

**Austwick Parish Council**  
**Meeting 2 2023-2024 – Monday 22<sup>nd</sup> May 2023**  
**Minutes**

This meeting succeeded the Annual Meeting of the Parish Council and started at 18.05.

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**Public Participation:**

Mr Tibbatts participated at item 2.6a.3.: planning application for conversion of barn to form local occupancy dwelling or holiday let at Newfield Barn, Wharfe.

**2.1 Present:** Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, and Mark Robinson.

**In attendance:** Parish Council Clerk Marijke Hill and four members of the public.

**Apologies for non-attendance:** Cllr Kate Smith.

**2.2 Code of Conduct and Declaration of Interests.**

- a. Councillors did not **record** any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this agenda.
- b. No requests were made for dispensation in connection with items on this agenda.

**2.3 Police, District and County Councillors Reports:**

The Council had **received** the written police report, which contained 5 incidents in the parish and in the surrounding area during the period between 16<sup>th</sup> April and 20<sup>th</sup> May 2023, all of a minor nature.

There was no report from the North Yorkshire Council Councillor.

**2.4 Minutes of Meeting 1 2023-2024**

The Council **resolved** that the Minutes of Meeting 1 held on 17<sup>th</sup> April 2023, should be **confirmed** and signed by the Chairman, Cllr Goold, as a true and accurate record.

**2.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

- a. YDNPA Parish Forum meeting, held on 18<sup>th</sup> May  
Cllr Robinson **reported** on the three main topics discussed at the Parish Forum meeting, being visitors trends, significant projects for 2023-2024, and the Local Plan 2023-2040.  
The number of visitors to the National Park are quite substantially down since the 1990s and the main hotspots are Grassington, Malham Cove, Three Peaks walk, and C2C cycle route.  
The 'Farming in Protected Landscapes' project will help farmers and land managers to make the transition to a new system of support. Investments on the Rights of Ways mean that 91% of routes were easy to use last year. The 'Catchment Sensitive Farming' project sets out to reducing diffuse pollution from agriculture, provide advice to 100s of farmers each year, and gives grants to carry out improvements. The 'Sustainable Development Fund' supports local projects that bring economic, social and environmental benefits and £155,000 is available in grants for 2023-2024. The 'Grow Back Greener' project, led by the Woodland Trust with funding from the Nature for Climate Fund, provides funds for the creation of 60 ha of new native broadleaf woodland.  
The YDNPA continues to prepare the National Park Management Plan for 2025-2029, as well as the Yorkshire Dales Local Plan 2023-2040, which focusses on a housing strategy of all new housing to be 'principal residency' only and providing a target of 20 to 30 affordable homes per annum.

## 2.6 Planning

### a. Applications

1. C/04/683F Householder planning permission for installation of externally mounted air source heat pump at Stockdale Cottage, Kiln Hill Lane, Feizor. The Council **noted** that the deadline to provide comments was on or before 11 May 2023 and it **ratified** notifying the YDNPA that the Council had no comments to make.
2. C/04/118Q Full planning permission for change of use of 4 No. Bedrooms and Bathrooms from Bed & Breakfast use to residential use, with no internal or external alterations (retrospective) at Austwick Hall, Town Head Lane, Austwick The Council **noted** that the deadline to provide comments was on or before 12 May 2023 and it **ratified** notifying the YDNPA that the Council had no comments to make.
3. C/04/60E Section 73 application to vary Condition 2 (design details to retain shippon to form stables including re-roofing; raise roof of outbuilding and extend to the north) & Condition 10 (owl nest box - barn owl nesting box to be provided to main barn) of C/04/60B (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let) at Newfield Barn, Wharfe, Austwick. The Council **agreed** to notify the YDNPA that, whilst it has no objection to the proposed changes to the existing planning consent, some of the proposed materials to be used on the proposed extension to the outbuilding may not be appropriate in the context of the Authority's planning policy L3 and the Council asked that these comments are considered by the Planning Authority when deciding their next steps in processing this application.

