

**Austwick Parish Council**  
 Clerk: Marijke Hill, 4 Penny Green, Settle, North Yorkshire, BD24 9BT  
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### Notice and Agenda Meeting 1 2022-2023

The Parish Council will meet in the Parish Hall on **Monday 11<sup>th</sup> April 2022 at 7.30pm.**

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

#### 1.1 To receive apologies for absence.

#### 1.2 Code of Conduct and Declaration of Interests

- a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the Code of Conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

#### 1.3 To receive reports from the Police, District and County Councillors and YDNPA

#### 1.4 To confirm the Minutes of the Council Meeting 8 2021-2022 held on 21<sup>st</sup> February 2022.

#### 1.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

#### 1.6 Planning

##### a. planning applications

1. C/04/633C Householder planning permission for installation of 16 x solar PV panels onto existing garage within grounds of property, Suncroft, Graystonber Lane, Austwick. To **note** that the deadline to provide comments was on or before 23 March and to **ratify** the decision to notify the YDNPA that the Council had no comments to make.
2. C/04/703A Householder planning permission for erection of single storey extension, 5, Town Head Lane, Austwick. To **note** that the deadline to provide comments was on or before 24 March and to **ratify** the decision to notify the YDNPA that the Council had no comments to make.
3. C/04/8A Householder planning permission for installation of green roof system to existing flat roof extension; erection of green oak conservatory to west elevation and siting of garden shed, Green Haven, Main Street, Austwick. To **note** that the deadline to provide comments is on or before 12<sup>th</sup> April.

##### b. planning decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. ***Not yet decided.***
2. C/04/698 full planning permission for siting of three shepherds huts for holiday let accommodation, creation of limestone hardcore track, and installation of package treatment plant (amended description), Crummack Farm, Austwick. ***Not yet decided.*** To **ratify** the decision to notify YDNPA that the Council still had no comments to make.
3. C/04/60B full planning permission for conversion of barn to form local occupancy dwelling or holiday let at Newfield Barn, Wharfe, Austwick. ***Not yet decided.***
4. C/04/703 Householder planning permission for erection of single storey extension, 5, Town Head Lane, Austwick. ***Withdrawn.***
5. C/18/146E/DIS1 Approval of details reserved by Condition 7 (risk assessment) of C/18/146E, Long Lane, Thwaite Lane and Thwaite Wood, Ingleborough Estate, Clapham. ***Discharge approved.***

- c. To receive/consider additional and other planning matters
- 1. Ingleborough Estate Woodland Management

**1.7 To receive reports and decide actions regarding parish and parish council matters other than maintenance**

- a. Parish Council elections on 5<sup>th</sup> May 2022
- b. The Parish Council's views on the Government response to the Glover report
- c. Plans for the Annual Parish Meeting on 16<sup>th</sup> May

**1.8 To discuss and decide actions regarding parish maintenance matters**

- a. issues relating to NYCC Highways
- b. issues relating to YDNPA
- c. posts on Townhead Lane verge
- d. Litter on Holm Lane
- e. Graystonber Lane and Clapham Road conservation verges
- f. Feizor notice board
- g. lengthsman duties or parish maintenance matters

**1.9 Finance**

- a. To **note** the total balance of the HSBC current account bank on 31<sup>st</sup> March 2022 as £12,911.70 with £12,797.35 parish council monies and £114.35 AED funds.
- b. To **approve** the Summary of Receipts and Payments for the Financial Year 2021-2022 and the Annual Accounts 2021-2022 versus Annual Accounts 2020-2021
- c. To **verify** the bank reconciliation for the Financial Year 2021-2022
- d. To **resolve** that the Council be exempted from external audit for the year 2021-2022 as its annual turnover does not exceed £25,000
- e. To **approve** the expenditure above £100 paper for the Financial Year 2021-2022
- f. To **note** receipt of £1,050 from YDNPA for procurement and planting of 7 trees on the conservation verges
- g. To **approve** payment of £35.00 to Charlotte Wilkinson for 7 weeks of bus shelter cleaning.
- h. To **approve** payment of £60.00 to YLCA for a two parts councillor training course
- i. To **approve** payment of £96.01 to CDC for delivery of three boxes of dog waste bags
- j. To **approve** payment of £15.00 to Austwick Parish Hall Council for the hire of the Hall on 21<sup>st</sup> February
- k. To **approve** payment of £215.00 to YLCA for membership 2022-2023
- l. To **approve** payment to Craven Garden Care of £129.60 for maintenance on outlying areas; and £77.00 for other lengthsman services, both for February.
- m. To **approve** payment to Craven Garden Care of £162.00 for maintenance on outlying areas; and £1,223.40 for tree planting on conservation verges, both for March.
- n. To **note** the Lengthsman Services Report – comparison of budget versus actual costs to 31 March 2021.
- o. To **approve** payment of £200.00 to support the production of the parish newsletter as a donation under the Local Government Act 1972, Section 142
- p. To **approve** application of the NJC Salary Award 2021-2022 to the Parish Clerk's salary, to **approve** payment of £46.20 representing 11 months back pay at the increased SCP 15 rate of £249.00 per month compared with £244.80 per month, the payment of £249.00 as salary at SCP 15 rate for the month of March 2022 and the payment of salary at SCP 16 rate of £254.00 per month, compared with £249.60 per month, with effect from 1st April 2022. To **approve** payment of £60.86 to the clerk as expenses for the period January to March 2022.

- q. To **approve** payment of £285 to Ken Jowett for replacement of Feizor notice board.
- r. To **consider** other financial issues: to **note** approved bank mandate

#### **1.10 To receive and respond to correspondence**

#### **1.11 To receive and respond to items of information**

- a. Open Meeting regarding helping Ukrainian refugees on 19 March and NALC Briefing on Ukraine
- b. NYCC: planned road closure notification SW-34066: High Street to Wood Lane, Austwick for a period of 7 days between 31<sup>st</sup> March and 6<sup>th</sup> April 2022 to allow for urgent Yorkshire Water works to repair burst water main.
- c. Toll Bar Platinum Jubilee wood planting 19 March
- d. NALC Legal Briefing LO1-22: Code of recommended practice on Local Authority Publicity (England) Publicity during the pre-election period; NALC Smaller Councils Committee letter
- e. Report by Green Lane Association (GLASS), the UK user group, supporting the rights of all users to access byways and unsurfaced roads
- f. Government response to the report on Local Government Ethical Standards
- g. NYCC: Notice and Agenda for the meeting of Skipton and Ripon Area Constituency Committee on Thursday 10 March 2022; Area Locality Roadshow on 4<sup>th</sup> April for Skipton and Ripon residents to find out about the upcoming changes in local government
- h. Friends of the Dales 'Living Verges' Campaign
- i. Update on Settle Area Swimming Pool
- j. YLCA: White Rose Update 25/2; 4/3; 18/3; 25/3; 1/4; Meeting Branch dates 22 June and 26 October; webinar training programme April and May

#### **1.12 Date and time of the Parish Council**

To **confirm** the date of the next Parish Council meeting as Monday 16<sup>th</sup> May 2022 to be held at Austwick Parish Hall. This meeting is **preceded** by the Annual Meeting of the Council at **6.30pm** and **succeeded** by the Annual Parish Meeting at **7.30pm**.

**Marijke Hill**  
**Clerk to the Council**