

Austwick Parish Council
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Notice and Agenda Meeting 1 2023-2024

The Parish Council will meet in the Parish Hall on **Monday 17th April 2023 at 7.30 pm.**

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

1.1 To receive apologies for absence.

1.2 Code of Conduct and Declaration of Interests

- a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the Code of Conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

1.3 To receive reports from North Yorkshire Councillor and North Yorkshire Police.

1.4 To confirm the Minutes of the Council Meeting 8 2022-2023 held on 27th February 2023.

1.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

1.6 Planning

a. planning applications

1. C/04/701A Householder planning permission for erection of rear extension and other alterations at 2, Hall Close, Austwick. To **note** that the deadline to provide comments was on or before 24 March 2023 and to **ratify** notifying the YDNPA that the Council had no comments to make regarding the proposals for change to the property, other than that conditions be included in any planning consent regarding storage of equipment within the site boundaries, no parking of vehicles associated with on site construction on the highway and building work operation hours.
2. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. To **note** that the deadline to provide comments is on or before 13 April 2023 and that an extension of time could not be agreed due to this planning application to be presented to the YDNPA Planning Committee meeting on 18th April. To **ratify** notifying the YDNPA that the Council considered the new proposals, taken overall, to be a significant improvement over the pre-existing ones in terms of both the mix of housing proposed and the design details and that the Council's comments are concerned only with the detail of the conditions that will be imposed on the planning consent.
3. C/04/708A Householder planning permission for addition of open sided porch to front door, replacement of existing windows with new aluminium clad windows, enlargement of three windows to form window seats, replacement of one window on the rear elevation with French doors, replacement of sliding white uPVC patio doors on the rear elevation with French windows, relocation of utility room door, substitution of existing SW slate roof with Solar Tile solution, re-roof of NE roofs using existing materials, substitution of large Velux roof window with glass roof within lean-to roof pitch, addition of new Velux roof window, removal of existing oil fired boiler and oil tank and installation of air source heat pump at Scar Close Farm, Kiln Hill Lane, Austwick. To **note** that the deadline to provide comments is on or before 30 March and that an extension of time until 19 April has been agreed.
4. C/04/43B Householder planning permission for erection of rear extension at Old School, Townhead Lane, Austwick To **note** that the deadline to provide comments is on or before 13 April and that an extension of time until 21 April has been agreed.

5. C/04/609B Full planning permission for the proposed continuation of the winning and working of mineral until 31 December 2034, with a lateral and deepening extension of the extraction area down to 127 metres above Ordnance Datum within the existing site and revised restoration proposals to be completed by 31 December 2035 at Dry Rigg Quarry, Helwith Bridge, Horton in Ribblesdale. To **note** that this planning application is to be considered at the YDNPA Planning Committee meeting being held on 18 April 2023 at Yoredale, Bainbridge, starting at 1.00pm.
- b. planning decisions
 1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. ***Not yet decided.***
 2. C/18/637 full planning permission for works to undertake an archaeological excavation of a medieval structure at Clapham Bottoms, Austwick (Grid Ref SD 75986 72388). ***Approved conditionally.***
 3. C/04/704A Full planning permission and further additional information for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. ***Not yet decided.***
 4. C/04/643J and C/04/643K/LB Householder planning permission and Listed Building consent for alterations to the single storey wing at Harden House, Holm Lane, Austwick. ***Not yet decided***
 5. C/04/64H Section 73 application for variation of Condition 2 of C/04/64G (Full planning permission for conversion of barn to single dwelling with local occupancy/holiday let restriction) in respect of installation of two additional windows to west elevation as required to conform to building regulations at Lawsons Barn, Wharfe, Austwick. ***Not yet decided***
 6. C/04/607R/LB Listed building consent to remove existing single glazed wooden windows from the front and roadside gable and replace with double glazed windows on a like for like basis at Townhead Cottage, Townhead Lane, Austwick. ***Not yet decided***
 7. C/04/706A Full planning permission for change of use, extension and alterations of former agricultural building to form local occupancy residential use and short term holiday-let, together with installation of package sewage treatment plant at Roadside Barn off Clapham Road, Austwick. ***Not yet decided***
 - c. To receive/consider additional and other planning matters
 - 1 YDNPA new Local Plan 2023-2040 consultation and views sought on potential housing development sites until 12 May 2023.
 - 2 Clapham cum Newby Parish Council draft Neighbourhood Plan consultation until 8 May 2023.
- 1.7 To receive reports and decide actions regarding parish and parish council matters other than maintenance**
- a. defibrillator matters
 - 1 additional defibrillator for Wharfe
 - 2 to purchase three sets of dual use defibrillator pads for the Austwick and Feizor defibrillators
 - b. resident's initiative to place a bench in the parish
 - c. Plans for the Annual Parish Meeting on 22nd May 2023
 - d. to consider the installation of CCTV cameras in the village
 - e. to consider financial support towards the costs of the Austwick Parish newsletter
- 1.8 To discuss and decide actions regarding parish maintenance matters**
- a. reported road condition on Townhead Lane to North Yorkshire Council Highways
 - b. other issues relating to NYC Highways

