

Agenda: Meeting 2 2018-2019

The Parish Council will meet on **Monday 21st May 2018 at 8.00pm** in the Parish Hall, immediately after the Annual Meeting of the Parish Council.

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

2.1 To receive apologies for absence

2.2 Code of Conduct and Declaration of Interests

- a. To record Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the code of conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

2.3 To receive reports from the Police, District and County Councillors and YDNPA

2.4 To confirm the Minutes of the Meeting 1 2018-2019 (9th April 2018)

2.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

2.6 Planning

a. To consider applications

1. NYCC: CA6 application to transfer a right of common in Gross Long Scar, Austwick (CL85) – right entries 30, 43, 44 and 48.
2. C/04/643C and D/LB: full planning permission and listed building consent for alterations to, and extension of single storey wing, Harden House, Austwick; and C/04/643E: listed building consent for internal alterations to dwelling; insertion of new window to east elevation and housing of 4 no. ground source heat pump units in basement, Harden House, Austwick.
3. C/04/611H and J/LB: full planning permission and listed building consent for alterations to barn/garage to incorporate garaging, store, home office, art studio and a guest bedroom suite to be used in conjunction with the main dwelling and installation of photovoltaic roof covering, with glazed lantern roof light, installation of flue pipes and air source heat pump, Harden House, Austwick.
4. C/04/622B: full planning permission for erection of garden room extension to south-east elevation; replacement of existing outbuilding to north-east corner of dwelling with new utility room; extension and alteration of existing garage, Harden Coach House, Clapham Road, Austwick.

b. To receive decisions

1. C/04/685 amended description of development: full planning permission for conversion of barn to form one local occupancy dwelling or holiday let; change of use of agricultural land to form domestic curtilage; works to the vehicular access and provision of a new mini sewage treatment plant, White Sike Barn, Far End Farm, Wharfe. **Approved/Section 106.**
2. C/04/683B and 683C/LB consent and listed building consent for removal of cement-based render and replace with lime-based render to east facing gable end of dwelling, Stockdale Cottage, Kiln Hill Lane, Austwick. **Approved conditionally.**
3. C/04/612E full planning permission for erection of agricultural building, Silloth House, Austwick. **Not yet decided.**
4. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage at

- Limestoneber, Austwick. **Not yet decided.**
5. C/04/148L full planning permission for erection of 8 no. dwellings, land adjacent to Well Spring Cottage, Pant Lane, Austwick. **Not yet decided.**
- c. To receive/consider any additional planning matters
- 2.7 To receive reports and updates on parish matters other than maintenance**
- a. reported fly tipped materials on Holm Lane
- b. To discuss and decide action re Annual Parish Meeting
- 2.8 To discuss and decide future actions re parish maintenance matters including:**
- a. blocked drains between Helwith Bridge and Dry Rig Quarry
- b. Sycamore saplings on the road bridge near Wharfe
- c. other issues relating to NYCC Highways
- d. Oxenber and Wharfe Woods: update on outstanding maintenance work and creation of a baseline of the floral habitats
- e. maintenance on Austwick to Clapham bridleway
- f. maintenance on PROW from Austwick to Wood End Farm at Wharfe
- g. BW fingerpost on Wood Lane
- h. other issues relating to YDNPA
- i. encroached vegetation on road from Wharfe Bow Bridge to Newfield House in Wharfe
- j. other lengthsman duties or parish maintenance matters
- 2.9 Finance**
- a. To note the total balance of the HSBC current account on 30 April 2018 as £14,243.76 comprising £12,643.61 parish council monies and £1,600.15 AED funds
- b. To note the VAT reclaim of £500.20 for the Finance Year 2017-2018
- c. To approve Explanation of Variances for Finance Year 2017-2018
- d. To approve Section 1: Annual Governance Statement 2017-2018
- e. To approve Section 2: Annual Accounting Statement 2017-2018
- f. To approve Certificate of Exemption of the Annual Return part 2 2017-2018
- g. To approve payment of £30.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning
- h. To review Lengthsman Services Report – comparison of budget vs actual costs
- i. To consider an increase of clerk's salary scale SCP21 to £213.52 per month with effect from 1st April 2018
- j. To approve payment of £213.52 to the clerk for salary for April 2018
- k. To approve payment of £21.60 to Harrison and Cross Ltd for removal of redundant wires on outer wall at Crossleigh Stores
- l. To consider other financial issues
- 2.10 To receive and respond to correspondences**
- a. Wood House Farm 'for sale' sign at the bottom of Wood Lane, adjacent to the post box register to North Yorkshire Community Messaging for receiving latest crime notifications
- b. appeal by North Yorkshire PCC re 2018 National Rural Crime Survey
- c.
- 2.11 To receive and respond to items of information**
- a. YDNPA: comments sent on draft Management Plan for 2019-2024
- b. YDNPA: Spring Parish Forum Meeting notes
- c. GDPR: YLCA to offer Data Protection Officer Service; Amendment to the General Data Protection Regulation bill; CDC: Data Protection Officer - Urgent Update and Information Commissioner's statement on Amendment to the GDPR.
- d. Community care in Craven (including the future of Castleberg Hospital)
- 2.12 Co-option of additional parish councillor to fill the 'Ordinary Vacancy'**
- 2.13 To confirm the date and time of the meeting of the Parish Council as Monday 3rd July 2018 at 7pm at Austwick Parish Hall, immediately followed by the Annual Parish Meeting at 8pm.**

Marijke Hill Clerk to the Council