

Austwick Parish Council

Minutes of business conducted by Austwick Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with the Chairman, Cllr Goold, noted as approved by Parish Councillors by email responses on 6th April

Period 1: 24th February to 6th April 2020

1.1. Cancellation of meetings

- a. The Council noted that the clerk and RFO has been authorised take the decision to cancel the Annual Parish Meeting and the ordinary Parish Council meeting, both scheduled for 6th April 2020 (Resolution of Councillors by email on 17th March 2020).
- b. The Council noted that the clerk and RFO has been authorised to take the decision to cancel all public meetings until further notice and whilst the Government is bringing in legislation to remove the requirement for Parish Meetings to take place in person (Resolution of Councillors by email on 17th March 2020).

1.2. The Council noted that the clerk and RFO is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable under the Local Government Act 1972, Section 101. (Resolution of Councillors by email on 19th March 2020)

1.3. The Council confirmed the Minutes of Meeting 8 2019-2020, held on 24th February 2020.

1.4. Planning

a. To note planning applications received and actions taken

1. C/04/697 full planning permission for erection of agricultural building, Old Hall Farm, Feizor, Austwick.

The Council notified the YDNPA that it has no comments to make.

b. To note planning decisions received

1. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage, Limestoneber, Austwick. **Approved – Section 106.**
2. CL339 proposal to erect temporary fencing on The Allotment (West Riding), Austwick: Section 38 of the Commons Act 2006. **Consent granted.**
3. C/04/148M full planning permission for erection of 8 No. dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
4. C/04/47A householder planning permission for extension of existing living accommodation into garage/workshop; installation of 4 No. rooflights and alterations to windows and doors, The Weaving Shed, Greystonber Lane, Austwick.

Additional information and amended plans received, letter sent to YDNPA with The Council's further comments, response received from YDNPA, **Approved conditionally.**

c. To note additional and other planning matters

No additional or other planning matters were received.

1.5. To note reports and updates on parish matters other than maintenance

a. improvement of evening train service to Settle

The Council had received a reply from Rt Hon Julian Smith MP regarding improvement of evening train service to Settle that a copy of the Parish Council's letter, together with a letter from the MP has been sent to the Secretary of State for Transport, highlighting the Parish Council's suggestion to alter train timings from Leeds to Settle.

b. Additional defibrillator in Feizor

The Chairman, Cllr Goold, reports that he has agreed with Mr Alec Deary, and has documented this agreement by email exchange after Mr Deary consulted with all co-

organisers of the event that generated the 'AED Funds', that if Austwick Parish Council applies all or part of the AED Funds to the purchase, installation and maintenance of an AED in the settlement of Feizor, this will be deemed to be within the terms of the agreement made in December 2015. All Councillors have agreed that Cllr Gould should defer discussion of the matter with the proprietor of Elaine's Tearooms in Feizor in view of the current COVID-19 pandemic.

c. notices put up to seek to prevent car-born visitors to the Parish

All Councillors approved, by email dated 24th March, the proposal to incur a cost of £120, exclusive of VAT, for the supply of six notices to be installed by the Lengthsman on each of the three pairs of 30 limit signs on the highway entrances to Austwick village, asking visitors to stay away during the present pandemic.

1.6. To note actions regarding parish maintenance matters:

a. blocked drains between Helwith Bridge and Dry Rigg Quarry

The Council had received a reply that NYCC Highways is unable to give a date for the works regarding the blocked drains.

b. reported large pothole on Graystonber Lane

The Council had received a reply from NYCC Highways that the reported large pothole on Graystonber Lane does not meet their criteria for repair.

c. other issues relating to NYCC Highways

No other issues have been reported.

d. resurfacing of the Austwick to Clapham bridleway

The YDNPA Area Ranger has not responded to The Council's request for an update.

e. Hale Lane bridleway

The YDNPA Area Ranger has not responded to The Council's request for an inspection and assessment of the damage caused by the heavy rain in February.

f. other issues relating to YDNPA

No other issues have been reported.

g. Graystonber Lane and Clapham Road conservation verges

No reports received or actions taken.

h. extending the parish wildlife project

No reports received or actions taken.

i. other lengthsman duties or parish maintenance matters

No reports received or actions taken.

1.7. Finance

a. The total balance of the HSBC current account on 29 February 2020 as £10,896.15 comprising £9,296.00 parish council monies and £1,600.15 AED funds was **noted**.

b. The payment of £30.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning was **noted**.

c. The payment of £207.00 to YLCA for membership 2020-2021 was **noted**.

d. The payment of £228.90 to the clerk for salary for March 2020 and of £69.45 for expenses for January to March 2020 was **noted**.

e. The receipt of £1,700 as Ward Member Grants from CDC Cllrs Lis and Ireton was **noted**.

f. The payment of £1,800 to Wel Medical for the purchase of two iPad SP1 packages was **noted**.

g. The payment of £144 to iPrint Ltd for the purchase of 6 A2 notices Covid-19 was **noted**.

h. In light of the government's announcement on 23 March 2020 to introduce stringent lockdown measures in response to the coronavirus pandemic, PKF Littlejohn's instructions for the completion of the 2019/20 AGAR will not be issued until such time as there is more clarity over the implications for smaller authorities was **noted**.

- i. All Councillors approved, by email dated 31st March, the proposal to apply for internet banking

1.8. To note correspondence received

The Council had not **received** items of correspondence

1.9. To note items of information received

- a. Covid 19 community response details for parishioners
- b. cancellation of YDNPA Spring Parish Forum meeting on 19th May in Ingleton
- c. cancellation of Street Market and Fell Race 25th May 2020
- d. Water Cycle challenge on 4th July 2020 partly through Austwick
- e. NYCC: funding for supported bus services in 2020-2021 consultation to 9th March
- f. YLCA: White Rose Update 28 February, 6, 13, 23, 27 March 2020
- g. Letters of thanks for Ward Member Grants sent to CDC Cllrs Lis and Ireton
- h. NYCC: consultation on a new policy on developer contributions for education (parishes) – period to provide comments extended to 1st May 2020

Marijke Hill
Clerk to the Council