and 1.8e Graystonber Lane and Clapham Road conservation verges.

1.1 Present: Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, and Kate Smith.
In attendance: Parish Clerk Marijke Hill and one member of the public.

Apologies for absence: Councillor Mark Robinson, and District Councillor Carl Lis.

1.2 Code of Conduct and Declaration of Interests.

a. Councillors did not record any Disclosable Pecuniary Interest (DPI) or other interests in relation to items on this agenda.

b. No requests were made for dispensation in connection with items on this agenda.

1.3 Police, District and County Councillors and YDNPA Reports:

The Council had **received** the written police report, which contained 9 incidents during the period between 20th February and 10th April 2022, all minor.

There were no reports from the District and County Councillors and the YDNPA.

1.4 Minutes of Meeting 8 2021-2022

The Council **resolved** that the Minutes of Meeting 8 held on 21st February 2022, should be **confirmed** and signed by the Chairman, Cllr Goold, as a true and accurate record.

1.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

The Council had **received** a copy of the Extension Notice and Plan relating to the YDNPA (Temporary Prohibition of Pedestrians, Cyclists & Horse Riders) (footpath no. 20 (part) & bridleway No. 61 (part), Austwick) Order 2021 No. 8 and **noted** that the Secretary of State for Transport has approved the continuing in force of the said Order and has granted an extension until the 20 October, 2022 or until the completion of the works, whichever is the earlier.

1.6 Planning

a. Applications

1. C/04/633C Householder planning permission for installation of 16 x solar PV panels onto existing garage within grounds of property, Suncroft, Graystonber Lane, Austwick. The Council **ratified** the decision to notify the YDNPA that it had no comments to make.

2. C/04/703A Householder planning permission for erection of single storey extension, 5, Town Head Lane, Austwick. The Council **ratified** the decision to notify the YDNPA that it had no comments to make.

3. C/04/8A Householder planning permission for installation of green roof system to existing flat roof extension; erection of green oak conservatory to west elevation and siting of garden shed, Green Haven, Clapham Road, Austwick. The Council **agreed** to notify the YDNPA that it had no comments to make.

b. Decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**

2. C/04/698 full planning permission for siting of three timber pods for holiday let accommodation, creation of limestone hardcore track, and installation of package treatment

- plant (amended description), Crummack Farm, Austwick. **Not yet decided.** The Council **ratified** the decision to notify the YDNPA that it still had no comments to make.
3. C/04/60B full planning permission for conversion of barn to form local occupancy dwelling or holiday let at Newfield Barn, Wharfe, Austwick. **Not yet decided**
 4. C/04/703 Householder planning permission for erection of single storey extension, 5, Town Head Lane, Austwick. **Withdrawn.**
 5. C/18/146E/DIS1 Approval of details reserved by Condition 7 (risk assessment) of C/18/146E, Long Lane, Thwaite Lane and Thwaite Wood, Ingleborough Estate, Clapham. **Discharge approved.**
 6. C/04/703A Householder planning permission for erection of single storey extension, 5, Town Head Lane, Austwick. **Approved conditionally.**

c. Additional and other planning matters

1. Ingleborough Estate Woodland Management
The Council had written again to the Ingleborough Estate on 25th February, requesting that all information for both the works to the surface of Thwaite Lane and the timber extraction through Austwick village should be submitted in a formal written form to the Clerk to the Council and that it had reiterated its offer of assistance in arranging a meeting with residents. The Council **noted** that the replies from Mr Farrer, dated 25th February and 18th March, made no reference of the Council's offer to facilitate a meeting. The Council had **received** confirmation from Mr Farrer that permission to start the works has been given and that the contractor will start preparatory works soon. A timetable could not be provided for stone lorry deliveries as these will not commence until later in April. The Council **agreed** to put this information onto a poster and publicise this on its notice boards and website.