- c. other issues relating to YDNPA
- d. Graystonber Lane and Clapham Road conservation verges
- e. damaged wall and overflowing surface water drain at South View car park
- f. lengthsman duties or parish maintenance matters

1.9 Finance

- a. To **note** the total balance of the HSBC current account bank on 31st March 2023 as £11,517.12.
- b. To **verify** the bank reconciliation to 31st March 2023.
- c. To **approve** papers for the Financial Year 2022-2023:
 - 1 Summary of Receipts and Payments and to **note** the total of all receipts as £15,599 and the total of all expenditure as £16,994, resulting in a deficit of £1,395.
 - 2 Annual Accounts 2022-2023 versus Annual Accounts 2021-2022.
 - 3 Annual Bank Reconciliation.
 - 4 Expenditure over £100 exclusive of vat.
- d. To **resolve** to be exempted from external audit for the financial year 2022-2023 as its turnover does not exceed £25,000.
- e. To **approve** payment of £52.50 to Charlotte Wilkinson for 7 weeks of bus shelter cleaning.
- f. To **approve** payment to Craven Garden Care of £181.20 for general maintenance; £115.20 for maintenance on village greens; and £26.85 for maintenance on miscellaneous grounds, all for March.
- g. To **note** the Lengthsman Services Report – comparison of budget versus actual costs to 31 March.
- h. To **approve** payment of £218.00 to YLCA for membership subscription to 31 March 2024.
- i. To **approve** payment of £30 to Austwick Parish Hall Council for the hire of the Hall on 16 January and 27 February.
- j. To **approve** payment to the clerk of £328.80 as salary for March; £334.80 as salary for April; and £76.11 as expenses for January to March.
- k. To **consider** other financial issues

1.10 To receive and respond to correspondence

1.11 To receive and respond to items of information

- a. The Council to **note** the latest NYC Local Government Review update as well as the Parish and Town Council communications pack on climate.
- b. Reported litter problem on A65 and B6480 verges.
- c. The Council to **note** the YDNPA woodland recreation grants in collaboration with the Woodland Trust as part of the Northern Forest Partnership for Climate.
- d. Yorkshire Dales Millennium Trust request for support to secure funding for the Meadow Rescue Project
- e. The Council to **note** the YLCA White Rose Bulletins 3/3; 17/3; 30/3.

1.12 Date and time of the Parish Council

To **confirm** the date of the next Parish Council meeting as Monday 22nd May 2023 to be held at Austwick Parish Hall. This meeting is **preceded** by the Annual Meeting of the Council at 6.00 pm and **succeeded** by the Annual Parish Meeting at 7.30 pm.

Marijke Hill
Clerk to the Council