

Austwick Parish Council
Meeting 2 2022-2023 – Monday 16th May 2022
Minutes

This meeting succeeded the Annual Meeting of the Council and started at 6.12 pm.

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation: There were no residents in attendance.

2.1 Present: Cllrs Peter Goold (Chairman), David Dewhirst, Mark Robinson and Kate Smith.
In attendance: Parish Council Clerk Marijke Hill.

Apologies for non-attendance: Cllr Barbara Tibbatts

2.2 Code of Conduct and Declaration of Interests.

- a. Cllr Robinson **recorded** a Personal Interest in relation to item 2.6a2: planning application received at Stable Cottages, Clapham Road.
- b. No requests were made for dispensation in connection with items on this agenda.

2.3 Police, District and County Councillors and YDNPA Reports:

The Council had **received** the written police report, which contained 9 incidents during the period between 11th April and 11th May 2022, all minor.

There were no reports from the District and County Councillors and the YDNPA.

2.4 Minutes of Meeting 1 2022-2023

The Council **resolved** that the Minutes of Meeting 1 held on 11th April 2022, should be **confirmed** and signed by the Chairman, Cllr Goold, as a true and accurate record.

2.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

The Council **noted** no Matters from previous meetings were reported.

2.6 Planning

a. Applications

1. C/04/78E Section 73 application for variation/removal of conditions 2 and 6 of C/04/78D (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let and installation of package treatment plant) in respect of design changes, Sandford Barn, Wharfe, Austwick. The Council **agreed** to notify the YDNPA that the revised proposal includes changes to fenestration, which are significant as they materially affect the appearance of the consented development. The applicant has referred to alternative options in the Design & Access Statement, which are acceptable to them, for example using an existing hayloft opening, which would seem to present a less intrusive design both to the barn and its surrounding environment.
2. C/04/149C Householder planning permission for demolition of existing lean to and replacement with larger lean to, Stable Cottage, Clapham Road, Austwick. The Council **agreed** to notify the YDNPA that it had no comments to make.
3. C/04/135A Householder planning permission for erection of single storey front extension, erection of single storey rear extension with green roof and installation of two roof lights connecting existing property to garage, and patio doors to rear garden; installation of four velux windows to existing rear roof slope; relocation of main entrance on side elevation to front elevation of existing garage; installation of two velux windows to roof of garage; existing main entrance door to be infilled with matching stone and clear window created; existing obscure bathroom window to south east elevation converted to clear window for bedroom; creation of new opaque window on south east elevation (bathroom); and installation of air source heat pump to rear garden, 6 Hall Close, Austwick. The Council **agreed** to notify the YDNPA that it had no comments to make.

b. Decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
2. C/04/698 full planning permission for siting of three timber pods for holiday let accommodation, creation of limestone hardcore track, and installation of package treatment plant (amended description), Crummack Farm, Austwick. **Not yet decided.**
3. C/04/60B full planning permission for conversion of barn to form local occupancy dwelling or holiday let at Newfield Barn, Wharfe, Austwick. **Approved – Section 106**
4. C/04/633C Householder planning permission for installation of 16 x solar PV panels onto existing garage within grounds of property, Suncroft, Graystonber Lane, Austwick, **Approved conditionally**
5. C/04/8A Householder planning permission for installation of green roof system to existing flat roof extension; erection of green oak conservatory to west elevation and siting of garden shed, Green Haven, Clapham Road, Austwick. **Approved conditionally**

c. Additional and other planning matters

1. Ingleborough Estate Woodland Management
The Council had **received** correspondence from the Ingleborough Estate that the three temporary 'no parking' signs, erected at Thwaite Lane / Townhead junction were vandalised. The Council **ratified** the decision to reply to Mr Farrer, expressing regret that this vandalism had taken place and offering its assistance in providing any information it may obtain to resolve the matter. However, the Council pointed out that the vandalised 'no parking' signs were incomplete in providing necessary information to all lane users. The Council **noted** the reply by Mr Farrer that the contractor will be asked to make another sign, adding the hours of operation, reason for the no parking, apology for inconvenience caused and the fact that they are temporary so will be removed once seasonal harvesting is complete.
The Council also **ratified** the decision to contact Mr Farrer again, following residents' complaints that a number of HGVs had driven over and subsequently damaged the grass verge on Townhead Lane in an effort to avoid damaging parked vehicles and **noted** the new 'no parking' signs were not erected at this time. The Council **noted** the reply by Mr Farrer, explaining that the tractor and trailer deliveries were used only once as they were preparing the stacking and turning area at the junction of Thwaite and Long Lanes and were no different in size from tractors and stock trailers that regularly use Townhead Lane. Mr Farrer agreed that damage to the verge needs to be avoided.