### b. Decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
2. C/04/704A Full planning permission for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. **Not yet decided.**
3. C/04/643J and C/04/643K/LB Householder planning permission and Listed Building consent for alterations to the single storey wing at Harden House, Holm Lane, Austwick. Amended plans **approved conditionally.**
4. C/04/64H Section 73 application for variation of Condition 2 of C/04/64G (Full planning permission for conversion of barn to single dwelling with local occupancy/holiday let restriction) in respect of installation of two additional windows to west elevation as required to conform to building regulations at Lawsons Barn, Wharfe, Austwick. **Not yet decided**
5. C/04/607R/LB Listed building consent to remove existing single glazed wooden windows from the front and roadside gable and replace with double glazed windows on a like for like basis at Townhead Cottage, Townhead Lane, Austwick. **Approved conditionally.**
6. C/04/706A Full planning permission for change of use, extension and alterations of former agricultural building to form local occupancy residential use and short term holiday-let, together with installation of package sewage treatment plant at Roadside Barn off Clapham Road, Austwick. **Not yet decided**
7. C/04/701A Householder planning permission for erection of rear extension and other alterations at 2, Hall Close, Austwick. **Not yet decided**
8. C/04/708A Householder planning permission for addition of open sided porch to front door, replacement of existing windows with new aluminium clad windows, enlargement of three windows to form window seats, replacement of one window on the rear elevation with French doors, replacement of sliding white uPVC patio doors on the rear elevation with French windows, relocation of utility room door, substitution of existing SW slate roof with Solar Tile solution, re-roof of NE roofs using existing materials, substitution of large Velux roof window with glass roof within lean-to roof pitch, addition of new Velux roof window, removal of existing oil fired boiler and oil tank and installation of air source heat pump at Scar Close Farm, Kiln Hill Lane, Feizor. **Not yet decided**
9. C/04/43B Householder planning permission for erection of rear extension at Old School, Townhead Lane, Austwick. **Approved conditionally.**
10. C/04/609B Full planning permission for the proposed continuation of the winning and working of mineral until 31 December 2034, with a lateral and deepening extension of the extraction

area down to 127 metres above Ordnance Datum within the existing site and revised restoration proposals to be completed by 31 December 2035 at Dry Rigg Quarry, Helwith Bridge, Horton in Ribblesdale. **Approved – Section 106.**

11. C/04/643L and C/04/643M/LB Householder planning permission and Listed Building Consent for installation of inset solar pv panels to the south west roof elevation of the single storey wing at Harden House, Holm Lane, Austwick. **Not yet decided.**

**c. Additional and other planning matters**

1. The Council had **received** a decision from the YDNPA to give consent for the removal of one maple at 1 Hall Close, Austwick, on the condition that a replacement tree of native species is planted within the first planting season after felling.

**2.7 To note reports and updates regarding parish and parish council matters other than maintenance**

**a. defibrillator matters**

- 1 The Chairman, Cllr Goold, **reported** that the new defibrillator was installed on the external wall of Orchard Cottage in Wharfe and that this is in full working order and operational as registered on the national database “The Circuit”. The parish First Responder, Mr Eddie Styles, will include the new defibrillator on his weekly inspections. On behalf of the Council, the Chairman, Cllr Goold, had expressed grateful thanks to the owners of Orchard Cottage for allowing the defibrillator to be bolted to the external wall of their property.

**b. Resident’s initiative to place a bench in the parish**

Cllrs Goold and Dewhirst and Mrs Henry had discussed various alternative locations for the bench, but none had proved feasible. Mrs Henry has donated the bench to be installed in the churchyard.

**c. Restricted Byway and Byway Open To All Traffic at Thwaite Lane – NYC report on the agenda for the ‘Environment Directorate-Corporate Director and Executive Member – Highways and Transportation Meeting on 19<sup>th</sup> May**

The Council **noted** the contents of the report, containing the Parish Council’s previously made statements, and **noted** the NYC recommendation to adopt a neutral stance in its submission to the Secretary of State.

The Council **ratified** to notify NYC to not make a representation to the meeting on 19<sup>th</sup> May and to reiterate the Parish Council’s position that the 2004 application failed the Winchester test and that none of the NERCA exceptions apply to this application.

The Council **considered** submitting a statement in due course when invited by the Inspector to be appointed by the Secretary of State.

The Council further **noted** correspondence received from the senior surveyor operating on behalf of Ingleborough Estate, reiterating their position to remain firmly opposed to the BOAT application. The Council **noted** that the Chairman, Cllr Goold, had written by email to the senior surveyor setting out in detail the Parish Council’s position on the matter, and had copied his email to Mr Farrer at the Ingleborough Estate and to the Clerk of Clapham-cum-Newby Parish Council.

**2.8 To note actions regarding parish maintenance matters:**

**a. issues relating to NYC Highways**

The Council was **informed** that the verges on both sides of the junction of Clapham Road and the A65 are overgrown and in need of clearing. In addition, looking south, the trees on the A65 verge are obscuring the view and are thus limiting the visibility. The Council **agreed** to contact NYC Highways and ask them to survey and carry out the necessary work to enable this junction to be used safely by vehicles.