1.7 To note reports and updates on parish and parish council matters other than maintenance

- a. Parish Council elections on 5th May 2022
The Parish Council had **received** the notice of uncontested election by Craven District Council on 5th May and **noted** it has no vacancies.
- b. The Parish Council's views on the Government response to the Glover report
The Council **ratified** the decision to submit the completed questionnaire, containing the Parish Council's views on the Government's response to the Glover report, on 9th April, focussing in particular on Green Lanes Protection; Affordable Housing; and Agricultural Funding Transition.
- c. Plans for the Annual Parish Meeting on 16th May
The Council was **informed** that early invitations had been sent to County Councillor David Ireton, District Councillor Carl Lis, the National Park Authority Area Ranger Rob Ashford, and the Wild Ingleborough Community Engagement Officer and **noted** confirmation of attendance by District Cllr Carl Lis and the Wild Ingleborough Community Engagement Officer, Ellie Parker. The Council **agreed** to approve the Agenda and the list of local organisation invitees. The Council also **agreed** to contact Ellie Parker again to find out what facilities, if any, are needed and if she would have publicity material the Parish Council could use to promote the presentation, and **noted** that Mr Cleverly offered to help with a projector if needed.

1.8 To note actions regarding parish maintenance matters:

- a. issues relating to NYCC Highways
The Council was **informed** that a road sign, warning road users, possibly, for horses or sheep, has collapsed, opposite the Dry Rigg Quarry entrance on the junction Stackhouse Lane with Helwith Bridge Road. The Council **agreed** to report this to NYCC Highways and ask what action they intend to take to resolve this matter.
- b. issues relating to YDNPA
The Council **noted** that no issues relating to YDNPA were reported.

- c. posts on Townhead Lane verge
The Council had **received** a representation, asking for white posts to be put in the grass verge on Townhead Lane to stop vehicles driving over the verge. The Council **agreed** that the placing of any posts or other substantial objects on road verges require consultation with, and approval from the Highways Authority and is constrained by regulations on size, height, and distance from the kerb. It would also need consultation with and agreement from the residents owning property subtending the verges in question. The Council **decided** that placing posts in this location would not be appropriate, as opposed to the posts on Graystonber Lane, a 'conservation verge' for which the Council receives grant funding for wild flower and tree planting, on which, reluctantly, white posts have been placed to protect it from damage.
- d. Litter on Holm Lane
The Council was **informed** by Cllr Dewhirst that he intended to meet the proprietors of the two campsites on Orcaber Lane in the next week or so and would report back to the next Parish Council meeting.
- e. Graystonber Lane and Clapham Road conservation verges
The Council was **informed** that seven trees have been purchased and that all, apart from one, have been planted by the lengthsman on Graystonber Lane and Clapham Road to mark The Queen's Platinum Jubilee, utilising the £1,050 received from YDNPA Wildlife Conservation Officer Mark Hewitt. The Council **agreed** that Cllr Dewhirst will continue to communicate with Mark Hewitt regarding future projects and funding opportunities prior to the Officer's re-deployment.
- f. Feizor notice board
The Council was **informed** that the installation of the new notice board in Feizor is completed and that the surface area for notices is now made of softwood.
- g. lengthsman duties or parish maintenance matters
No lengthsman duties or parish maintenance matters were reported.

1.9 Finance

- a. The Council **noted** the total balance of the HSBC current account bank on 31st March 2022 as £12,911.70 with £12,797.35 parish council monies and £114.35 AED funds.
- b. The Council **approved** the Summary of Receipts and Payments for the Financial Year 2021-2022 and the Annual Accounts 2021-2022 versus Annual Accounts 2020-2021. The Council **noted** the total of all receipts for the year as £14,090.52 and the total of all expenditure as £12,380.73, resulting in a surplus of £1,709.79.
- c. The Council **verified** the bank reconciliation for the Financial Year 2021-2022 and Cllr Smith **reported** that no issues were found.
- d. The Council **resolved** to be exempted from external audit for the year 2021-2022 as its annual turnover does not exceed £25,000.
- e. The Council **approved** the expenditure above £100 paper for the Financial Year 2021-2022.
- f. The Council **noted** receipt of £1,050 from YDNPA for procurement and planting of 7 trees on the conservation verges.
- g. The Council **approved** payment of £35.00 to Charlotte Wilkinson for 7 weeks of bus shelter cleaning.
- h. The Council **approved** payment of £60.00 to YLCA for a two parts councillor training course.
- i. The Council **approved** payment of £96.01 to CDC for delivery of three boxes of dog waste bags. The Council **noted** that CDC has increased the price of a box of 3000 dog waste bags to £30.83 per box compared with £26.67 per box, owing to the increase in costs passed onto them from the supplier.
- j. The Council **approved** payment of £15.00 to Austwick Parish Hall Council for the hire of the Hall on 21st February.
- k. The Council **approved** payment of £215.00 to YLCA for membership 2022-2023.
- l. The Council **approved** payment to Craven Garden Care of £129.60 for maintenance on outlying areas; and £77.00 for other lengthsman services, both for February.

