

Agenda: Meeting 3 2019-2020

The Parish Council will meet on **Monday 15th July 2019 at 7.30pm** in the Parish Hall.

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

3.1 To receive apologies for absence

3.2 Code of Conduct and Declaration of Interests

- a. To record Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the code of conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

3.3 To receive reports from the Police, District and County Councillors and YDNPA

3.4 To confirm the Minutes of the Annual Meeting of the Council and Meeting 2 2019-2020, both held on 20th May 2019

3.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

3.6 Planning

a. To consider applications

1. C/04/663D and C/04/663E/LB householder planning permission for creation of first floor terrace to rear of property and insertion of french doors, The Old Post Office, Main Street, Austwick. *Deadline to provide comments extended to 16th July.*
2. C/04/607Q householder planning permission to convert part of existing garage into hobby room at Laneside Cottage, Townhead Lane, Austwick. *Deadline to provide comments extended to 16th July.*
3. C/04/643H/LB listed building consent for restoration of existing inglenook fireplace at Harden House, Holm Lane, Austwick. *Deadline to provide comments extended to 16th July.*
4. CL339 proposal to erect temporary fencing on The Allotment (West Riding), Austwick: Section 38 of the Commons Act 2006.

b. To receive decisions

1. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage at Limestoneber, Austwick. **Not yet decided.**
2. C/04/611K and 611L/LB full planning permission and listed building consent for alterations to barn/garage to incorporate garaging, store, home office, art studio and a guest bedroom suite to be used in conjunction with the main dwelling and installation of photovoltaic roof covering, with glazed lantern roof light, installation of flue pipes and air source heat pump (Section 73 application for variation of Condition 2 of planning permission ref: C/04/611H to allow the addition of solar PV slates to the barn roof), Harden House, Holm Lane, Austwick. **Not yet decided.**
3. C/04/693 full planning permission for Swarth Moor restoration and interpretation project comprising construction of peat bunds for re-wetting of raised mire; excavation of three mitigation ponds for great crested newt; construction of viewing platform and associated boardwalk; and siting of one bench seat and two interpretation panels on the viewing platform, Swarth Moor, Helwith Bridge, Ribblesdale. **Not yet decided.**
4. C/04/688A householder planning permission for erection of single storey rear extension,

Mulberry Cottage, Austwick. **Approved conditionally.**

5. YDNPA: removal of one limb, or to fell one Whitebeam, located in the front garden at 7, Hall Close, Austwick and covered by TPO No. 1 (Austwick) 1980. **Given consent.**

- c. To receive/consider any additional or other planning matters

3.7 To receive reports and updates on parish matters other than maintenance

- a. Chairman's report on implications of installing a new CCTV camera in the centre of the village
b. follow up report received from CDC on dog fouling issues
c. Settle and District Aid in Sickness Fund – Trustees' meeting held on 22nd May 2019

3.8 To discuss and decide future actions re parish maintenance matters including:

- a. blocked drains between Helwith Bridge and Dry Rigg Quarry
b. other issues relating to NYCC Highways
c. Oxenber and Wharfe Woods: outstanding maintenance issues and dog control problem
d. collapsed fingerpost on Wharfe Road
e. other issues relating to YDNPA
f. Graystonber Lane and Clapham Road conservation verges
g. overgrown vegetation and removal of waste materials at the junction of Townhead and Townhead Lane
h. grass cutting on village play area
i. request for grass cutting on Brunton Road
j. state of disrepair of The Weaving Shed, Graystonber Lane
k. other lengthsman duties or parish maintenance matters

3.9 Finance

- a. To note the total balance of the HSBC current account on 30 June 2019 as £17,721.74 comprising £16,121.59 parish council monies and £1,600.15 AED funds
b. To verify bank reconciliation for first quarter of Finance Year 2019-2020
c. To receive notification of Exempt Status from the External Auditor for finance year 2018-2019
d. To receive the Internal Audit Report 2018-2019 and approve payment of £100 to J. Bownass Accountancy Services for carrying out the Internal Audit
e. To receive notice of Public Rights and Publication of AGAR 2018-2019 as 1st July to 9th August 2019
f. To approve payment of £40.00 to Charlotte Wilkinson for 8 weeks of bus shelter cleaning
g. To approve payment of £45 to Austwick Parish Hall Council for hall hire on 8 April; 20 May; and 15 July
h. To approve payment of £3,427.20 to F. Kitchen Ltd. for removal, cleaning and re-fixing of railings to the bus shelter and to determine total amount to be added to the insured value of the bus shelter and land
i. To approve payment to Craven Garden Care of £383.40 for grass cutting on village verges; of £363.60 for grass cutting on village greens; of £178.74 for maintenance on outlying areas; of £227.30 for miscellaneous maintenance and of £123.20 for miscellaneous repairs, all for May
j. To approve payment to Craven Garden Care of £338.40 for grass cutting on village verges; of £275.40 for grass cutting on village greens; and of £63.72 for maintenance on outlying areas, all for June
k. To review Lengthsman Services Report – comparison of budget vs actual costs
l. To approve payment of £228.90 per month to the clerk for salary for May and June 2019 and of £64.13 for expenses for April to June 2019
m. To consider other financial issues

3.10 To receive and respond to correspondences

3.11 To receive and respond to items of information

- a. NYCC: renewal of subsidised local bus services
b. YLCA: White Rose Newsletter May, June and July 2019
c. YLCA: Annual Review 2018-2019
d. Settle Area Swimming Pool Newsletter May and AGM July

3.12 To confirm the date and time of the Parish Council Meeting as Monday 2nd September 2019 at 7.30 pm at Austwick Parish Hall.

Marijke Hill
Clerk to the Council