**b. footbridge damage at Little Bridges**

The Council had **received** representations about the recent damage to the footpath at ‘Little Bridges’ and had **contacted** the YDNPA Area Ranger to arrange for an inspection and for necessary repairs.

- c. other issues relating to YDNPA  
The Council **noted** that no other issues relating to YDNPA were reported.
- d. Graystonber Lane and Clapham Road conservation verges  
Cllr Dewhirst **reported** that the wildflowers are growing well on the verge at Graystonber Lane and that the three areas on the verge of Clapham Road have been seeded. A site meeting with the YDNPA Wildlife Conservation Officer, Tony Serjeant, and team member Rachel Brindle, to discuss further funding for the conservation verges, will be arranged when the newly seeded wildflowers start to grow, later in the summer.
- e. damaged wall at South View car park  
The Council had **contacted** Yorkshire Housing again for them to take urgent action regarding the unsafe damaged wall and to realign and repair the external wall, first reported to them in July 2022. The Council **noted** their response that this work is on their system and that they had forwarded the Parish Council's request to their contractors. The Council **agreed** to monitor the situation and report back at the next Parish Council meeting.
- f. lengthsman duties or parish maintenance matters  
Cllr Dewhirst **reported** that the lengthsman will not cut the entire Village Greens but create pathways to allow for any wildflowers to grow for a trial period of two months. The Council was **informed** that the notice board outside the Parish Hall is in need of some repair and it **agreed** that Cllr Dewhirst should contact the Parish Hall Caretaker, Earnie Armstrong to carry out some maintenance at the Parish Council's expense.

## 2.9 Finance

- a. The Council **noted** the total balance of the HSBC current account on 30<sup>th</sup> April 2023 as £16,390.70.
- b. The Council **noted** the Annual Internal Audit Report for the Financial Year 2022-2023 and **approved** payment of £115.00 to J. Bownass Accountancy Services for carrying out the Council's internal audit for the year ended 31<sup>st</sup> March 2023.
- c. The Council **noted** the Annual Governance and Accountability Return (Exempt Authority) papers for the Financial Year 2022-2023:
- 1 Section 1 – Annual Governance Statement;
  - 2 Section 2 – Accounting Statements;
  - 3 Notice of Public Rights and Publication of AGAR from 5<sup>th</sup> June to 18<sup>th</sup> July, and to publish all documents on the Council's public website.
- d. The Council **noted** receipt of £6,750 from North Yorkshire Council as first instalment of the precept.
- e. The Council **approved** payment of £37.50 to Charlotte Wilkinson for 5 weeks of bus shelter cleaning.
- f. The Council **approved** payment to Craven Garden Care of £321.75 for maintenance on village greens; £261.60 for maintenance on village verges; and £156.60 for maintenance on conservation verges, all for April.
- g. The Council **noted** the Lengthsman Services Report – comparison of budget versus actual costs to 30 April and **noted** the grant fund balance on the conservation verges to spend is £101.78.
- h. The Council **approved** payment of £220.48 to JD Mounsey Ltd for electrical connection to newly installed defibrillator at Wharfe.
- i. The Council **approved** payment to the clerk of £334.80 as salary for May.
- j. The Council **noted** HSBC Settle branch closure on 5<sup>th</sup> September 2023 and **agreed** to apply for a Business Deposit Card in order deposit cash transactions can be carried out at the post office.
- k. The Council **noted** no other financial issues.

## 2.10 Correspondence received

The Council **noted** it had not received any correspondence.

**2.11 To note and respond to items of information**

- a. The Council **noted** the change of address for the Office of the Police, Fire and Crime Commissioner for North Yorkshire and York from 1<sup>st</sup> June 2023 to the Harrogate Police Station.
- b. The Council **noted** the YLCA White Rose Bulletins 24/4, 5/5, 22/5; the Law and Governance Bulletin May; and training bulletin.

**2.12 Date and time of the Parish Council**

The Council **confirmed** the date of the next Parish Council meeting as Monday 3<sup>rd</sup> July 2023 to be held at Austwick Parish Hall at 7.30pm.

This meeting is **succeeded** by the Annual Parish Meeting at 19.30.

There being no further business to discuss the Chairman closed this meeting at 18.59.

**Marijke Hill**  
**Clerk to the Council**