- m. The Council **approved** payment to Craven Garden Care of £162.00 for maintenance on outlying areas; and £1,223.40 for tree planting on conservation verges, both for March.
- n. The Council **noted** the Lengthsman Services Report – comparison of budget versus actual costs to 31 March 2021 and **noted** the overall balance for lengthsman costs as £6,352.50.
- o. The Council **approved** payment of £200.00 to support the production of the parish newsletter as a donation under the Local Government Act 1972, Section 142.
- p. The Council **approved** application of the NJC Salary Award 2021-2022 to the Parish Clerk's salary, and **approved** payment to the clerk of £46.20 representing 11 months back pay at the increased SCP 15 rate of £249.00 per month compared with £244.80 per month, the payment of £249.00 as salary at SCP 15 rate for the month of March 2022 and the payment of salary at SCP 16 rate of £254.00 per month, compared with £249.60 per month, with effect from 1st April 2022. The Council **approved** payment of £60.86 to the clerk as expenses for the period January to March 2022.
- q. The Council **approved** payment of £285 to Ken Jowett for replacement of the Feizor notice board.
- r. The Council **considered** one other financial issue and **noted** the approved bank mandate.

1.10 Correspondence received

The Council **noted** it had not received any correspondence.

1.11 To note and respond to items of information

- a. The Council **noted** the invitation to an Open Meeting to discuss ways in which the community might offer practical help and support to Ukrainian refugees in the area on 19 March.
- b. The Council **noted** the planned road closure notification SW-34066 by NYCC at High Street to Wood Lane, Austwick for a period of 7 days between 31st March and 6th April 2022 to allow for urgent Yorkshire Water works to repair burst water main.
- c. The Council **noted** the Toll Bar Platinum Jubilee wood planting on 19 March.
- d. The Council **noted** the NALC Legal Briefing LO1-22 regarding the Code of recommended practice on Local Authority Publicity (England) Publicity during the pre-election period, and the NALC Smaller Councils Committee letter.
- e. The Council **noted** the Report by Green Lane Association (GLASS), the UK user group, supporting the rights of all users to access byways and unsurfaced roads.
- f. The Council **noted** the Government response to the report on Local Government Ethical Standards.
- g. The Council **noted** the Notice and Agenda of the NYCC Skipton and Ripon Area Constituency Committee meeting on Thursday 10 March 2022 as well as the Area Locality Roadshow on 4th April for Skipton and Ripon residents to find out about the upcoming changes in local government.
- h. The Council **noted** the Friends of the Dales 'Living Verges' Campaign.
- i. The Council **noted** the Update on Settle Area Swimming Pool.
- j. The Council **noted** the YLCA White Rose Update 25 February; 4, 18, 25 March; 1, 8 April; YLCA Meeting Branch dates 22 June and 26 October; and the webinar training programme for April and May.
- k. The Council **noted** the YDNPA invitation to Parish Forum meeting on 19th May and **agreed** that Cllrs Tibbatts and Smith would provide possible topic ideas and attend this meeting.

1.12 Date and time of the Parish Council

The Council **confirmed** the date of the next Parish Council meeting as Monday 16th May 2022 to be held at Austwick Parish Hall. This meeting is **preceded** by the Annual Meeting of the Council at **6.00 pm** and **succeeded** by the Annual Parish Meeting at **7.30 pm**.

There being no further business to discuss the Chairman closed the meeting at 21.16.

Marijke Hill
Clerk to the Council