2.7 To note reports and updates on parish and parish council matters other than maintenance

There were no reports and updates reported.

2.8 To note actions regarding parish maintenance matters:

- a. collapsed road sign on junction Stackhouse Lane with Helwith Bridge Road
The Council had **reported** the collapsed road sign, opposite the Dry Rigg Quarry entrance, to NYCC and **noted** the situation is unchanged. The Council **agreed** to review this matter at the next Parish Council meeting on 4th July.
- b. other issues relating to NYCC Highways
The Council was **informed** that an incident had occurred on Crummack Lane when a bale was knocked off a farmer's trailer by overhanging tree branches and hit a pedestrian on the highway. The Council **ratified** the decision to ask Highways to investigate if those large trees can be trimmed / removed or their growth can otherwise be kept in control as a matter of urgency so that further incidents can be avoided. The Council **agreed** to discuss this matter further at the next Parish Council meeting on 4th July.
- c. issues relating to YDNPA
The Council **noted** that no issues relating to YDNPA were reported.

- d. Litter on Holm Lane
Cllr Dewhirst **reported** that he had held positive conversations with the proprietors of both Dalesbridge and Orcaber camping and caravan sites and had agreed that we would inform them if the Council believes any of their visitors are contributing to a litter problem.
- e. Graystonber Lane and Clapham Road conservation verges
The Council was **informed** that all the trees are now planted by the lengthsman on Graystonber Lane and Clapham Road to mark The Queen's Platinum Jubilee. Cllr Dewhirst **reported** that the YDNPA Wildlife Conservation Officer Mark Hewitt will be leaving his role after 14 years in service and Cllr Dewhirst will meet his successor soon to discuss the further funding for the next phase of development of both verges.
- f. lengthsman duties or parish maintenance matters
No lengthsman duties or parish maintenance matters were reported.

2.9 Finance

- a. The Council **noted** the total balance of the HSBC current account bank on 30th April 2022 as £9,793.63 with £9,679.28 parish council monies and £114.35 AED funds.
- b. The Council **approved** the Explanation of Variances paper for the Financial Year 2021-2022.
- c. The Council **noted** receipt of £6,500 from CDC as first instalment of the precept on 4th May.
- d. The Council **approved** payment of £25.00 to Charlotte Wilkinson for 5 weeks of bus shelter cleaning.
- e. The Council **approved** payment to Craven Garden Care of £279.90 for maintenance on village greens; £277.20 for maintenance on village verges; £93.75 for maintenance on outlying areas; and £128.70 for maintenance on conservation verges, all for April.
- f. The Council **noted** the Lengthsman Services Report – comparison of budget versus actual costs to 30 April, showing the total receipts and total expenditure to 31st March 2022 for the conservation verges as one figure.
- g. The Council **approved** payment of £15.00 to Austwick Parish Hall Council for the hire of the Hall on 11th April.
- h. The Council **approved** payment of £254.00 per month to the clerk as salary for April and May 2022.
- i. The Council **considered** one other financial issue and **noted** receipt of £50 from Austwick Women's Institute as payment for one tree as part of the Queen's Green Canopy initiative to mark The Queen's Platinum Jubilee.

2.10 Correspondence received

The Council **noted** it had not received any correspondence.

2.11 To note and respond to items of information

- a. The Council **confirmed** that Cllr Smith will attend the YDNPA Parish Forum meeting on 19th May and **noted** nominations for a parish representative ("Parish Member") to sit on the Yorkshire Dales National Park Authority to represent the Craven West parishes which fall within the national park.
- b. The Council **noted** the YLCA White Rose Update 14/4; 29/4; 6/5; 13/5; and the webinar training programme for June and July
- c. The Council **noted** the Craven District Council Consultation on proposals to provide additional electric vehicle charging points, two fast electric vehicle charging points on Ashfield, Settle, and additional overnight parking places order amendments to a maximum of 5 parking spaces to the overnight motorhome parking spaces at Greenfoot Car Park, Settle.

2.12 Date and time of the Parish Council

The Council **confirmed** the date of the next Parish Council meeting as Monday 4th July 2022 to be held at Austwick Parish Hall at 7.30 pm.

There being no further business to discuss the Chairman closed the meeting at 18.50.

Marijke Hill

Clerk to the Council