

Austwick Parish Council

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Notice and Agenda Meeting 2 2023-2024

The Parish Council will meet in the Parish Hall on Monday 22nd May 2023, immediately after the Annual Meeting of the Council at 6.00 pm.

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

2.1 To receive apologies for absence.

2.2 Code of Conduct and Declaration of Interests

- a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the Code of Conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

2.3 To receive reports from North Yorkshire Councillor and North Yorkshire Police.

2.4 To confirm the Minutes of the Council Meeting 1 2023-2024 held on 17th April 2023.

2.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

2.6 Planning

a. planning applications

1. C/04/683F Householder planning permission for installation of externally mounted air source heat pump at Stockdale Cottage, Kiln Hill Lane, Austwick To **note** that the deadline to provide comments was on or before 11 May 2023 and to **ratify** notifying the YDNPA that the Council had no comments to make.
2. C/04/118Q Full planning permission for change of use of 4 No. Bedrooms and Bathrooms from Bed & Breakfast use to residential use, with no internal or external alterations (retrospective) at Austwick Hall, Town Head Lane, Austwick To **note** that the deadline to provide comments was on or before 12 May 2023 and o **ratify** notifying the YDNPA that the Council had no comments to make.
3. C/04/60E Section 73 application to vary Condition 2 (design details to retain shippon to form stables including re-roofing; raise roof of outbuilding and extend to the north) & Condition 10 (owl nest box - barn owl nesting box to be provided to main barn) of C/04/60B (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let) at Newfield Barn, Wharfe, Austwick. To **note** that the deadline to provide comments is on or before 5 June.

b. planning decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
2. C/04/704A Full planning permission and further additional information for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. **Not yet decided.**
3. C/04/643J and C/04/643K/LB Householder planning permission and Listed Building consent for alterations to the single storey wing at Harden House, Holm Lane, Austwick. **Not yet decided.**
4. C/04/64H Section 73 application for variation of Condition 2 of C/04/64G (Full planning permission for conversion of barn to single dwelling with local occupancy/holiday let

- restriction) in respect of installation of two additional windows to west elevation as required to conform to building regulations at Lawsons Barn, Wharfe, Austwick. **Not yet decided.**
5. C/04/607R/LB Listed building consent to remove existing single glazed wooden windows from the front and roadside gable and replace with double glazed windows on a like for like basis at Townhead Cottage, Townhead Lane, Austwick. **Approved conditionally.**
 6. C/04/706A Full planning permission for change of use, extension and alterations of former agricultural building to form local occupancy residential use and short term holiday-let, together with installation of package sewage treatment plant at Roadside Barn off Clapham Road, Austwick. **Not yet decided.**
 7. C/04/701A Householder planning permission for erection of rear extension and other alterations at 2, Hall Close, Austwick. **Approved conditionally.**
 8. C/04/708A Householder planning permission for addition of open sided porch to front door, replacement of existing windows with new aluminium clad windows, enlargement of three windows to form window seats, replacement of one window on the rear elevation with French doors, replacement of sliding white uPVC patio doors on the rear elevation with French windows, relocation of utility room door, substitution of existing SW slate roof with Solar Tile solution, re-roof of NE roofs using existing materials, substitution of large Velux roof window with glass roof within lean-to roof pitch, addition of new Velux roof window, removal of existing oil fired boiler and oil tank and installation of air source heat pump at Scar Close Farm, Kiln Hill Lane, Austwick. **Not yet decided.**
 9. C/04/43B Householder planning permission for erection of rear extension at Old School, Townhead Lane, Austwick. **Approved conditionally.**
 10. C/04/609B Full planning permission for the proposed continuation of the winning and working of mineral until 31 December 2034, with a lateral and deepening extension of the extraction area down to 127 metres above Ordnance Datum within the existing site and revised restoration proposals to be completed by 31 December 2035 at Dry Rigg Quarry, Helwith Bridge, Horton in Ribblesdale. **Approved – Section 106.**
 11. C/04/643L and C/04/643M/LB Householder planning permission and Listed Building Consent for installation of inset solar pv panels to the south west roof elevation of the single storey wing at Harden House, Holm Lane, Austwick. **Not yet decided.**
- c. To receive/consider additional and other planning matters

2.7 To receive reports and decide actions regarding parish and parish council matters other than maintenance

- a. defibrillator matters
 - 1 additional defibrillator for Wharfe
- b. resident's initiative to place a bench in the parish
- c. Restricted Byway and Byway Open To All Traffic at Thwaite Lane – NYC report on the agenda for the 'Environment Directorate-Corporate Director and Executive Member – Highways and Transportation Meeting on 19th May
 To **note** the contents of the report, containing the Parish Council's previously made statements, and to **note** the NYC recommendation to adopt a neutral stance in its submission to the Secretary of State.
 To **ratify** to notify NYC to not make a representation to the meeting on 19th May and to reiterate the Parish Council's position that the 2004 application failed the Winchester test and that none of the NERCA exceptions apply to this application.
 To **consider** submitting a statement in due course when invited by the Inspector representing the Secretary of State.

2.8 To discuss and decide actions regarding parish maintenance matters

- a. issues relating to NYC Highways
- b. footbridge damage at Little Bridges

- c. other issues relating to YDNPA
- d. Graystonber Lane and Clapham Road conservation verges
- e. damaged wall and overflowing surface water drain at South View car park
- f. lengthsman duties or parish maintenance matters

2.9 Finance

- a. To **note** the total balance of the HSBC current account bank on 30th April 2023 as £16,390.70.
- b. To **note** the Annual Internal Audit Report for the Financial Year 2022-2023 and to **approve** payment of £115.00 to J. Bownass Accountancy Services for carrying out the Council's internal audit for the year ended 31st March 2023.
- c. To **note** Annual Governance and Accountability Return (Exempt Authority) papers for the Financial Year 2022-2023:
 - 1 Section 1 – Annual Governance Statement;
 - 2 Section 2 – Accounting Statements;
 - 3 Notice of Public Rights and Publication of AGAR from 2nd June to 17th July. and to publish all documents on the Council's public website.
- d. To **note** receipt of £6,750 from North Yorkshire Council as first instalment of the precept.
- e. To **approve** payment of £37.50 to Charlotte Wilkinson for 5 weeks of bus shelter cleaning.
- f. To **approve** payment to Craven Garden Care of £321.75 for maintenance on village greens; £261.60 for maintenance on village verges; and £156.60 for maintenance on conservation verges, all for April.
- g. To **note** the Lengthsman Services Report – comparison of budget versus actual costs to 30 April.
- h. To **approve** payment of £220.48 to JD Mounsey Ltd for electrical connection to newly installed defibrillator at Wharfe.
- i. To **approve** payment to the clerk of £334.80 as salary for May.
- j. To **note** the closure of HSBC Settle branch closure on 5th September 2023 and to **consider** applying for a Business Deposit Card
- k. To **consider** other financial issues

2.10 To receive and respond to correspondence

2.11 To receive and respond to items of information

- a. The Council to **note** the change of address for the Office of the Police, Fire and Crime Commissioner for North Yorkshire and York from 1st June 2023 to the Harrogate Police Station.
- b. The Council to **note** the YLCA White Rose Bulletins 24/4, 5/5; the Law and Governance Bulletin May; and training bulletin.

2.12 Date and time of the Parish Council

To **confirm** the date of the next Parish Council meeting as Monday 3rd July 2023 to be held at Austwick Parish Hall at 7.30 pm.

This meeting will be succeeded by the Annual Parish Meeting at 7.30 pm.

Marijke Hill
Clerk to the Council